

MINUTES OF THE FIVE HUNDRED AND SEVENTY-EIGHTH REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
WEDNESDAY, APRIL 18, 2018, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Craig Weaver, Vice-President  
Don Moitoza, Director  
Louise Wilkinson, Director  
Steve Gibbs, Director

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

Robert Darms, Homeowner  
Joe Adams, Homeowner  
Student from Shasta College

ABSENT:

Dave Anders, Board President

- 1 The meeting was opened at 6:30 p.m., by Vice-President Craig Weaver who chaired the meeting.  
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3 Agenda Item #1 - Public Comment. There was no public comment.  
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5 Agenda Item #2 – Approval of Excused Absences. Director Moitoza made a motion, seconded  
6 by Director Wilkinson, to approve Dave Ander’s absence. The motion was carried 4-0, with one  
7 absent (Anders).  
8 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report  
9 Update through April 18, 2018. (See attached Addendum A to the Minutes).  
10

1 Agenda Item#4 – Review and Coordination of ACWA Class Schedules for the Spring

2 Conference. Vice- President Weaver advised the Board that we would proceed to Agenda Item#5  
3 and revisit item #4 as the last Agenda Item for the meeting because we have an audience that  
4 may not want to sit through our coordination of the class schedule.

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6 Agenda Item#5 – Approval of the Minutes from the Five Hundred and Seventy-Seventh Regular  
7 Meeting of the Board of Directors Held on March 21, 2018. Director Wilkinson made a motion  
8 to approve the minutes from the Five Hundred and Seventy-Seventh Regular Meeting Held on  
9 March 21, 2018. The motion was seconded by Director Moitoza and the motion carried 4-0,  
10 with one absent (Anders).

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12 Agenda Item #6 – Approval of the March 2018 Disbursement Report. Director Wilkinson made  
13 a motion to approve the February 2018 Disbursement Report, seconded by Director Gibbs. A  
14 brief discussion followed and the motion carried 4-0, with one absent (Anders).

15  
16 Agenda Item#7 – Income/Expense Reports for the Period Ending 3/31/18. The General Manager  
17 briefly discussed the reports and how they are a better reflection of where we stand now because  
18 we have received the 1<sup>st</sup> installment of tax revenues. The General Manager went on to explain  
19 line items in revenue and expenditures that were under or over budget. Director Moitoza asked  
20 the General Manager if she felt that the Sewer District would be in the black at the end of the  
21 fiscal year. The General Manager replied “just barely.” A brief discussion was held on the  
22 continual rising costs within the Sewer District.

1 Agenda Item #8 – Communications: Staff - The General Manager shared the two customer  
2 appreciation notes and the article highlighting Director Wilkinson's request for assistance from  
3 the Board of Supervisors in opening a dialogue for a secondary access road for the community.

4 Directors - No further comments.

5

6 Return to Agenda Item # 4- Review and Coordination of ACWA Class Schedules for the Spring  
7 Conference. The General Manager and the Directors reviewed and completed a tentative  
8 schedule of who would be attending what classes with the goal of maximum coverage of the  
9 classes at the conference.

10

11 Having no further business to conduct, Director Gibbs made a motion, seconded by Vice-  
12 President Weaver to adjourn the meeting at 8:20 p.m. The motion was carried 4-0 with one  
13 absent (Anders).

14

15 Respectfully submitted,

16 

17 Martha Slack, General Manager

Addendum A  
Manager's Report  
March 21, 2018

Computer and Billing Updates:

Metered bills were mailed out on March 4, 2018. Delinquent charges will be assessed on April 10, 2018. With the lower consumption period we were able to detect more possible leaks and alert the customers with higher usage for the period. We are resolving procedures to increase efficiency using the new system. Sherry is working on a manual for all of the procedures from start to finish on the billing system. (Not just the computer procedures, but the procedures leading up the data entry)

Drought/Consumption/SGMA:

Consumption for the period 01/04/18-3/01/18 was 3.7% lower than 2013 consumption for the same period, but 13.30% higher than last year at this time. I am sure this has to do with the fact that we experienced such a dry January and February. As of Friday March 16th, we have received 2.30 inches of rain for March with a season to date of 13.17 inches. A normal season to date is 26.89 inches. Snow pack levels rose this past week from an abysmal average of 17% of normal to 35% in Northern Sierra Trinity, 45% in Central Sierra and 39% in Southern Sierra. It is a step in the right direction, but we still need more. Shasta Dam is currently 37.59' from the crest. Surface water users from the North State are in an uproar about water allocations for the year. South of the Delta has already been allotted 70% of their normal usage and the North State has received no word yet because the National Marine Fisheries Service (NMFS) gets to weigh in on the decision prior to the allocation. Attached are power points from the Water Commission meeting in February. I attended the ACWA Legislative Symposium this week in Sacramento. Topics discussed were the water tax trailer bill and groundwater recharge. Most of the agencies are against the water tax and we have sent outreach letters to our legislators expressing this. In the past, the water board has placed so many restrictions and reporting requirements on water recharge that many of the projects have been tied up in the courts. With the passing of SGMA they are working on expediting the permit process and reporting requirements because it will be an integral portion of all of the region's groundwater management plans.

Field Crew:

Well#6 is still pumping at full capacity. We are still continuing to monitor this situation. The field crew has installed 2 new connections and replaced two faulty meters. In his bi-weekly inspection of lift station #7 (Buckhorn), Johnie heard a horrible noise coming from the pump or motor. The crew had to pull the pump to find out what was causing the problem. A 3" test plug with the hose attached was located in the sewer line (picture attached.) A test plug is used to plug the line for pressure tests on new construction. Fortunately, we were able to remove the plug and the pump and motor are working fine now. Also attached is a picture of the "greaseberg", lighter and children's toys removed from lift station # 2 last week. The "greaseberg" was in one piece and had to be broken up to be removed. All of these items have potential for costly wastewater overflows. The fence hinges at the wetlands broke and had to be

replaced as well as new locks placed on several of the life rings. Scott is working on SOP's for the lab. The container was delivered and will be painted as soon as the weather permits. Maintenance from the POA contacted us about a sink hole on Riverview between Oak Run and Buckeye. We tv'd the line and determined it was not our issue. We will be burning on Leviathan property east of the wetlands. We had removed the fallen tree and branches from our lots on North Marina and placed them east of the wetlands. Jim DeMarco and Burt Owens noticed the pile in their recent visit and asked that we remove or burn them. The POA has given permission as long as we obtain a burn permit. When time permits, the crew will continue working on the following projects:

- Bat Abatement at the STP
- Cleaning/Organizing the shops
- Returning to valve exercising
- I&I (Inflow and Infiltration) detection

#### Miscellaneous:

Vice-President Weaver called and asked if our operators are certified in CPR. He asked to be included in the training if we have one. In review, this training has not been done since 2006. I have contacted ACWA to see if they provide this training and if so we can sponsor a class and offer the class to any interested board members. Redding U-Prep has expressed an interest in our tour of the wetlands and wastewater treatment plant. I never heard back from Evergreen or Cottonwood. We will be coordinating this tour in April or May.

#### Regulatory:

Attached are copies of the water, wastewater and groundwater monitoring for February. Dean has also provided a memo regarding the AB3030 and NSVIRMP meetings attended in February and March. I have also attached a copy of the 2017 /2018 fee schedule for our Waste Discharge Permit. I spoke with George Low and requested a review of our permit to see if we could be down classified from a "2B" to a "2C" which could save us \$3,734 annually. I also asked him if we could have our monitoring frequencies reviewed early to see if we could save some costs for testing. Can't hurt to ask!