

1 MINUTES OF THE SIX HUNDRED AND FIFTY FIFTH REGULAR MEETING OF THE  
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
3 WEDNESDAY, APRIL 24, 2024 AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.  
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7 DIRECTORS PRESENT:

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9 Rick Brubaker, President  
10 Ginny Mercer, Vice-President  
11 Craig Weaver, Director  
12 Louise Wilkinson, Director  
13 Peter Suggs, Director  
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15 STAFF PRESENT:

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17 Martha Slack, General Manager  
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19

20 ALSO PRESENT:

21  
22 Jason & Victoria Day- Homeowners  
23

24 ABSENT:

25  
26 No Absences  
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28 Agenda Item #1 – Public Comment: No public comment.

29  
30 Agenda Item #2 – Approval of Excused Absences. No absences.

31  
32 Agenda Item#3 –Manager’s Report: The Manager presented the Manager’s Report through  
33 April 19, 2024.

34  
35 Agenda Item #4 – Approval of the Minutes of the Six Hundred and Fifty Third Regular Board  
36 Meeting Held on March 20, 2024, at 6:30 p.m. in the District Board Room. Vice-President  
37 Mercer pointed out a spelling error on page 3, line 19, and requested the General Manager  
38 correct “publice to public.” Director Wilkenson made a motion to approve the Minutes of the

1 Six Hundred and Fifty Third Regular Board Meeting held on March 20, 2024 at 6:30 p.m. as  
2 corrected, seconded by Director Suggs. The motion carried (5-0).

3  
4 Agenda Item #5 - Approval of the Minutes of the Six Hundred and Fifty Fourth Special Board

5 Meeting Held on March 22, 2024 at 2:00 p.m. in the District Board Room. Vice-President  
6 Mercer pointed out a spelling error on page 1, line item 35, and asked the General Manager to  
7 correct the spelling of “sewera to sewer.” Director Wilkinson made a motion to approve the  
8 Minutes of the Six Hundred and Fifty Fourth Special Board Meeting Held on March 22, 2024, at  
9 2:00 p.m. as corrected, seconded by Director Weaver. The motion carried (5-0).

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11 Agenda Item #6- Approval of the March Disbursement Reports. Director Wilkinson made a  
12 motion to approve the March Disbursement Reports, seconded by Director Suggs. A brief  
13 question answer period followed. The motion carried (5-0).

14  
15 Agenda Item #7 – Income/Expense Report through 3/31/2024. The General Manager presented  
16 the Income/Expense Reports through 3/31/2024 and explained the variances.

17  
18 Agenda Item # 8 – Updates on VAC trailer and Sewer Camera. The General Manager explained  
19 that we have until September 30, 2024, to use the grant funds to purchase the VAC trailer and  
20 that the sewer camera is in production and we most likely will wire the funds when complete to  
21 expedite receipt.

22

1 Agenda Item #9 – Finalize Water/Sewer Connection Fee Increases for Public Hearing in May or  
2 June. Vice-President Mercer made a motion to approve the Water/Sewer Connection Fee  
3 Increases as presented in the schedules, seconded by Director Suggs. The motion carried (5-0).

4  
5 Agenda Item # 10 – Review and Possible Approval of 24/25 COLA. A long discussion was held  
6 and the Directors asked the General Manager to provide them with a schedule showing the  
7 financial impact of the COLA at a range of percent increments from 2% to 3.5%. The General  
8 Manager said she would prepare a spreadsheet and email it to the Directors.

9  
10 Agenda Item #11 – ACWA Spring Conference. The Directors asked the General Manager to  
11 change the hotel reservations to exclude Thursday night. A tentative schedule of class  
12 attendance was prepared.

13 Agenda Item #12 Communications:

14 Staff: The General Manager advised the Directors that a Region Tour would be held in Paradise  
15 on June 27<sup>th</sup>. All directors would like to attend. An Emergency Preparedness Ad Hoc  
16 Committee meeting was scheduled for Tuesday, April 30th at 8:00 a.m. and a Succession  
17 Ad Hoc Committee was scheduled for Tuesday, April 30th 10.00 a.m. The General

1           Manager explained that she needs to finalize our by-laws that she and John Kenny have  
2           been working on.

3  
4           Directors: Director Wilkinson advised the Board that there will be a second access road  
5           meeting on April 30<sup>th</sup> in Tehama County.

6  
7           Having no further business to discuss, Vice-President Mercer made a motion to adjourn the  
8           meeting at 8:15 p.m, seconded by Director Suggs. The motion carried (5-0).

9  
10          Sincerely,

11          

12  
13          Martha Slack, General Manager

14

Addendum A  
 Manager's Report  
 April 19, 2024

Drought/Water Consumption/SGMA: The new water year began October 1<sup>st</sup> and compares with the last two water years as follows:

Water Year	April 16 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2023/2024	29.72	29.56	100.5%	6.81
2022/2023	36.30	29.06	124%	17.10
2021/2022	11.74	26.10	45%	93.32

The statewide average snow levels to be 106% of the annual average.

Field Crew:

We received 2 connections since last reported. Connections to date are:

<b>Connections to Date 2023/2024</b>	<b>#</b>
<b>Water 1" Meter</b>	<b>6</b>
<b>Water 1" Duplex</b>	<b>2</b>
<b>Water 2" Meter</b>	<b>0</b>
<b>Water 1" Landscape Meter</b>	<b>1</b>
<b>Water ¾" Landscape Meter</b>	<b>0</b>
<b>Normal Sewer/LPSS</b>	<b>5</b>
<b>Commercial Sewer</b>	<b>0</b>

The field crew have completed or are currently working on the following tasks:

- Lift Station #2 pump repaired, installed and now operational.
- Repaired water leak on Jib Court- Complete except for asphalt repair
- Swapped temporary meter installation with permanent parts. (Had to install temporary meter tie ins until parts were received. Still waiting over 2 years on original order).
- Extra time spent at WWTP to excess with winter flows.
- 2 meter installs and one sewer locate on Rio Alto.
- Sewer Camera ordered- they will send when order filled and they have received payment.
- Adjusted the brush times at WWTP on aeration brushes in hopes of saving on energy
- Flow meter and register have been replaced and they are working great.
- Still searching for best deal on VAC truck
- Continuous landscape- approximately 60% complete including mowing the wetlands.
- Lead and Copper evaluation at residence level about 40% complete.

Pending projects and their estimated completion dates:

- Need to rent a lift to repair graffiti at Tank 5.

- Will be chlorinating the tanks and flushing next month.
- More sewer patch repairs- as time allows and after we get new camera.
- Completion of Sewer Camera Project- pending camera repair.
- Hydrant identification painting in the Spring.

Regulatory:

The March Water and Wastewater Reports are included in this package.

Solar Updates:

Solar updates period March 5, 2024 through April 5, 2024:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$(70.64)	\$2026.17	\$357.45
WWTP	November	\$2,231.33	\$18,605.03	\$1,767.44
Well#6	February	\$(3,665.50))	\$(4,207.34)	\$443.46
Well#5	March	\$(3,436.06)	\$ (3,436.06)	\$66.98

- \*True-ups

Admin:

Finalized water and sewer connection fee increases tables. Once dates and amounts set for the connection fee increases Martha will send a letter to all known current contractors advising them of the potential increases. Working on succession. Working on budget. Following up on helicopter incident. COLA comparisons. The girls really did a super job of holding down the fort while I was gone!



# Rio Alto Water District

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[www.rawd.org](http://www.rawd.org)

DATE: April 24, 2024

## BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
Jason Day	23365 Blue Ridge Mtn	residents

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