

1 MINUTES OF THE SIX HUNDRED AND FORTY NINETH REGULAR BOARD MEETING
2 OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, NOVEMBER 15, 2023, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
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7 DIRECTORS PRESENT:

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9 Rick Brubaker, President
10 Ginny Mercer, Vice-President
11 Craig Weaver, Director
12 Louise Wilkinson, Director
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14 STAFF PRESENT:

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16 Martha Slack, General Manager
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19 ALSO PRESENT:

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21 Kathy Bezayift, Homeowner
22

23 ABSENT:

24
25 Peter Suggs, Director (Listening in by phone)
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27

28 Agenda Item #1 – Informational Meeting 6:30-7:30 p.m.

29 This time was set aside for an open forum to discuss and educate the public on the rate studies
30 and proposed water and sewer rate increases. Only one person was in the audience for the
31 meeting. The homeowner stated that she was present when the rate studies and proposed
32 increases were presented by Erik from Bartle Wells Associates and that she did not have any
33 further questions regarding them. The General Manager went over the new timeline and then the
34 informational meeting was closed at 7:50 p.m. and we moved on to Agenda Item#2.
35

36 Agenda Item #2 – Public Comment (Regular Meeting). No public comment.

37
38 Agenda Item #3 – Approval of Excused Absences. Director Wilkinson made a motion to

39 approve the absence of Director Suggs, seconded by Vice-President Mercer. The motion carried

40 (4-0). Director Suggs absent.

1 Agenda Item #4 – Manager’s Report.

2 The Manager presented the Manager’s Report through November 9, 2023.

3

4 Agenda Item#5 –Review of Income Survey Results. The General Manager was pleased to report
5 the results of the Income Survey prepared by RCAC which brought our community back to the
6 “disadvantaged status”. This income survey reports the average household median to now be
7 \$56,000 versus the \$88,000 household median as reported by the Census Bureau in 2022. This
8 new median will be effective for 5 years and will greatly assist in our infrastructure funding
9 needs.

10

11 Agenda Item #6 – Discussion and Possible Action on Connection Fee Increases. Vice-President
12 Mercer made a motion to discuss the connection fee increases, seconded by Director Wilkinson.
13 A lengthy discussion was held on possible percent increases for the water connection fees. The
14 Directors present were all in agreement on the percentages presented by the General Manager on
15 the sewer connection fee increases but asked her to bring back more scenarios for the water
16 connection fee increases to the next board meeting. No action was taken.

17

18 Agenda Item #7 – Presentation of the Annual CFD Administration Report for FY 22/23. The
19 General Manager presented the Annual CFD Administration Report for FY 2022-2023 and stated
20 that the aging delinquency report indicates we are getting a fair share of older parcels paying
21 either due to foreclosure or sales. The General Manager stated Parker Hunt from Tehama
22 County Collector’s Office advised her that 6 more parcels sold at the tax sale held on October
23 24th. The Directors asked the General Manager to send them a copy of the list of tax sale

1 properties. President Brubaker asked the General Manager if in future years she could provide
2 the reports in the board package without the appendices. The General Manager stated she would
3 gladly do so.

4
5 Agenda Item #8 – Approval of the Minutes of the Six Hundred and Forty Eighth Regular
6 Meeting of the Board of Directors held on October 18, 2023. Director Weaver made a motion to
7 approve the Minutes of the Six Hundred and Forty Eighth Regular Meeting Held on October 18,
8 2023, seconded by Director Wilkinson. The motion carried (4-0). Director Suggs absent.

9
10 Agenda Item #9 – Approval of the October Disbursement Reports. Director Wilkinson made a
11 motion to approve the October Disbursement Reports, seconded by Vice-President Mercer. A
12 brief question and answer period followed. The motion carried (4-0). Director Suggs absent.

13
14 Agenda Item #10 – Change Date of December Board Meeting. The General Manager suggested
15 the Directors change the date of the December Board Meeting due to the closeness to the
16 Christmas Holiday. Director Wilkinson made a motion to move the December Board Meeting
17 ahead one week to December 13th, seconded by Vice-President Mercer. The motion carried
18 (4-0). Director Suggs absent.

19
20 Agenda Item #11 – Communications:

21 Staff –The General Manager reported that progress is being made on the Sites Reservoir
22 Project. The General Manager reminded the Directors that the Holiday Dinner will be
23 held on December 2nd.

1 Directors – The Directors wished all a Happy Thanksgiving.

2

3 Having no further business to discuss, Director Wilkinson made a motion to adjourn the meeting
4 at 7:50 p.m., seconded by Director Weaver. The motion carried (4-0). Director Suggs absent.

5

6 Respectfully submitted,

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8



9 Martha Slack, General Manager

Addendum A
 Manager's Report
 November 9, 2023

Drought/Water Consumption/SGMA: The new water year began October 1st and compares with the last two water years as follows:

Water Year	Nov. 7 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2023/2024	.54	2.45	22%	53.54
2022/2023	.61	2.17	28%	148.05
2021/2022	8.14	2.93	277%	175.88

The 5 Sustainable Groundwater Plans for Tehama County were finally reviewed by the Department of Water Resources and returned as incomplete. The Groundwater Commission has 180 days to rectify this situation. Consumption for the period 9/3-11/3 is 19.5% lower than 2013 consumption for the same period. Year-to-date consumption is 27.99% lower than the year-to-date for 2013.

Field Crew:

Connections to date:

Connections to Date 2023/2024	#
Water 1" Meter	2
Water 1" Duplex	1
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	1
Commercial Sewer	0

The field crew have completed or are currently working on the following tasks:

- After repairing the 6" Clay 90 on Rio Alto Drive it was determined that the extension pipe from the lateral to the main was also collapsed and not allowing drainage to the main. We opened a claim with ACWA and moved the tenants on both sides of the duplex to a hotel for the duration of the additional repair work to prevent damage to the interior of the structures. Field crew had to divert the piping to another 6" extension North of the damaged one. Tenants were moved back in and the system is draining properly.
- Replacing wiring on Lift Station #5 did not resolve the issue with the pump motor and we have now ordered a capacitor which will be here at the beginning of next week. If it turns out to be the capacitor, we will be asking the electrician to reduce his bill because he is the one who informed us that it was the wiring.
- Still working on repairing motor leak at Lift Station #2.

- Field crew have started to install the additional sampling stations.
- The cement wall and diesel containment pad have been completed at the WWTP. Need to drain diesel tank enough to be able to move it. Plan on filling up all the generators.
- Harbert roofing has completed and been paid for the roof replacement.
- T-Mobil has been boring the whole way down Riverview to the tanks- They have completed about 25% of the job. Scott will be observing to make sure they don't hit our main water line.
- Still waiting on the sewer camera.
- The sludge was hauled to the landfill.

Pending projects and their estimated completion dates:

- More sewer patch repairs- as time allows and after we get camera back.
- Completion of Sewer Camera Project- pending camera repair.
- Hydrant identification painting

Solar:

Solar updates period October 4, 2023 to November 4, 2023 were not available at the time of this report.

Regulatory:

We had one more positive bacti. Fortunately, the repeat tests came out negative. The October Water and Wastewater Reports are included in this package.

Admin:

We are still working on the audit. As you all know the income survey came back in our favor and we now have our disadvantaged community status back again for 5 years. The following is the new timeline for the Proposition 218 process:

- 11/3-11/10 Finalize Rate Studies (Erik)
- 11/10- 11/24 Prop 218 letter for review by legal counsel (Erik)
- 11/27- Proposition 218 Letters mailed (Erik and Martha)
- 11/15- 1st hour of reg. board meeting devoted to rate increase outreach
- 12/13 -1st hour of reg. board meeting devoted to rate increase outreach
- 01/03/24- Flyer included in bills inviting public to informational meeting to be held on 1/10/24 at the Lake Club (RAWD Office Staff).
- 01/17/24- Public Hearing before regular board meeting.
- 03/03/24- If approved increases are effective 3/3/24.

- Solar updates period October 4, 2023 through November 2, 2023:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$(199.92)	\$(403.91)	\$76.25
WWTP	November	\$926.73	\$18,702.67	\$3,320.02
Well#6	February	\$(1,071.18)	\$(9,494.35)	\$3,415.05
Well#5	March	\$722.68	\$ (10,915.90)	\$2,169.75

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Rio Alto Water District

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Telephone 530-347-3835 • Fax 530-347-1007

www.rawd.org

DATE: November 15, 2023,

2023

BOARD MEETING ATTENDANCE

NAME

ADDRESS

AFFILIATION

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
Kathy Bezayiff	21917 Hayfork Pl.	Resident

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