

MINUTES OF THE FIVE HUNDRED AND EIGHTY FOURTH REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
WEDNESDAY, SEPTEMBER 26, 2018, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Craig Weaver, Acting President  
Steve Gibbs, Director  
Don Moitoza, Director  
Louise Wilkinson, Vice-President  
Richard Brubaker, Director

STAFF PRESENT:

Martha Slack, General Manager  
Michael Brown, Operations Supervisor

ALSO PRESENT:

Mel Freimuth, Homeowner and Candidate for Board Election  
Carol Gibbs, Homeowner  
John Wimmer, Homeowner

ABSENT:

All Board Members were Present

1 The meeting was opened at 6:30 p.m., by Acting President Craig Weaver who chaired the  
2 meeting.

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4 Agenda Item #1 - Public Comment. New attendee, homeowner John Wimmer, was welcomed to  
5 the meeting and asked if he had anything items he wanted to discuss during the public comment  
6 period. He replied that he didn't have anything right now, but would contribute if anything came  
7 up in the meeting.

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9 Agenda Item #2 – Approval of Excused Absences. There were no absences.

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1 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report  
2 Update through September 26, 2018 (See attached Addendum A to the minutes). When  
3 discussing concerns of the fires on the Redding Water Shed, homeowner John Wimmer advised  
4 the group that he had lost his home in the Santa Rosa fire and was aware of some of the  
5 watershed protections FEMA had put in place in Santa Rosa. The General Manager asked Mr.  
6 Wimmer if it was okay if she passed along his name and number to Tom Warnock and Josh  
7 Watkins, who are both working on the potential fire impacts on surface water. Mr. Wimmer told  
8 the General Manager that would be fine.

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10 Agenda Item #4 – Approval of Letter of Support of the Tehama County Flood Control and Water  
11 Conservation District’s proposed 2018 Jurisdictional Boundary Modification of the Bowman and  
12 Rosewood Sub-basins. Vice-President Wilkinson made a motion to approve the Letter of  
13 Support of the Tehama County Flood Control and Water Conservation District’s proposed 2018  
14 Jurisdictional Boundary Modification of the Bowman and Rosewood Sub-basins, seconded by  
15 Director Brubaker. A brief discussion was held. The motion carried 5-0.

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17 Agenda Item#5 – Distribution of the GASB Alternative Measurement Method Valuation period  
18 dated 07/01/17. The General Manager informed the Board that this GASB report is now due  
19 every two years to maintain our funds in the CERB Trust and briefly explained the OPEB  
20 Liability to the new Directors. The General Manager reported that the year to date liability  
21 increased this year because we have three employees that are nearing retirement age and the  
22 volatility of health care premium costs. When these employees retire and are replaced with  
23 younger contributing employees that liability should decrease. The General Manager explained

1 that we make annual contributions to the CERB Trust and we also use the pay-as-you go method.

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2 The General Manager further explained we piggyback with the CA School Board Association to  
3 save on the cost of this required report.

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5 Agenda Item#6 – Approval of the Final Inter-District Allocations and Sewer Enterprise Liability.

6 Vice-President Wilkinson made the motion to approve the Final Inter-District Allocations and  
7 Sewer Enterprise Liability, seconded by Director Motoiza. A lengthy discussion was held on  
8 the reason for the adjustments and the extended conversations the General Manager had with the  
9 Auditor and Legal Counsel. The motion carried 5-0.

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11 Agenda Item#7 – Approval of the Minutes from the Five Hundred and Eighty-Second Regular

12 Meeting of the Board of Directors Held on August 15, 2018. Vice-President Wilkinson made a  
13 motion to approve the Minutes from the Five Hundred and Eighty-Second Regular Meeting of  
14 the Board of Directors Held on August 15, 2018, seconded by Director Gibbs. The motion  
15 carried 5-0.

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17 Agenda Item #8 – Approval of the Minutes from the Five Hundred and Eighty Third Special

18 Meeting of the Board of Directors Held on August 15, 2018. Director Moitoza made a motion to  
19 approve the Minutes from the Five-Hundred and Eighty-Third Special Meeting of the Board of  
20 Directors Held on August 15, 2018, seconded by Vice-President Wilkinson. The motion carried  
21 5-0.

1 Agenda Item#9 – Approval of the August Disbursement Reports. Vice-President Louise

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2 Wilkinson made a motion to approve the August Disbursement Reports, seconded by Director  
3 Brubaker. A brief discussion followed. The motion carried 5-0.

4 Agenda Item #10 – Communications:

5 Staff: The General Manager thanked Vice-President Wilkinson for her time spent trying to  
6 secure a caterer for Holiday Dinner. The proposed date for the Dinner will  
7 be Tuesday, December 4<sup>th</sup> at the small meeting room where we held the dinner last year.  
8 Vice President Wilkinson said that Kate would be able to cater the meal with several  
9 meat choices, vegetables and dessert for the price of about \$30.00 per person. The  
10 General Manager said she would speak with the POA and see if we can reserve the room  
11 for that date for the hours of 6:30 p.m. until 9:00 p.m.

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13 Directors: Director Brubaker reminded the General Manager that he and any other new Board  
14 Members would like to schedule a tour of the RAWD distribution and lift station  
15 facilities. The General Manager said she would arrange that. Director Gibbs advised the  
16 General Manager that when he worked in Modesto they purchased a meter attachment  
17 from Badger Meters that could be installed on a resident's meter to monitor their usage  
18 and provide a graph that can be given to customer. He said it worked as a great tool for  
19 those customers that insist they could not have used the amount of water they are being  
20 charged. Director Gibbs said it cost about \$1,600 back about 5 years ago. The General  
21 Manager stated she would look in to it because we spend so much staff time monitoring  
22 meters for this very purpose. Vice-President Wilkinson advised the Directors that she  
23 had printed out information about the history of the Community and the recent

1 supervisor's meeting where they discussed a secondary access road for the community.

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2 She told to Directors if they wanted more information to get in touch with her.

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5 Having no further business to conduct, Vice-President Wilkinson made a motion, seconded by

6 Director Moitoza to adjourn the meeting at 8:37 p.m. The motion carried 5-0.

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8 Respectfully submitted,

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10 Martha Slack, General Manager

Drought/Water Consumption/SGMA:

Consumption was up for July/August billing period as can be expected for this time of the year. The cumulative consumption to date is still 30% below the cumulative consumption for 2013. To date we have only received 20 applications for the evacuee credit totaling \$114.78. Rainfall remains at 19.70 inches with a normal season to date of 33.35 inches (59%). Recently they have reduced the outflow to 8,700 cfs from 11,000 cfs, but Lake Shasta is already 82.64 feet from the crest. NOAA is predicting a 70% chance of a mild El Nino, but usually this leads to warmer wetter winters with less snow pack. At the SGMA meeting in August we were presented an update on spring and summer groundwater levels and the 2017 annual crop report. The Bowman sub-basin is still stable. The recharge for 2018 was much less than 2017 which is consistent with the decreased precipitation, but it is still on an upward trend from 2007. Corning levels are concerning.

Fires:

A Redding Watershed meeting was held to discuss the impacts on the watershed from the Carr, Hirz and Delta fires. All of the Agencies that depend on surface water are very concerned. Most are reviewing their options for using emergency groundwater wells this winter. They are concerned that when the rains come, the runoff will increase the turbidity to a point they are not equipped to process. They also fear all of the unknown contaminants they will have to deal with. The group is trying to get ahead of the potential crisis by doing soil jar testing now and preparing their emergency wells.

Field Crew:

Mike has been out all month hunting elk in Oregon. This is a good learning experience for Scott to handle situations without the benefit of Mike being on site. The woodpecker repair on the Booster Station trim is complete and they plan finishing the other side of the station as time permits. We received one connection for service in the month of August and expect six more in the near future. The Wetlands Control PLC started having intermittent issues and then stopped communicating. A realignment of the antennas did not resolve the issue so we had to call in Phil from Pace again. The issue involves the opening of the valve at the wetlands and the subsequent shutting down of the pumps after the discharge is complete. Manually it is requiring having a person at both locations and/or running back and forth quickly to turn on and off. Several relays were replaced and the actual control unit was sent expedited shipping to the manufacturer. Of course, the warranty period is up so we will be subject to charges. As of the date of this memo, the problem has not been resolved, but we are working diligently to find the cause. Equally as concerning is the auto/manual switch on the generator is not responding. The field crew has

spent considerable time assisting customers with determining the cause of their high consumption this billing period. Most causes have been irrigation leaks and excessive watering times. The cottonwood saplings have been killed, but not removed yet from the wetlands.

In addition to their normal duties, the field crew has the following items scheduled for the remainder of August and September:

- Hydrant flow testing and flushing
- Continue repairing broken meter stops
- Valve Exercising
- Dean will be revising our Emergency Response Plan to include the POA evacuation instructions

#### Legislative:

The water tax was shut down in the house, but SB998 has gone forward to the Governor. This is the bill that would severely affect how agencies can collect overdue payments. I and most of the agencies from WRMS have sent letters asking the Governor to veto the bill. SB929 the Special Districts Transparency Act has passed and requires all special districts to create and maintain a Web site with specific information by Jan. 1. 2020.

#### Regulatory:

Attached are copies of the water and wastewater monitoring reports for August.

#### Misc.:

I will be in North Carolina Oct. 2 through Oct.11 for a vacation/wedding. I will be accessible by cell phone and Mike will be back from vacation. My surgery is scheduled for Oct. 23<sup>rd</sup> and I anticipate being out a couple of weeks. I am having a remote access installed on my computer at home so I can be available for the 2<sup>nd</sup> week. After that I can car pool with either Mike or Scott for the remaining 4 weeks.

