

MINUTES OF THE SIX HUNDRED AND TWENTY- SECOND REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, SEPTEMBER 8, 2021, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Craig Weaver, President  
Louise Wilkinson, Vice-President  
Rick Brubaker, Director  
Ginny Mercer, Director  
Peter Suggs, Director (Attending by Phone)

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

No guests

ABSENT:

No absences

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2 Agenda Item #1 - Public Comment. No public in attendance.

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4 Agenda Item #2 - Approval of Excused Absences. No absences.

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6 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report  
7 through September 3, 2021.

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9 Agenda Item #4 - Approval of the Minutes of the Six Hundred Twenty First Regular Meeting of  
10 the Board of Directors Held on August 18, 2021. Director Mercer made a motion to approve the  
11 Minutes of the Six Hundred Twenty First Regular Meeting of the Board of Directors held on  
12 August 18, 2021, seconded by Vice-President Wilkinson. The motion carried (5-0).

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Agenda Item#5 – Approval of the August Disbursement Reports. Director Brubaker made a motion to approve the August Disbursement Reports, seconded by Vice-President Wilkinson. A brief question answer period ensued. The motion carried (5-0).

Agenda Item #6 – Review and Selection of Tank Rehab and Maintenance Proposal. Director Mercer made a motion to discuss the Tank Rehab and Maintenance Proposal, seconded by President Weaver. Director Mercer asked the General Manager if the proposal from Superior Tank Solutions was the only proposal we had received and if legal had reviewed it. The General Manager explained that two companies had attended the walk-through, but only Superior Tank Solutions had submitted a proposal and that legal had reviewed it. Director Mercer also asked if there had been any changes to the RFP and the General Manager directed her to the signed copy of Addendum No.1 in the proposal submitted by Superior Tank Solutions. Vice-President Wilkinson made a motion to accept the proposal from Superior Tank Solutions, give the General Manager authorization to sign the contract with Superior Tank Solutions and to move forward quickly on the project, seconded by Directors Suggs. The motion carried (5-0).

Agenda Item #7 Communications:

Staff – The General Manager reminded the Directors of the Well#4 dedication ceremony to be held on Sunday, September 26, 2021, at 12:30 p.m. She also advised the ad-hoc committee that she would be scheduling a meeting for the 1<sup>st</sup> week in October after the audit and the Directors return from their vacations.

1            Directors – President Weaver reminded the Directors that he would be on vacation for  
2            two weeks beginning next week, but that he would be back for the well dedication  
3            ceremony. Director Brubaker reminded the Directors that he will be on vacation for three  
4            weeks and will not be attending the well dedication ceremony. Vice-President Wilkinson  
5            also advised the Directors that she will be on vacation until the 20<sup>th</sup>.

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7            Having no further business to discuss, Vice-President Wilkinson made a motion to adjourn the  
8            meeting at 7:15 p.m., seconded by Director Mercer. The motion carried (5-0).

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10          Respectfully submitted,

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13          Martha Slack, General Manager

Addendum A  
Manager's Report (Quick Update)  
September 3, 2021

- 1 water/sewer connection and 1 water only connection since last report
- We are short staffed due to Covid-19 school required quarantines
- Part for aerator has shipped but still no word on when we will be receiving it.
- Metered billings went out 9/3/21
- Consumption for period 7/2-9/2 was 23.7% less than same period in 2013 and year to date consumption is 17.38% below year to date in 2013.
- There is talk of mandatory conservation measures, but controversy on what figures to require the additional 15% decrease from (last year or 2013). If the comparison year is 2013, we should have no problem maintaining that decrease, however if they choose a different comparison year, not sure where we could cough up another 15%!
- Dean and I uploaded the survey numbers for the covid-19 arrearages program and we are waiting for the next step.
- Scott and Billy had our lab inspection by ELAP on Tuesday. All seemed to go well, however we will need to purchase some more equipment and supplies. Her full report should be ready in 30 days.
- We sold the 1999 Ford F150 through Gov.deals and the owner will pick up next week.
- Auditors will be out for field work September 13, 14 & 15.
- Field crew will be using our new piece of equipment and replacing the service line on Red Rock next Tuesday.
- Will try to set up Ad-Hoc committee meeting the first week in October.
- REMEMBER, THE WELL 4 DEDICATION CEREMONY WILL BE HELD ON SUNDAY, SEPTEMBER 26<sup>TH</sup> AT 12:30 DOWN AT THE END OF FRESHWATER.