

1 MINUTES OF THE SIX HUNDRED AND THIRTY SIXTH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, NOVEMBER 9, 2022, AT 6:00 P.M., AT THE DISTRICT BOARD ROOM
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6 DIRECTORS PRESENT:

7 Craig Weaver, President
8 Louise Wilkinson, Vice-President
9 Rick Brubaker, Director
10 Ginny Mercer, Director
11 Peter Suggs, Director
12

13 STAFF PRESENT:

14 Martha Slack, General Manager
15

16 ALSO PRESENT:

17 John Kenny, District Legal Counsel
18

19 ABSENT:

20 None
21

22 Workshop- Board Workshop on Conducting Board Meetings. Legal Counsel John Kenny

23 reviewed and emphasized the importance of strict adherence to the agenda items only when
24 conducting a board meeting. He further explained the need for public comment to be limited to
25 the public comment section and before action is taken on any action agenda item.

26
27 Agenda Item #1 - Public Comment. No public comment.
28

29 Agenda Item #2 - Approval of Excused Absences. No absences.
30

31 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
32 through November 4, 2022.
33

1 Agenda Item #4 – Review Letter from Verizon Promoting Their Wireless Lease Optimization
2 Program. A lengthy discussion was had about Verizon’s proposal and what implications it could
3 have for the District. The Directors asked the General Manager to prepare a spreadsheet that
4 would compare the long-term reduced revenue to the extended lease provision. Vice-President
5 Wilkinson made a motion to table this item, seconded by Director Mercer. The motion carried
6 (5-0).

7
8 Agenda Item #5 – Review Proposals from Hue & Cry, Bay Alarm and Redding Alarm & Design
9 for Security at the District Office. After discussing the spreadsheet provided, the Directors asked
10 the General Manager to check with other local agencies to compare the systems they use for
11 security. Vice-President Wilkinson made a motion to table this item until we have more
12 information from other Districts, seconded by Director Mercer. The motion carried (5-0).

13
14 Agenda Item #6 - Approval of the Minutes of the Six Hundred Thirty Fifth Regular Meeting of
15 the Board of Directors Held on October 19, 2022. Director Brubaker made a motion to approve
16 the Minutes of the Six Hundred Thirty Fifth Regular Meeting of the Board of Directors held on
17 October 19, 2022, seconded by Director Suggs. The motion carried (4-0). Vice-President
18 Wilkinson abstained.

19
20 Agenda Item #7 - Approval of the Corrected September Disbursement Reports. Director Mercer
21 made a motion to approve the September Disbursement Reports as corrected, seconded by
22 Director Suggs. The motion carried (5-0).

1 Agenda Item #8 – Approval of the October Disbursement Reports. A brief question and answer
2 period was held on the October Disbursement Reports. Director Mercer made a motion to
3 approve the October Disbursement Reports, seconded by Vice-President Wilkinson. The motion
4 carried (5-0).

5
6 Agenda Item #9 – Discussion on Change of Date of December Board Meeting to December 14,
7 2022. Due to the Holidays, it was requested that we change the date of our December Board
8 Meeting from the 21st to December 14th. Vice-President Wilkinson made a motion to hold the
9 December Board Meeting on the 14th of December, seconded by Director Suggs. The motion
10 carried (5-0).

11
12 Agenda Item #10 – Communications:

13 Staff – The General Manager congratulated President Weaver and Director Mercer on the
14 current status of their election results.

15
16 Directors President Weaver advised the Directors that he would like to give up the
17 Presidency position, if re-elected, and when we hold the election of officers in December
18 or January. Director Brubaker asked if we would be having a holiday dinner this year.
19 A brief discussion was held, and the General Manager said she would poll the staff on
20 their date preference of December 9th or December 16th.

21
22 Having no further business to discuss, Director Mercer made a motion to adjourn the meeting at
23 7:40 p.m., seconded by Vice-President Wilkinson. The motion carried (5-0).

1

2 Respectfully submitted,

3 *Martha Slack*

4

5 Martha Slack, General Manager

Addendum A
 Manager's Report
 November 4, 2022

Drought/Water Consumption/SGMA:

With the water year ending at 58% of a normal season to date we are keeping our fingers crossed that the new water year is more favorable for the drought conditions. A storm is expected this weekend and through Tuesday of next week that may bring our totals up. As of November 3, 2022, the levels for the new year and comparisons are reported below:

Water Year	Nov. 3, 2022 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022	0.61	2.17	28%	148.05
2021	8.14	2.93	277%	175.88
2020	0.04	3.67	1%	107.16

We finally got word on the turf removal funding. Unfortunately, the state will be providing a different method of funding this year. It will be in grant form, available only to Urban Agencies. We are not considered an Urban Agency and will not be eligible to apply for these grants. The small community program is focused on potable water due to the high demand for drought funds to the smaller communities that lack water to support their customers.

Consumption for the period 9/6-11/3 was down by 19.5% from 2013 numbers and the year-to-date decrease is 20.96% less than the year-to-date consumption for 2013. The Governor has requested saving an additional 15% from 2020 totals. Comparing our current year-to-date consumption with numbers with 2020 numbers we are 4.356% below 2020 levels.

Field Crew:

We did not receive any connections in the month of October leaving our totals at:

Connections to Date 2022/2023	#
Water 1" Meter	4
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	3
Commercial Sewer	0

The field crew has the following tasks in progress:

- Abandon 12" water line under the lake.
- Complete the card reader project at the wetlands.

- Schedule the ladder install at Lift station #1 with Superior Tanks.
- PG&E's event recorder at well #3 did not indicate the power blips are a PG&E issue so we are replacing a couple of relays on the line at Well#3 to see if that could be the issue.
- Ongoing lead and copper revision rule requiring that the District identify customer lines installed prior to January 1, 1986. District personnel then has to determine what materials were used on their side of the meter. Ongoing project with a due date of Oct 16, 2024. Dean is reviewing all of the water/sewer applications from day one and is scanning them to be attached to the customer's file at a later date by Sue.
- Finish landscaping on Lake Helen caused by installation of check valve. This is another customer, not the original customer. It was found when researching the repair of the original customer.
- Austin finished painting the hydrants and will start to color code the lids on his next scheduled weekend.
- WWTP tour.

Pending issues:

- More sewer patch repairs
- Begin valve exercising program.
- Sludge removal from the plant.

Solar:

No current solar information was available at the time of this report. If it becomes available next week, I will provide at the meeting.

Regulatory:

The October Water report is attached, and the Wastewater reports will be handed out at the board meeting.

Meeting Admin:

We are currently still in the process of the 2021/2022 audit. Sherry and I have spent the last month going over the issues with water/sewer allocations from the conversion forward. John Kenny is still working with Team Mobile for the sublease of the cell tower. Next week we will start submitting information to Bartle Wells for the Rate Study and to the asset management consultant. The Cyber Security and Succession Ad-hoc committees will be meeting tomorrow.

