

MINUTES OF THE FIVE HUNDRED AND SEVENTY-NINTH REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
WEDNESDAY, MAY 16, 2018, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Dave Anders, President  
Craig Weaver, Vice-President  
Louise Wilkinson, Director  
Steve Gibbs, Director

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

Diane Anders, Homeowner  
Carol Gibbs, Homeowner  
Rick Brubaker, Homeowner  
Stan Bumgarner, Homeowner  
Craig Collins, Independent Auditor, Collins Accountancy

ABSENT:

Don Moitoza, Director

1 The meeting was opened at 6:30 p.m., by President Anders who chaired the meeting.

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3 Agenda Item #1 - Public Comment. Homeowners Rick Brubaker and Stan Bumgarner

4 introduced themselves to the Board. Mr. Brubaker stated he lives on Shoreline Dr., previously

5 worked for Shasta County Roads, and has lived in Lake California for 1 year. Mr. Bumgarner is

6 retired, lives on Canyon Dam Place, and became a resident in January of 2015.

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8 Agenda Item #2 – Approval of Excused Absences. Director Wilkinson made a motion, seconded

9 by Vice-President Weaver to approve Don Moitoza’s absence. The motion was carried 4-0, with

10 one absent (Moitoza).

1 Agenda Item #3 – Presentation of the 2016/2017 Audit. Craig Collins, Independent Auditor of  
2 Collins Accountancy Company, presented the audited Financial Statements for fiscal year ending  
3 6/30/17. The Auditor gave a brief presentation highlighting the changes in financial position  
4 from last year’s audit and expressing his qualified opinion and findings from the audit. The  
5 Auditor also explained that he and the General Manager have been reviewing the inter-district  
6 payable and receivable and will present suggestions early in the next fiscal year to resolve this  
7 matter once and for all. The auditor also presented the payroll and benefits schedule as requested  
8 in previous years by President Anders.

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10 Agenda Item#4 – Manager’s Report. The General Manager presented the Manager’s Report  
11 Update through May 16, 2018. (See attached Addendum A to the Minutes).

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13 Agenda Item#5 – Approval of the Minutes from the Five Hundred and Seventy-Eighth Regular  
14 Meeting of the Board of Directors Held on April 18, 2018. Director Wilkinson made a motion to  
15 approve the minutes from the Five Hundred and Seventy-Eighth Regular Meeting Held on April  
16 18, 2018. The motion was seconded by Vice-President Weaver and the motion carried 3-0, with  
17 one absent (Moitoza) and one abstaining (Anders).

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19 Agenda Item #6 – Approval of the April 2018 Disbursement Reports. Director Wilkinson made  
20 a motion to approve the April 2018 Disbursement Reports, seconded by Director Gibbs. The  
21 motion carried 4-0, with one absent (Moitoza).

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1 Agenda Item#7 – Discussion and Possible Action Regarding 2018/2019 COLA. Louise made the  
2 motion to discuss the Cost of Living (COLA) schedule included in the board package, seconded  
3 by Director Gibbs. President Anders commented that the schedule provided was thorough and  
4 very helpful. The General Manager said she would pass that complement on to the bookkeeper.  
5 After a brief discussion, Director Wilkinson made the motion to approve a 2% COLA for fiscal  
6 year 2018/2019. Vice-President Weaver seconded the motion and the motion carried 4-0 with  
7 one absent (Moitoza).

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9 Agenda Item #8 – Distribution of the Draft Budget 2018/2019. The General Manager handed  
10 out a revised budget and told the Directors to refer to the revised budget instead of the one  
11 included in their board package. The General Manager proceeded to explain how to read the  
12 various schedules included in the budget for the benefit of the new Directors. The General  
13 Manager further explained that no action will be taken on the budget tonight. The directors have  
14 until the next board meeting to make any decisions. The General Manager encouraged the  
15 Directors to gather their questions and make an appointment to meet with her and/or the  
16 bookkeeper to go over those questions. President Anders added that he spoke with an Attorney  
17 at the ACWA conference about the cell tower revenue and she confirmed that it is discretionary  
18 revenue, but she felt because it was located at the water tanks that it should be allocated to water  
19 customers. President Anders told the other directors to keep this in mind when reviewing the  
20 budget.

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1 Agenda Item #8 – Communications:

2 Staff - The General Manager commented that she had shared her items earlier in the evening.

3 Directors – All of the Directors present shared notes and information from classes attended at the

4 ACWA Conference. Staff and Directors were equally pleased with the conference.

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6 Having no further business to conduct, Director Gibbs made a motion, seconded by Vice-

7 President Weaver to adjourn the meeting at 9:00 p.m. The motion was carried 4-0 with one

8 absent (Moitoza).

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10 Respectfully submitted,

11 

12 Martha Slack, General Manager

Addendum A  
Manager's Report  
May 16, 2018

Drought/Water Consumption/SGMA:

No precipitation in the month of May so far leaves our year to date total at 19.00". A normal season to date is 31.78". The distance from the crest at Lake Shasta is currently 13.88 feet and the daily inflow is 4,717 cfs with increased outflows of 8,334 cfs. The snow is melting fast. The California Water Commission has revised its public benefits and eligible funding amounts for the storage projects, and Sites Reservoir came up in the numbers with a potential funding level of \$1,008.3 M. The final numbers will be out on the 25<sup>th</sup> of May. At the April meeting, the Groundwater Commission directed Ryan Teubert to prepare the proposals for the Vina basin boundary modification, but requested he hold on to the proposals until the last minute to see if DWR releases the new basin reprioritizations. ACWA is pursuing a new market with GSA's for liability coverage because they feel the law suits will start flowing when the GSA's attempt to enforce their Groundwater Management Plans.

Wetlands:

The wetlands were closed again on May 10<sup>th</sup> for the ISHI Crew. Several of their weed eaters broke down so they will be returning one more day. If you haven't been down to the wetlands recently, you need to go check them out. We purchased a rotary mower and the field crew mowed down most of the star thistle in front of the wetlands. It really looks nice.

Field Crew:

Most of the weed abatement, including the wetlands, the North Marina lots, the lot outside the gate and around the office has been completed with our new rotary mower. The crew will now be shifting to hydrant maintenance, flushing and valve exercising. Mike and I have been meeting with tank rehab companies and getting estimates so we can go out to bid for the tank rehab. Dean and I are working on the annual water report and he will be preparing the consumer confidence report which is due July 1<sup>st</sup>. The bat abatement has been completed and clarifier #1 has been taken off line this week due to low flows. It should save us a little in energy costs.

Miscellaneous:

The Draft budget has been prepared and will be distributed at this board meeting. Right before I left for the ACWA conference, Jennifer Vise from Tehama County emailed and advised me that the SB2 (Homeless filing fees) will not be charged on our lien releases any longer. I have revised the budget to reflect this change. I contacted the Red Cross for First Aid Safety Training classes and their charge was over \$800. I am now attempting to reach RCAC on this. In the month of June I have to prepare the annual grant update for the IRWMP grant. David Coxey from Bella

Vista introduced me to a Solar representative from Cal.Com who he thought might be able to help us. Cal.com already has financing in place for a PPA Agreement that incorporates the tax credit reduction. This company is doing the large installment of solar for Bella Vista. When they went out to bid, Cal.com came in much lower than Halcyon. I am sending him the information next week.

Regulatory:

Attached are copies of the water and wastewater monitoring for April. I also made an attempt to see if our Discharge Permit could be reduced now that we are considered a "Disadvantaged Community". I have attached George Low's email response.

