MINUTES OF THE FIVE HUNDRED AND NINETY THIRD REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, MAY 15, 2019, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:
Craig Weaver, President
Louise Wilkinson, Vice- President
Ginny Mercer, Director

STAFF PRESENT:
Martha Slack, General Manager

ALSO PRESENT:
Lee Bakken, Board Vacancy Applicant
Peter Suggs, Board Vacancy Applicant

ABSENT:
Richard Brubaker, Director

The meeting was opened at 6:30 p.m., by President Craig Weaver who chaired the meeting.

Agenda Item #1 - Public Comment. No public Comment

Agenda Item #2 – Approval of Excused Absences. Director Brubaker was in attendance originally by conference call, however as the meeting progressed it was determined that Director Brubaker was unable to hear sufficiently to participate in the meeting. His absence will need to be accepted at the next board meeting.

Agenda Item #3 – Review and Interview Candidates for Board Vacancy. Present in the audience were candidates Lee Bakken and Peter Suggs. The interview process was explained to the candidates and candidate Bakken was asked to leave the room while candidate Suggs was

interviewed. Upon completion of candidate Suggs' interview, he was asked to leave the room. At this point, it was determined that Director Brubaker could not hear so the conference call was terminated, then candidate Bakken was interviewed. After the interviews were complete, the Directors thanked both candidates for applying and expressed how difficult their decision would be because they were impressed by each candidate, including candidate Hancock who was interviewed at the April Board Meeting. President Weaver called for the vote and Director Mercer stated her vote was for candidate Suggs, Vice-President Wilkinson cast her vote for candidate Suggs and President Weaver cast his vote for candidate Suggs also. Candidate Bakken was thanked for applying and he left the Board Meeting. Candidate Suggs was asked to join the Directors at the table and advised that he could not vote on any items until he was sworn into office. The General Manager informed the new Director that he would need to stop by the office and pick up a form 700 which needs to be filed with the Tehama County Elections Department before she could request his paperwork from the County. President Weaver asked the General Manager to research an alternative method we could use that would enable Directors better access for participation by phone.

Agenda Item #4 - Manager's Report. The General Manager presented the Manager's Report Update through May 15, 2019. (Addendum # A)

Agenda Item #5 -Update on Generator Scope of Needs and PG&E Community Wildfire Safety Program. The General Manager informed the Directors that we are still comparing prices on generators and we may need to consider purchasing more than we expected because she received a phone call from PG&E and now we will be subject to Public Safety Power Shutoffs. The

General Manager explained that she had been in contact with PG&E last year and they said we would not be affected by this, however that has now changed. All 14 of our meters could be shutoff with little notice and they recommend we prepare for outages that could last longer than 48 hours. They claim this is done for the safety of all communities and customers. Shutting off our wells and lift stations is in direct contrast to that statement. The General Manager informed the Directors that she has a larger balance than she realized in the savings account and our purchasing of generators may not necessarily reduce our other designated rehab and replacement funds. She is also looking into grant funding, but she fears the grant process may be time prohibitive. President Weaver directed the General Manager to have the information together by next Board meeting so that they can make a decision.

Agenda Item #6 – Approval of the Minutes of the Five Hundred and Ninety Second Regular Meeting of the Board of Directors Held on April 17, 2019. Vice-President Wilkinson had to abstain from voting because she was not present at the last board meeting which left the District without a quorum to vote on the minutes. The Minutes were tabled until the next board meeting.

Agenda Item #7 - Approval of the April Disbursement Reports. Vice-President Wilkinson made a motion to approve the April Disbursement Reports, seconded by Director Mercer. The General Manager provided clarification about several items on the disbursement report. The motion carried 3-0. (1 vacancy, 1 absence)

Agenda Item #8 – Income/Expense Reports for the Period Ending 03/31/19. The General Manager presented the Income/Expense Reports for the period ending 03/31/19. She explained

how to interpret the reports which indicate the District is going into the 4th quarter above budget in revenue in both the Water and Sewer Enterprises and below budgeted expenditures in both Enterprises. She also advised the Directors that all 4 quarters of rehab and replacement funds have been funded.

Agenda Item # 9 – Discussion and Possible Action Regarding 2019-2020 COLA.

After a discussion, Vice-President Wilkinson made a motion to table the discussion on the COLA until the June Board Meeting, seconded by Director Mercer. Motion carried 3-0. (1 vacancy, 1 absence)

Agenda Item #10 – Update from Staff and Directors on classes attended at the ACWA Conference. Summary handouts were distributed by the Directors and staff that attended the conference. The general consensus was that the conference was very informative and the Directors were glad to have the opportunity to attend. President Weaver gave a brief talk about the ACWA/JPIA Board Meetings he attended and the impact of catastrophic losses on Insurance agencies due to the fires, floods, hurricanes and tornadoes. President Weaver alerted the General Manager that the JPIA Board members voted on an amendment to workers' compensation coverage for work release participants that may affect our district.

Agenda Item #11 – Communications.

Staff: The General Manager thanked the Board Members for attending the conference.

Directors: The Directors welcomed new Board Member Peter Suggs.

Having no further business to conduct, Vice-President Wilkinson made a motion, seconded by Director Mercer to adjourn the meeting at 10:32 p.m. The motion carried 3-0. (1 vacancy, 1 absence)

Respectfully submitted,

Martha Slack

Martha Slack, General Manager

Rio Alto Water District

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DATE: MAY 15, 2019

BOARD MEETING ATTENDANCE

NAME	ADDRESS	AFFILIATION
LEE BAKKEN	18961 31B CT	Resident

SIGNING, REGISTERING, OR COMPLETION OF THIS DOCUMENT IS VOLUNTARY.

Addendum A
Manager's Report
May 15, 2019

Drought/Water Consumption/SGMA:

As of May 11, 2019, the season to date precipitation of 39.21 inches has exceeded the normal season to date of 31.78 by 7.43 inches. Lake Shasta level is 9.32 feet from the crest, up 3.69 feet from last month. The current discharge from Shasta Lake is 7,767 cfs. The consumption for March and April was down 36.3% from the same period in 2013 and year-to-date we are 26.4% below the year-to-date consumption for 2013. I am sure most of the savings are due to the late rains, however I still think the community is still making an effort to conserve.

Field Crew:

We received one connection for service so far in the month of May bringing the total to date for this fiscal year to 19 water connections and 14 sewer connections. We are also aware of another 3 to 4 homes that are starting construction. Well#6 was repaired, chlorinated and tested. After receiving a favorable test from Basic Labs we placed the well back in service and it is currently pumping at 1100 GPM without incident. ACWA has reimbursed the cost of the repair minus the $25,000 deductible. Unfortunately, ACWA had misquoted the deductible at $2,500 originally, but it is better than being out the entire cost. The permanent parts for Lift Station #1 remain on order so it is still a temporary fix. Lift Station #1 also had a major plug on the May 5th and we had more SCADA issues. Field crew pulled the pump and found men's boxer shorts had plugged the pumping unit. Considering we do not have storm drains connected to the system, someone had to flush that item down their toilet. Simply amazing!!!!! Good news on the 1992 F350- it was not a rod, it was a water pump. The field crew replaced the water pump and glow plugs and it works like a charm now! Field crew have removed enough dirt from the slide at the plant to enable the chlorine trucks to drive past. We are considering purchasing those concrete dividers you see on the freeway to hold back future debris. Believe it or not, they are relatively cheap, the trick is getting them here and offloaded. Clarifier #1 has been taken off- line for the summer. The annual Water Report was completed and submitted to the Water Board. In addition to their normal daily work responsibilities, the field crew has scheduled the following tasks to be completed in the next couple of months:

- Install clean out for customer on Oak Run
- Removal of the cottonwood trees at the wetlands
- Drought Landscape District Front Office (by 3rd week of May)
- Sewer line repairs on Rio Alto Drive
- Finish the Valve Exercising
- Continue repairing broken meter stops
- CCR report

Regulatory:

Dean was unable to prepare the water and wastewater monitoring reports for April before the conference so they will be included in the next board package or distributed at the board meeting.

Miscellaneous:

Computer Logistics is recommending we replace our server in the near future. They provided me with a very high cost. When I baulked at the pricing and the frequency of replacement they said if we could get higher speed internet we could run the systems without a server. They had a contact at Charter, we have met and they are willing to install charter at no charge. The last time we approached Charter, the cost was estimated at over $6K to install. I am currently analyzing the benefit of bundling our phone.

Solar:

Solar is moving fast. Loan documents are finalized, the panels have been ordered and permits are going to county this week.