

MINUTES OF THE SIX HUNDRED AND TWENTY-EIGHTH REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, MARCH 16, 2022, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

- Craig Weaver, President
- Louise Wilkinson, Vice-President
- Rick Brubaker, Director
- Ginny Mercer, Director
- Peter Suggs, Director

STAFF PRESENT:

- Martha Slack, General Manager

ALSO PRESENT:

- Roger Horton, Homeowner
- John Wimmer, Homeowner

ABSENT:

No absences

1

2 Agenda Item #1 - Public Comment. Homeowner Roger Horton said he would like to offer a
3 water conservation suggestion when it is appropriate on the agenda.

4

5 Agenda Item #2 - Approval of Excused Absences. No absences.

6

7 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
 8 through March 11, 2022. When discussing the drought, Homeowner Horton had a suggestion
 9 that maybe the District could host a workshop for the public and invite drought irrigation
 10 suppliers and landscape companies to give presentations on water conservation products and also
 11 setting parameters for homeowners on efficient water schedules, how to set timers and how
 12 much water particular plants require. The General Manager thanked Homeowner Horton for an

1 excellent suggestion and said she will look into this. Vice-President Wilkinson suggested maybe
2 it could be done at the annual POA meeting in May.

3
4 Agenda Item#4 – Approval of the Minutes of the Six Hundred Twenty-Seventh Regular Meeting
5 of the Board of Directors Held on February 16, 2022. Director Mercer made a motion to
6 approve the Minutes of the Six Hundred Twenty-Seventh Regular Meeting of the Board of
7 Directors Held on February 16, 2022, with one correction to page three line 21 changing the
8 “ACC Committee” to the “AC Committee”, seconded by Vice-President Wilkinson. The motion
9 carried (5-0).

10
11 Agenda Item #5- Approval of the February Disbursement Reports. Vice-President Wilkinson
12 made a motion to approve the February Disbursement Reports, seconded by Director Mercer. A
13 brief question and answer period followed. The motion carried (5-0).

14
15 Agenda Item #6 – Update on the Lake Lots. The General Manager advised the Directors that she
16 is receiving more calls on the lots since she posted it on Craig’s List and in the POA newsletter.
17 Director Suggs made a motion to keep the current price, but to consider any offers that come in,
18 seconded by Director Brubaker. The motion carried (5-0).

19
20 Agenda Item #7 – Organize Retirement Party for System Operations Supervisor Mike Brown.
21 The General Manager suggested that we choose Friday May 13th to have a “Roast” to Mike
22 Brown for his retirement in April. She suggested we hold a barbeque at the Boardroom which
23 can seat 41 people. The District could provide the meat and we could all bring side dishes. The

1 Directors suggested starting it at 4:30 so the employees do not need to make a trip back out to the
2 District. The General Manager said she would confirm the date and time with the employees.
3 The Directors approved the wording (one spelling correction) for a plaque to be mounted at the
4 Wastewater Treatment Plant. Director Mercer made a motion to plan the “Roast” as discussed
5 and order the plaque, seconded by Vice-President Wilkinson. The motion carried (5-0).

6
7 Agenda Item #8 - Communications:

8 Staff-- The General Manager informed the Directors that the class schedule for the
9 ACWA conference was not available yet, but should be out before our next board
10 meeting.

11
12 Directors – A lengthy discussion was held by the Directors on changing the annual
13 reporting of Directors fees on W2 versus 1099 forms. The Directors would prefer to stay
14 with the 1099 reporting and asked the General Manager to check with the auditors. The
15 General Manager stated she would speak with the auditors and get back to them by email.

16
17 Having no further business to discuss, Director Mercer made a motion to adjourn the meeting at
18 7:55 p.m., seconded by Director Brubaker. The motion carried (5-0).

19
20 Respectfully submitted,

21 

22
23 Martha Slack, General Manager

Addendum A
Manager's Report
March 11, 2022

Drought/Water Consumption/SGMA:

The new water year which began October 1st shows 14.81 inches of rain as of March 10, 2022 compared to the average normal season to date of 24.97 inches, which is less than 60% of the average. Shasta Lake level has increased by 3.7 feet and is now 127.80 feet from the crest. The current discharge from Shasta Lake is 2,921 cfs. At this time last year, the lake level was 93.32 feet from the crest, 34.48 feet higher than this year, and in 2020 the water level was 31.58 from the crest. The most recent snowpack check in March indicates the levels are only 63% of the average for this date. The consumption for billing period 01/3/22 through 03/3/22 was 29.60% higher than the consumption for the same period in 2013. Not a good start to the year, but it accurately reflects the lack of rain and the high temperatures.

Field Crew:

1 water connection was paid since the last report. Sue still has 17 applications prepared based on the AC committee approvals and field crew observations. We are getting closer to our budget of (14) water and (12) sewer connections as follows:

Connections to Date 2021/2022	#
Water 1" Meter	13
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	8
Commercial Sewer	0

The field crew installed a new fire hydrant on Blue Ridge Mountain Road. After the residential fire on that street, we felt that it would be beneficial to install an additional hydrant between the two existing hydrants because the firefighters had to pull a hose almost 500 feet. The crew cleaned and TV'd the sewer line on River View from Freshwater down to Antelope Creek. They found 4 areas of concern and decided to patch them before Mike retired. They have completed 2 patches on River View Drive near Kingsley Cove and hope to get the other 2 done soon. The electrician came out and was able to resolve the issues with the radar level reporting to the SCADA at Lift Station #1. The parts for the control panel at Lift Station #4 have been received and he is coordinating a time to install. The exterior of Tank 1A has been prepped and painted. They are working on repairing an air relief valve that is leaking on south River View past the gate. The older service truck blew a brake line and was unable to pull a load of gravel up the hill. Billy got on-line and found a good deal on a 2015 - 2500 Chevy Silverado in the bay area. Mike negotiated with the seller and he and Billy drove down the following Wednesday to pay for it and pick it up with funds we had already put aside in LAIF. Now we will have repairs done on the old service vehicle for backup. A meter was relocated on Squaw creek.

Solar:

Solar updates period January 3, 2022 through February 2, 2022:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$230.54.	\$393.87	\$152.75
WWTP	November	\$1,594.31	\$6,449.83	\$753.08
Well#6*	February	\$872.67	(503.62)	\$4,360.61
Well#5	March	\$(2,315.53)	\$ (4,357.04)	\$2,994.12

- True up credit reduced current billing by \$1,005.07

Regulatory:

Enclosed are the February water and wastewater reports.

Admin:

Delinquent notices have been revised and we will begin the process of shutting off water for non-payment in compliance with SB998. The application for the Covid-19 wastewater arrearages program has been completed and we should be receiving funds soon. We were approached by T-Mobile for a colocation on the Verizon cell tower. T-Mobile came out and did a site visit today and seem very eager to get started on a colocation lease. Sherry and I will begin working on the budget in April.

