

MINUTES OF THE SIX HUNDRED AND THIRTY FIRST REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, JUNE 15, 2022, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Louise Wilkinson, Vice-President
Rick Brubaker, Director
Ginny Mercer, Director
Peter Suggs, Director

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

Roger Horton, Homeowner

ABSENT:

Craig Weaver, President

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2 Agenda Item #1 - Public Comment. No public comment.

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4 Agenda Item #2 - Approval of Excused Absences. Director Mercer made a motion to approve
5 the absence of President Weaver, seconded by Director Suggs. The motion carried
6 (4-0). President Weaver absent.

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8 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
9 through June 10, 2022.

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11 Agenda Item#4 – Review and Approval of Resolution 02-22, a Resolution for Volunteer

12 Personnel Coverage under Workers’ Compensation. A brief discussion was held and Director

1 Mercer made a motion to approve Resolution 02-22, a Resolution for Volunteer Personnel
2 Coverage under Workers' Compensation, seconded by Director Suggs. The motion carried
3 (4-0). President Weaver absent.

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5 Agenda Item #5- Remove Retired Operations Supervisor, Michael Brown and add Lead Operator
6 Scott Russell to Bank Signature Cards on Rio Alto Accounts held at Tri Counties Bank. Director
7 Mercer made a motion to approve the removal of Retired Operations Supervisor, Michael Brown
8 and the addition of Lead Operator, Scott Russell to the Bank Signature Cards of Rio Alto
9 Accounts held at Tri Counties Bank, seconded by Director Brubaker. The motion carried (4-0).
10 President Weaver absent. The General Manager explained this will take another month to
11 complete because she is required to provide a copy of the approved minutes authorizing the
12 signature changes.

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14 Agenda Item #6 – Approval of the Minutes of the Six Hundred Thirtieth Regular Meeting of the
15 Board of Directors held on May 18, 2022. Director Brubaker made a motion to discuss the
16 Minutes of the Six Hundred Thirtieth Regular Meeting of the Board of Directors held on May
17 18, 2022, seconded by Director Mercer. Director Mercer pointed out two corrections needed.
18 The first correction was on page two, line 1, the “H” should not be capitalized and on Page 3,
19 line 6, the coma should be inside the quotes. The General Manager noted the changes for
20 correction. Director Mercer made a motion to approve the Minutes of the Six Hundred Thirtieth
21 Regular Meeting of the Board of Directors held on May 18, 2022 with changes, seconded by
22 Director Brubaker. The Motion carried (3-0). President Weaver was absent and Director Suggs
23 abstained from the vote due to his absence last month.

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Agenda Item #7 – Approval of May Disbursement Reports. Director Mercer noted that on page 2, Windward was misspelled; it was missing the “d.” Director Mercer made a motion to approve the May Disbursement Reports with the correction, seconded by Director Suggs. The motion carried (4-0). President Weaver absent.

Agenda Item #8 – Review and Possible Approval of the Budget for Fiscal Year 2022/2023.

Director Suggs made a motion to discuss the budget, seconded by Director Brubaker. A lengthy discussion was held, and the directors pointed out several spelling errors. Director Suggs expressed concern on passing the budget in the absence of the President. Vice-President Wilkinson explained that she had spoken with President Weaver, and he said that he had already addressed his questions with the General Manager and was satisfied with the clarifications he received. Director Mercer asked the General Manager if she was sure the budget included all of the expenditures, so we don’t have any surprises. The General Manager explained that the budget had all known expenses at the time of it’s making. Director Mercer made a motion to approve the 2022-2023 budget with spelling corrections, seconded by Director Suggs. The motion carried (4-0). President Weaver absent.

Agenda Item #9 - Communications:

Staff – The General Manager reminded the Directors that Director elections open July 18th and will close on August 12th. Directors Weaver and Mercer will be up for election this year.

1 Directors – Vice-President Wilkinson advised the Directors that she will be attending the
2 Tehama County Board of Supervisors Strategic Planning Workshop on June 16, 2022.
3 Director Suggs advised the Board and Staff that he will be travelling on the next Board
4 Meeting date.

5 Having no further business to discuss, Director Brubaker made a motion to adjourn the meeting
6 at 7:45 p.m., seconded by Director Mercer. The motion carried (4-0). President Weaver absent.

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8 Respectfully submitted,

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11 Martha Slack, General Manager

Addendum A
 Manager's Report
 June 10, 2022

Drought/Water Consumption/SGMA:

The new water year which began October 1st shows 18.60 inches of rain as of June 9, 2022, compared to the average normal season to date of 32.45 inches, which is 57.3 % of the average. Shasta Lake level has decreased by .58 feet and is now 121.05 feet from the crest. The current discharge from Shasta Lake is 3205cfs. Precipitation and lake levels for the last three years are as follows:

Year	May Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022	18.60	32.45	57%	121.05
2021	13.80	33.41	41%	115.06
2020	23.65	33.62	70%	41.08

Governor Newsom has asked Urban water suppliers to expedite their consumption numbers to the State to determine the current percent status of water savings. If the state does not come close to his goal of 15% savings (compared to 2020 consumption), stricter mandatory restrictions will be implemented. Rio Alto customers are currently 7.9% above our consumption for the same period of 2020. Obviously, the fact that Jan, February, and March were the driest months in over 100 years has a lot to do with those numbers. If and when we are mandated to comply, we will revert to the 3 day watering schedule we used during 2015. We are still waiting on the status of the turf replacement funding.

Field Crew:

1 water connection was paid and an application for a landscape meter was requested since the last report. Sue still has 22 applications prepared based on the AC committee approvals and field crew observations. We have surpassed our budget of (14) water connections and our sewer budget allocation (12) as follows:

Connections to Date 2021/2022	#
Water 1" Meter	22
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	1
Normal Sewer/LPSS	13
Commercial Sewer	0

In addition to their daily responsibilities, the following activities kept the field crew busy:

- Field crew installed all of the meters that have been paid for and are starting on the landscape meter.
- Superior Tank Solutions has completed the touch up work at the Booster station including welding of the rafters due to damage when the tank overflowed. The tank has been disinfected and filled and will be put back on-line after bacti testing is completed.
- Trouble shooting at Well#5 has been postponed because we had to take it off-line and use it as a down feeding station while the Booster Tank was touched up.
- The crew has isolated the Lift station #1 communications problems to the cable by changing the cable from lift station #1 to lift station #2. Lift station #2 started experiencing the same problems as lift station #1 so they purchased a new cable, and it appears to have resolved the problem.
- Field crew was unable to locate a water service on Sandpiper, so they had to go out to the main and install a saddle and a service line.
- Field crew had difficulty finding the sewer lateral on Windward so they ending up cutting into the street but, they finally found it in the easement.
- The State Water Resources Control Board/Division of Drinking Water received our Level 1 Assessment report for the positive total coliform samples received in April and found no exceptions to the findings.
- Field crew will have completed flushing the low pressure lines after they replace a valve on Red Rock Peak.
- An inventory of tools by truck was taken and Billy was sent to purchase tools to complete sets. Truck #'s will be engraved on the tools for better management of the tools.
- The District has hired Scott's son Austin for summer help and we are waiting on another student that Billy is familiar with. Austin started this week and has diligently started weeding the office sites.
- Scott has calculated the square footage of asphalt repair work needed by the District and will be getting prices from vendors.

Pending issues:

- Repair/replace air relief valve on River View South past the gate.
- Possible hydrant repair required on Cottonwood Drive.
- More sewer patch repairs.
- Begin valve exercising program.
- Replace valve on Red Rock Peak.

Solar:

Solar updates period May 4, 2022 through June 5, 2022:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$(498.88)	\$(845.43)	\$219.56
WWTP	November	\$496.38	\$8,441.15	\$1,343.16*
Well#6	February	\$1,647.40	1,280.02	\$1,287.29
Well#5	March	\$(4,829.47)	\$(12,706.16)	\$42.22

*WWTP data unavailable at time of report

As soon as the Booster Station is back on-line we will change our main pumping to Well#5 to bring down the solar credit.

Regulatory:

Enclosed are the May water and wastewater reports.

Admin:

We are now officially signed up with LIHWAP (Low Income Household Water Assistance Program). A flyer will go out in the mail with the bills and I will be posting the flyer on the website. The Consumer Confidence postcards will be going out next week. John Kenny has spoken with T-Mobile and requested changes be made to the lease document (a copy of his letter is attached). No offers yet on the lots. We have received the keycard machine for the wetlands but I need to have Strange and Sons out to determine what is needed on the gate itself as well as a locksmith to install a lock. John Kenny has rewritten the contract (a copy is attached). I have enclosed a copy of the favorable Risk Assessment we received after their onsite inspection. The tour of Shasta Dam was very interesting and we even got to have lunch and go out on a boat.



Rio Alto Water District

22099 River View Drive, Cottonwood, California 96022

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www.rawd.org

DATE: June 15, 2022

BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
ROGER HORTON	18986 COMPASS	Member

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