

MINUTES OF THE FIVE HUNDRED AND EIGHTY SIXTH REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
WEDNESDAY, NOVEMBER 14, 2018, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Craig Weaver, Acting President
Louise Wilkinson, Vice-President
Don Moitoza, Director
Richard Brubaker, Director

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

John Wimmer, Homeowner
Ginny and Terry Mercer, Homeowners
Rob Darms, Homeowner

ABSENT:

Steve Gibbs, Director

1 The meeting was opened at 6:30 p.m., by Acting President Craig Weaver who chaired the
2 meeting.

3

4 Agenda Item #1 - Public Comment. No comments. The General Manager thanked the
5 homeowners present for their attendance.

6

7 Agenda Item #2 – Approval of Excused Absences. Vice-President Wilkinson made a motion to
8 approve the absence of Director Gibbs, seconded by Director Brubaker. The motion carried 4-0
9 (Director Gibbs absent).

10

1 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
2 Update through November 14, 2018. (Addendum #A)

3

4 Agenda Item #4 – Approval of the Agreement Between the Tehama County Auditor-Controller
5 and the RAWD CFD No. 2011-1 for Collection of Special Taxes, Fees and Assessments. Vice-
6 President Wilkinson made a motion to approve the Agreement between the Tehama County
7 Auditor-Controller and the RAWD CFD No. 2011-1 for Collection of Special Taxes, Fees and
8 Assessments, seconded by Director Brubaker. The motion carried 4-0. (Director Gibbs Absent)
9 The General Manager explained the agreement and collection process for benefit of the new
10 directors.

11

12 Agenda Item#5 – Approval of the Agreement Between the Tehama County Auditor-Controller
13 and Rio Alto Water District for Collection of Special Taxes, Fees and Assessments. Director
14 Moitoza made a motion to approve the Agreement between the Tehama County Auditor-
15 Controller and Rio Alto Water District for Collection of Special Taxes, Fees and Assessments
16 seconded by Vice-President Wilkinson. The motion carried 4-0. (Director Gibbs absent) The
17 General Manager explained the difference between the two agreements to the Directors and
18 audience.

19

20 Agenda Item#6 – Approval of the Minutes from the Five Hundred and Eighty-Fifth Regular
21 Meeting of the Board of Directors Held on October 17, 2018. Vice-President Wilkinson made a
22 motion to approve the Minutes from the Five Hundred and Eighty-Fifth Regular Meeting of the
23 Board of Directors held on October 17, 2018. Director Moitoza pointed out that on Page 3, line

1 6, there was an error. Our Supervisor's name was typed as "Garner" and should have read
2 "Garton". Vice-President Wilkinson restated her motion to include the correction to page 3, line
3 6, seconded by Director Moitoza. The Motion carried 4-0. (Director Gibbs absent)

4

5 Agenda Item #7 – Approval of the October 2018 Disbursement Reports. Vice-President

6 Wilkinson made a motion to approve the October 2018 Disbursement Reports, seconded by
7 Director Brubaker. Motion carried 4-0. (Director Gibbs absent)

8

9 Agenda Item #8- Presentation of the CFD Tax Administration Report Fiscal Year 2017-2018.

10 The General Manager presented the Annual CFD Tax Administration Report for Fiscal Year
11 2017-2018 and the associated spreadsheet on delinquency rates. The General Manager explained
12 that the delinquency rates had declined due to the tax sales.

13

14 Agenda Item #9 – Discussion on Lake Lots. The General Manager stated that the Directors had
15 recommended periodically reviewing the current market conditions and values of lots located
16 down by the lake to see if the District wanted to put the lots back on the market. Vice President
17 Wilkinson asked the General Manager to research the current market value.

18

19 Agenda Item#10 – Communications:

20 Staff: The General Manager reminded the Directors of the Holiday Dinner to be held on

21 December 4, 2018 at the Lake Club small meeting room at 6:30 p.m.

22 Directors: Vice-President Wilkinson stated how impressed she was with the cleanliness of

23 the District facilities after attending the Distribution tour. She wanted to make sure that

1 her comments were passed on to the field crew. Director Brubaker was also impressed
2 with the tour. Director Brubaker stated that he did not see lock out and tag out forms in
3 the facilities. The General Manager said she would ask the field crew where they are.
4
5
6

7 Having no further business to conduct, Director Brubaker made a motion, seconded by Director
8 Moitoza to adjourn the meeting at 8:01 p.m. The motion carried 4-0. (Director Gibbs absent)
9

10 Respectfully submitted,

11 

12 Martha Slack, General Manager

Addendum A
Manager's Report
November 14, 2018

Drought/Water Consumption/SGMA:

The water year begins October 1st of every year. To date we have received .52" of rain with a normal season to date of 3.09". Lake Shasta level is 100.58 feet from the crest, down 9.56 feet from last month. NOAA is still predicting a chance of a mild El Nino, but with no rain forecast for the immediate future and stronger winds, the stage is being set for disasters like what is happening in Paradise. Current billing consumption was 23% lower than 2013 consumption for the same period and 24% less for year to date totals.

Field Crew:

We received four connections for service in the month of October. Mike has met with all the customers who responded to the below grade sewer letter. Field crew has repaired the four hydrants placed out of service. They were able to repair the one hydrant they initially thought might need replacing. One repair required shutting off water on a section of Lake California Drive. Notices were posted in advance. Valve exercising has been completed on River View Drive, Lake California Drive and all of tract 1017. It came to our attention that a blow off on White Horse was in need of repair when new construction was going in at the end of the street. It was the last lateral on the line and determined to be a ¾" lateral; not adequate for fire flow meter requirements. The field crew dug up the 4" line, installed a saddle and a 1" service line. Good experience for Scott and Billy. The booster station's siding and trim have been completed. We have accepted the lowest bid of \$4,156 from Hampton Painting to have the trim painted on the office, board room and well#2. Billy took his WWTP Grade II test in October and should have his results in the beginning of December. In addition to their normal duties, the field crew has the following items scheduled for the remainder of November and December:

- Continue repairing broken meter stops
- Finish the Valve Exercising
- TVing sewer lines during rain events
- Drought Landscape District Front Office

Regulatory:

Attached are copies of the water and wastewater monitoring reports for October. As you are all aware, there was concern expressed on the facebook site about our water quality. The initial concern was from a customer on Freshwater. It was decided that we would go the extra step and

take some tests from this customer's home and the nearest sampling station to see if she was experiencing any problems that could be related to district facilities or her own piping. We took a BacT, lead and copper and minerals tests from both sites. I personally spoke with the customer and she was a very nice person. Her intent was not to bad mouth the District, but we all know how that social media site gets going. She suffers from autoimmune disorders and her doctor wanted to see if the water could be contributing to her problems. The tests were performed on November 5th and should be complete in 14 days.

Election Results: Tentative election results are in with Craig Weaver receiving 358, Steven Gibbs 332 and Mel Freimuth 285 votes. Certified results can take up to 30 days.

Miscellaneous:

As a reminder, the Holiday Dinner will be held on Tuesday, December 4th at 6:30 p.m.
