

1 MINUTES OF THE SIX HUNDRED AND THIRTY SEVENTH REGULAR MEETING OF  
2 THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
3 WEDNESDAY, DECEMBER 14, 2022, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM  
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7 DIRECTORS PRESENT:

8 Rick Brubaker, President  
9 Ginny Mercer, Vice-President  
10 Louise Wilkinson, Director  
11 Craig Weaver, Director  
12 Peter Suggs, Director  
13

14 STAFF PRESENT:

15 Martha Slack, General Manager  
16

17 ALSO PRESENT:

18 John Wimmer, Homeowner  
19 Terrance Mercer, Homeowner  
20 Peter Ferren, Homeowner  
21

22 ABSENT:

23 None  
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25 Agenda Item #1 - Public Comment. A new homeowner, Peter Ferren introduced himself and the  
26 Directors and Staff welcomed him to our meeting.  
27

28 Agenda Item #2 – Administer Oaths of Office to Newly Elected Governing Board Members

29 Ginny Mercer and Craig Weaver. The General Manager, Martha Slack administered the Oaths  
30 of Office to Newly Elected Members Ginny Mercer and Craig Weaver. Vice-President  
31 Wilkinson made a motion to approve the Oaths of Office by Ginny Mercer and Craig Weaver,  
32 seconded by Director Suggs. The motion carried (5-0).  
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1 Agenda Item #3 – Acceptance of the Certified Copy Statement of All Votes Cast at the  
2 Consolidated General Election Held in Tehama County on November 8, 2022. Director Brubaker  
3 made a motion to accept the Certified Copy Statement of All Votes Cast at The Consolidated  
4 General Election held in Tehama County on November 8, 2022, seconded by Vice-President  
5 Wilkinson. The motion carried (5-0).

6  
7 Agenda Item #4a – Election of Officers. Vice-President Wilkinson made a motion to open the  
8 nominations, seconded by Director Brubaker. The motion carried (5-0). Director Mercer  
9 nominated Director Brubaker for the office of President, seconded by Vice-President Wilkinson.  
10 Having no further nominations for the office of President, the vote was taken, and all Directors  
11 voted in favor of Director Brubaker for the office of President. Vice-President Wilkinson  
12 nominated Director Weaver for Vice-President, seconded by Director Suggs. Director Weaver  
13 declined the nomination, declaring we should allow others the opportunity. Vice-President  
14 Wilkinson withdrew her nomination. Director Brubaker nominated Director Mercer for Vice-  
15 President, seconded by Directors Suggs. Having no further nominations for the office of Vice-  
16 President, the vote was taken, and all Directors voted in favor of Director Mercer for the office  
17 of Vice-President. Newly elected Vice-President Mercer thanked both Directors Weaver and  
18 Wilkinson for their hard work as the outgoing President and Vice-President.

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20 Agenda Item #4b –Approval of Excused Absences. There were no absences.

21  
22 Agenda Item #5 – Manager’s Report. The Manager presented the Manager’s Report through  
23 December 9, 2022.

1 Agenda Item #6 – Review and possible decision to accept or decline the Wireless Lease  
2 Optimization Program. Director Suggs made a motion to decline the Wireless Lease  
3 Optimization Program and leave our current lease terms in place, seconded by Vice-President  
4 Mercer. The motion carried (5-0).

5  
6 Agenda Item #7 – Review and possible approval of a Security Company and system for the  
7 District Office. Director Suggs asked the General Manager to get more clarification about the  
8 camera resolutions. Vice-President Mercer made a motion to postpone the decision until we got  
9 more information to compare the camera resolutions included in their proposals, seconded by  
10 Director Wilkinson. The motion carried (5-0).

11  
12 Agenda Item # 8 – Review and possible approval of allowing residents the opportunity to  
13 sponsor a bench at the wetlands. A brief discussion followed and the General Manager indicated  
14 that she would gather more information and speak with legal counsel. Vice-President Mercer  
15 made a motion to postpone until more information could be gathered, seconded by Director  
16 Wilkinson. The motion carried (5-0).

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18 Agenda Item #9 - Approval of the Minutes of the Six Hundred Thirty Sixth Regular Meeting of  
19 the Board of Directors Held on November 9, 2022. Director Wilkinson made a motion to  
20 approve the Minutes of the Six Hundred Thirty Sixth Regular Meeting of the Board of Directors  
21 held on November 9, 2022, seconded by Director Weaver. The motion carried (5-0).

22

1 Agenda Item #10 - Approval of the November Disbursement Reports. After a brief  
2 question/answer period Director Wilkinson made a motion to approve the November  
3 Disbursement Reports, seconded by Vice-President Mercer. The motion carried (5-0).

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5 Agenda Item #11 – Income/Expense Reports period ending 09/30/22. The General Manager  
6 briefly explained the Income/Expense Reports for the period ending 09/30/22. She stated that  
7 the 2<sup>nd</sup> quarter reports are usually more representative of our financial position.

8  
9 Agenda Item #12 – Communications:

10 Staff – None to report.

11  
12 Directors Director Wilkinson noted that she will be out of town for the next POA board  
13 meeting. The General Manager stated she will contact Scott from the POA to see what is  
14 on their agenda and will attend if necessary.

15  
16 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the  
17 meeting at 7:50 p.m., seconded by Director Wilkinson. The motion carried (5-0).

18  
19 Respectfully submitted,

20   
21

22 Martha Slack, General Manager



# Rio Alto Water District

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www.rawd.org

DATE: December 14, 2022

## BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
John Wimmer	22189 Oak Run Pl	
TERENCE W MERCER	19125 WINDWARD WAY	
Pete Terren	19413 Little Valley Dr.	

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Addendum A  
Manager's Report  
December 9, 2022

Drought/Water Consumption/SGMA:

Recent rain has helped the drought prognosis, but we still remain at only 52% of the average rain totals. A new storm which is expected through the weekend and beginning of next week shows some promising precipitation. As of December 8, 2022, the levels for the new year and comparisons are reported below:

Water Year	Dec. 8, 2022 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022	3.71	7.04	52%	148.11
2021	8.14	2.93	277%	175.88
2020	0.04	3.67	1%	107.16

Field Crew:

We did not receive any connections in the month of November leaving our totals at:

Connections to Date 2022/2023	#
Water 1" Meter	4
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	3
Commercial Sewer	0

The field crew has the following tasks in progress:

- Abandon 12" water line under the lake. (We are in consultation with the engineers on how to properly abandon this line considering the potential water pressure and volume of the 12" line)
- Completed the card reader project at the wetlands only to have it vandalized the next day. Someone already tried to rip it off the gate. Unfortunately, the camera did not get a picture of the offender. We have now installed a 15foot pole just inside the gate where a second camera will be installed. We are also having a cage fabricated around the card reader. On a lighter note, we have had about 75 people come in to get cards already.
- Still trying to schedule the ladder install at Lift station #1 with Superior Tanks.
- Ongoing lead and copper revision rule requiring that the District identify customer lines installed prior to January 1, 1986. District personnel then has to determine what materials were used on their side of the meter. Ongoing project with a due date of Oct 16, 2024.

Dean is reviewing all of the water/sewer applications from day one and is scanning them to be attached to the customer's file at a later date by Sue.

- Tyler did a great job organizing and mapping the valve exercising program materials. They have now started exercising the valves.
- They fixed a flow issue at a new meter install that was not thoroughly punched through the main out in the street on Forrest Glen.
- Sludge was hauled off to the landfill.
- With Austin's assistance, they have worked on landscaping at all of the sites.
- Clean up work is being done at the WWTP in anticipation of the tour. We now have 8 people signed up for the tour and will schedule it after we get 10 interested parties.
- Annual backflow testing was performed.

Pending issues:

- More sewer patch repairs
- Replacement of radar control at Lift station #1. (warranty)

Solar:

Solar updates period October 4, 2022 through November 2, 2022:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$(186.84)	\$(423.35)	\$52.55
WWTP	November	\$1,299.46	\$8,912.35*	\$2,461.12
Well#6	February	\$66.73	\$(5,195.41)	\$3,195.35
Well#5	March	(235.28)	\$ (10,308.40)	1,831.26

- True-up for Wastewater Treatment Plant

Regulatory:

The November Water and Wastewater reports are attached. The Division of Drinking Water came out and combined their annual inspection with a level II assessment in response to our positive bacteriological samples. Next budget period I will include an amount to install upstream and downstream sampling stations from our current sampling stations to prevent the need to take repeat samples from customers hose bibs.

Admin:

Sherry and I have a meeting next week with Bartle Wells to determine what documentation they will require for the rate studies. 24 hour notices are scheduled for Monday December 12<sup>th</sup> for customers who are more than 60 days delinquent in accordance with SB998. We sent out 70 notices and as of Thursday Dec. 8<sup>th</sup>, 44 remain unpaid. Lock offs will proceed on the 13<sup>th</sup> for those who do not pay on the 12<sup>th</sup>. District Holiday Dinner will be held at board room on the 16<sup>th</sup> at 6:30p.m.