

MINUTES OF THE FIVE HUNDRED AND SIXTY-EIGHTH REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, JULY 19, 2017, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Mark Reese, President  
Dave Anders, Vice-President  
Joe Adams, Director  
Don Moitoza, Director  
Craig Weaver, Director

STAFF PRESENT:

Martha Slack, General Manager  
Terri Taggart, Secretary

ALSO PRESENT:

Louise Wilkinson, Homeowner  
Steve Gibbs, Homeowner

ABSENT:

All Board members were present.

1 The meeting was opened at 6:30 p.m., by President Reese who chaired the meeting.

2

3 Agenda Item #1 - Public Comment. Louise Wilkinson thanked the staff for their hard work on  
4 the wonderful new invoices, and for also starting the repair work on Dinghy.

5

6 Agenda Item #2 – Approval of Excused Absences. All Board members were present.

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1 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report  
2 Update through July 19, 2017 (see attached Addendum A to the minutes).

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4 Agenda Item #4 – Review of the RAWD Business Plan and Determination how Frequently We  
5 Should Update. President Reese discussed that back in 2012 the General Manager put together a  
6 Business Plan. He stated that it is a good plan which gives the District guidelines and direction,  
7 and represents a good timeline to see how the District has progressed. A lot has happened in the  
8 past 5 years and he feels the business plan should be updated, the Directors agreed. The General  
9 Manager said she will provide an updated draft as soon as possible for their review.

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11 Agenda Item #5 - Approval of the Minutes from the Five Hundred and Sixty-Seventh Regular  
12 Meeting of the Board of Directors held on June 21, 2017. Director Adams made a motion,  
13 seconded by Director Moitoza, to approve the minutes from the Five Hundred and Sixty-Seventh  
14 Regular Meeting. The motion was carried 4-0, with 1 abstaining (Anders) because he was absent  
15 from the meeting.

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17 Agenda Item #6 – Approval of the June 2017 Disbursement Reports. Director Adams made a  
18 motion, seconded by Director Weaver, to approve the June 2017 Disbursement Reports. The  
19 motion was carried 5-0.

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21 Agenda Item #7 – Discussion and Possible Approval of the Revised Budget for 2017/2018. The  
22 General Manager pointed out the changes she made to the budget as discussed at the last Board  
23 meeting. Director Adams made a motion, seconded by Director Weaver, to approve the revised

1 budget for 2017/2018. President Reese pointed out a couple of variance columns that did not  
2 total correctly. The General Manager said she would re-total the variance side and email them  
3 the corrected version. The motion was carried 5-0.

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5 Agenda Item # 8 – Review and Discussion on Possible Solar Project. A discussion was held and  
6 it was determined that extensive research will need to be done to determine if a solar project  
7 would actually result in a cost savings to the District.

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9 Agenda Item # 9 – Communications – Staff. The General Manager briefly discussed ACWA’s  
10 article on “Pubic Water Agencies at Your Service”, and an article stating the Owens Valley is  
11 fighting back to restore some of their water rights.

12

13 Agenda Item #9 – Communications – Directors. Director Moitoza discussed the possibility of  
14 the District selling water to the POA for the purpose of filling the lake. He asked if we were to  
15 get a recreational permit, could we sell them the water. The General Manager doesn’t think we  
16 could pull groundwater out for recreational use because that may not fit the defined “beneficial  
17 use” clause and would cost the POA more than if they bought it elsewhere.

18

19 Having no further business to conduct, Vice-President Anders made a motion, seconded by  
20 Director Weaver, to adjourn the regular meeting at 9:00 p.m. and go into closed session. The  
21 motion was carried 5-0.

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1 The Board came back from closed session at 9:45 p.m. The Directors completed the General  
2 Manager's performance evaluation. The meeting adjourned.

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4 Respectfully submitted,

5 

6 Terri Taggart, Secretary

Addendum A  
Manager's Report  
July 19, 2017

Project Update:

This required annual report for the NSVIRM Grant was completed in June and emailed to Shasta County on June 28<sup>th</sup>. VFD's have been removed and appropriate electrical connections have been made for the RAS pumps. The birds have been making quite a mess on the tables and benches lately so we are repairing our gas powered pressure washer to make cleanup more efficient. Enclosed is a copy of the USDA Rural Development Article about our project. As requested, a WWTP expenditures comparison spreadsheet is enclosed. Because years vary due to many factors I averaged years 2012-2015 to compare with the 1<sup>st</sup> full year of operation. It appears our costs have increased by 12%, the bulk of which is caused by the increased permit and utilities.

Drought & Dams Update:

Consumption was up for this last billing period in response to the heat and lack of precipitation. We are still down 22% from 2013 numbers and even down 4% from 2016 cumulative numbers. Shasta Lake is now down 14.5 feet from the crest and the discharge is now greater than the inflow. Oroville Dam repairs are going on 24/7 with a deadline for the completion of initial repairs by November of this year before the rains set in. At our June Groundwater Commission Board Meeting we had the following presentations:

- Environmental Health Department on the Tehama County Well Permitting Process.
- Presentation by DWR on Tehama County Aquifers.
- Update on Spring Groundwater Levels.

I have attached copies of their handouts for your information.

Update on Dinghy:

Mike is renting an extended backhoe from Cresco and repairs will begin on Monday, July 17<sup>th</sup>.

Computer Conversion:

The conversion is very time consuming, but all is coming together. Our 1<sup>st</sup> CUSI Bills went out on Monday. They were about 5 days late getting out and it will be interesting to see our customers' reaction to the new format. We are still working on getting the portal and ACH (Automated Clearing House) payments set up. The graph is still a work in process; it needs to have 2013 comparisons on each bill cycle. We are also working on County delinquencies for an August 10<sup>th</sup> deadline.

Regulatory:

June test results are attached.