MINUTES OF THE SIX HUNDRETH REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, DECEMBER 11, 2019, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:
Craig Weaver, President
Louise Wilkinson, Vice-President
Ginny Mercer, Director
Rick Brubaker, Director
Peter Suggs, Director

STAFF PRESENT:
Martha Slack, General Manager

ALSO PRESENT:
John Wimmer, Homeowner

ABSENT:
No absences

The meeting was opened at 6:30 p.m. by President Weaver who chaired the meeting.

Agenda Item #1 - Public Comment. There was no public comment.

Agenda Item #2 – Approval of Excused Absences. All Directors were present.

Agenda Item #3 – Manager's Report. The General Manager presented the Manager's Report Update through December 11, 2019. (Addendum # A)

Agenda Item #4 Review and Approval of Resolution 04-19 Amending Resolution 10-87 to Include and Define Accessory Dwelling Units (ADU's). Vice-President Wilkinson made a motion to approve Resolution 04-19, Amending Resolution 10-87 to Include and Define

Accessory Dwelling Units (ADU's), seconded by Director Mercer. A brief discussion followed, and Directors were provided copies of Resolutions 10-87 and 06-89. The motion carried 5-0.

Agenda Item #5 – Approval of the Minutes of the Five Hundred and Ninety Eighth Regular Meeting of the Board of Directors held on October 16, 2019. Director Brubaker made a motion to approve the Minutes of the Five Hundred and Ninety Eighth Regular Meeting of the Board of Directors held on October 16, 2019, seconded by Vice-President Wilkinson. The General Manager explained these minutes were coming back from the last meeting for a new vote because President Weaver was required to abstain from the vote due to his absence at the October 16, 2019 meeting. The motion carried (4-0) President Weaver abstained from the vote.

Agenda Item #6 - Approval of the Minutes of the Five Hundred and Ninety Ninth Regular Meeting of the Board of Directors held on November 20, 2019. Vice-President Wilkinson made a motion to approve the Minutes of the Five Hundred and Ninety Ninth Regular Meeting of the Board of Directors held on November 20, 2019, seconded by Director Suggs. The motion carried (5-0).

Agenda Item #7 – Approval of the November Disbursement Reports. Vice-President Wilkinson made a motion to approve the November Disbursement Reports, seconded by Director Mercer. A brief question and answer period followed, and the motion carried (5-0).

Agenda Item #8 – Income/Expense Reports for the Period Ending September 30, 2019. The General Manager presented the 1st Quarter Income/Expense Reports Period Ending September

30, 2019. She further explained that the 1st quarter numbers are not very representative of the Income/Expenses due to the timing of both billing periods and annual expenditure payments.

Agenda Item #9 – Communications:

Staff- The General Manager apologized for neglecting to furnish the Chlorine Safety Procedure as requested by Board President at the last meeting. She assured the Directors she would include it in the next board package.

Directors- President Weaver and the other Directors expressed their concern on the safety of staff doing the chlorine transfers and the Board would like to see the policy as well as see a personal demonstration of the procedure in practice. President Weaver emphasized that we need to have a closed system procedure in practice, and we need to see what is necessary to achieve this. The General Manager assured the Board that she would follow up on this and schedule the demonstration before the next board meeting. President Weaver asked the General Manager for an update on Einhard Diaz's suggestion that the District take the lead in securing a secondary access road through development of a Mello Roos Community Facility District and eminent domain. Vice-President Wilkinson responded that our attorney, John Kenny, explained that we did not have the authority to do this.

Having no further business to conduct, Director Brubaker made a motion, seconded by Vice-President Wilkinson to adjourn the meeting at 8:00 p.m. The motion carried 5-0.

Respectfully submitted,

Martha Slack

Martha Slack, General Manager