

1 MINUTES OF THE SIX HUNDRED AND FORTY THIRD REGULAR BOARD MEETING
2 OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, JUNE 21, 2023, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM
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7 DIRECTORS PRESENT:
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9 Rick Brubaker, President
10 Ginny Mercer, Vice-President
11 Louise Wilkinson, Director
12 Peter Suggs, Director
13 Craig Weaver, Director
14

15 STAFF PRESENT:
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17 Martha Slack, General Manager
18 Scott Russell, Lead Water Operator
19

20 ALSO PRESENT:
21

22 Peter Ferren, Homeowner
23
24

25 ABSENT:
26

27 None
28

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30 Agenda Item #1 - Public Comment. No public comment.
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32 Agenda Item #2 – Approval of excused absences. No absences.
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34 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through
35 June 16, 2023. A discussion was held on the need to contract out the abandonment of the 12”
36 line that goes under the lake to a qualified repair contractor sooner rather than later due to
potential liabilities.

1 Agenda Item #4 – Approval of the Minutes of the Six Hundred Forty Second Regular Meeting of
2 the Board of Directors Held on May 24, 2023. Director Wilkinson made a motion to approve
3 the Minutes of the Six Hundred Forty Second Regular Meeting of the Board of Directors held on
4 May 24, 2023, seconded by Vice-President Mercer. The motion carried (4-0), Director Weaver
5 abstained.

6
7 Agenda Item #5 - Approval of May Disbursement Reports. Vice-President Mercer made a
8 motion to approve the May Disbursement Reports, seconded by Director Wilkinson. A brief
9 question answer period followed. The motion carried (5-0).

10
11 Agenda Item #6 – Update on Census Household Median Income Survey. The General Manager
12 updated the Directors on correspondence received from the Census Bureau in response to her
13 questions on the current household median for Lake California. The census also concluded that
14 the stated median could be overstated due to the small sample size of 30-90 respondents. The
15 General Manager explained when she spoke to Jim Reed from DWR he agreed that he thought it
16 was rather high and he would try to recommend us to the Water Board to become eligible for
17 assistance with the rate study costs. An application was filed with the State Water Board and
18 they hoped to get back to us in three weeks. A discussion was held on the need to start outreach
19 to our customers assuring them that it is in their best interest to respond to the income survey.

20
21 Agenda Item #7 – Continued Discussion and Possible Action regarding the 2023/2024 COLA.
22 In addition to the COLA survey, the District Manager provided a wage comparison sheet of local
23 agencies, stating the importance of retaining our certified operators. A lengthy discussion was

1 held. Director Wilkinson made a motion to approve a 5% COLA for the fiscal year 2023/2024,
2 seconded by Director Suggs. The motion carried (5-0).

3

4 Agenda Item #8 – Review and Possible Approval of the Draft Budget for the Fiscal Year

5 2023/2024. Director Weaver made a motion to approve the 2023/2024 Budget, seconded by

6 Director Wilkinson. A brief discussion was held, and the motion carried (5-0). The General

7 Manager explained that, depending on the outcome of our rate studies that, she will most likely

8 have to provide them with an updated revised budget in January.

9

10 Agenda Item #9 – Sharing Highlights of the ACWA Classes. The Directors participated in a

11 brief discussion about the classes they attended at the ACWA Spring Conference. All Directors

12 and staff noted that it was a good conference, and the classes were educational. Vice-President

13 Mercer stated, and everyone agreed, that the ACWA presenters should provide power points for

14 each class to follow while attending the class.

15

16 Agenda Item #10 – Communications:

17 Staff – For the benefit of audience, the General Manager presented the power point

18 presentation from the Sites Reservoir Tour. She advised the Directors that Director

19 Suggs would like to form an Ad hoc Committee on Wildfire Preparedness after attending

20 the Wildfire presentation from Paradise. She stated it would be included on the next

21 agenda.

22

1 Directors – All of the Directors who attended the Sites Reservoir Tour commented on
2 how much they enjoyed the tour. President Brubaker expressed concerns about the policy
3 of District Emergency Responders using District vehicles for daily commutes. President
4 Brubaker and Vice-President Mercer agreed to meet with the General Manager and Staff
5 to discuss the history of the benefit, the impact on current employees, the impact on the
6 life of District vehicles and the new legislation that will require Agencies to replace all
7 vehicles with electric vehicles. President Brubaker asked that we schedule another
8 meeting for the Succession Ad hoc Committee. Director Wilkinson relayed that Green
9 Dot is requesting a letter of support from the Board of Supervisors for a grant they are
10 pursuing for the improvements on Lake California Drive and encouraged everyone to
11 attend the next Board of Supervisors’ meeting. The General Manager stated that she
12 would call Jim Simon from Tehama County to see if they want a letter of support from
13 Rio Alto Water District.

14
15 Having no further business to discuss, Vice-President Mercer made of motion to adjourn the
16 meeting at 8:40 p.m., seconded by Director Wilkinson, the motion carried (5-0).

17
18 Respectfully submitted,

19 

20
21 Martha Slack, General Manager



Rio Alto Water District

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www.rawd.org

DATE: June 21, 2023

BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
Pete Ferrer	19413 Little Valley Dr.	homeowner
Scott Russell		Employee

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Addendum A
 Manager's Report
 June 16, 2023

Drought/Water Consumption/SGMA:

As of June 15, 2023, our current season to date precipitation is 39.27 inches, which is 120 % of the normal season to date of 32.60 inches. Shasta Lake is 4.75feet from the crest. The statewide snowpack assessed on May 31, 2023, shows the average to be 288% of the normal. The June levels compare with the previous two years as follows:

Water Year	June 15 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022/2023	39.27	32.60	120%	4.75
2021/2022	18.84	32.90	57%	125.66
2020/2021	13.84	33.80	40%	133.87

Field Crew:

We have not received any additional hookups and the count remains at:

Connections to Date 2022/2023	#
Water 1" Meter	5
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	4
Commercial Sewer	0

We have two work site learning workers this summer, Tommy and Terry. The field crew has completed or is in the process of completing the following tasks:

- Valve exercising program. They found 2 valves that need further investigation on Freshwater.
- A customer ran into a fire hydrant on Rio Alto Drive and bent the shaft. We contacted the customer, he had the shaft machined and we repaired the hydrant. We will be billing the customer for our labor and parts to repair the hydrant.
- Dean has started the process of signing up with WARN.
- The SSMP plan update is complete.
- The CCR report was completed and postcards mailed.
- Repair of wheel bearing and front brake rotors on Truck #5.
- Contract with PACE Engineering is signed and they are preparing bid documents for the office roof replacement with 3 options, tile, composite and metal.
- Continued work on the revised lead and copper ruling requiring that the District identify customer lines installed prior to January 1, 1986.

- The field crew met with Mark from RTA Construction to see if he had any suggestions on abandoning the 12” line on Sandpiper and Windward.
- Chlorine was added to the tanks and the system was flushed. We only had one call on chlorine smell. We found that the fire hydrant flows on the back side of the lake dropped due to shutting down the 12” line. They went from 1100 gallons per minute to 900 gallons per minute. The identification colors for those hydrants will need to be changed.
- Parts for additional 16 sample stations (upstream and downstream from existing stations) have been ordered and will be installed upon receipt. Estimated 2 hour installation per station.
- Landscaping at lift stations and the office complete.
- ELAP correction plan 2 was submitted.
- DWR performed a level 2 assessment in response to our positive BACTI’s
- Found paint peeling on booster tank, contacted Superior and they have repaired it. Repair was made within a week.

Pending projects and their estimated completion dates:

- More sewer patch repairs- as time allows
- Sewer Camera Project-late summer
- Sewer Cleaning Program-late summer
- Abandonment of 12” water line- July or August.
- Raising the old drying bed wall and moving the diesel tank- before fall.
- Hydrant identification painting
- Organize two tours of WWTP

Solar:

Solar updates period May 4, 2023 through June 5, 2023:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	(\$555.60)	\$696.96	\$344.82
WWTP	November	\$(364.96)	\$17,661.23	\$2,341.63
Well#6	February	\$(3,236.73)	\$(11,573.77)	\$678.52
Well#5	March	\$(628.24)	\$ (3,514.24)	\$684.78

Regulatory:

The May Water and Wastewater Reports are included in this package.

Admin:

The contract with PACE Engineering is signed and they are preparing bid documents for the office roof replacement with 3 options, tile, composite and metal. The Team Mobile contractors were out last week with ground penetrating radar to identify all the services in ground before

they start construction, which will be soon. Still no response from AT&T as to whether they would be interested in putting an antenna on our tower. Sherry and I are getting ready to send out County delinquency notices. I will be out a week in early August for my son's wedding.