

MINUTES OF THE FIVE HUNDRED AND EIGHTY FIRST REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
WEDNESDAY, JULY 18, 2018, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Craig Weaver, Acting President  
Steve Gibbs, Director  
Don Moitoza, Director  
Louise Wilkinson, Director

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

Rick Brubaker, Applicant for Board Vacancy  
Rob Darms, Applicant for Board Vacancy  
Mel Freimuth, Applicant for Board Vacancy  
Carol Gibbs, Homeowner

ABSENT:

1 The meeting was opened at 6:30 p.m., by Acting President Craig Weaver who chaired the  
2 meeting.

3

4 Agenda Item #1 - Public Comment. There was no public comment.

5

6 Agenda Item #2 – Approval of Excused Absences. There were no absences.

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8 Agenda Item #3 – Acceptance of Resignation of Board President Dave Anders: Director

9 Wilkinson made a motion to accept the resignation of Board President Dave Anders, seconded  
10 by Director Moitoza. The motion carried 4-0.

11

1 Agenda Item#4 – Review, Interview and Select Candidate for Board Appointment. All  
2 candidates were interviewed individually while the other candidates left the board room.  
3 Candidate Brubaker was interviewed first, Candidate Darms was interviewed second and  
4 Candidate Freimuth was interviewed third. A lengthy discussion ensued regarding each  
5 candidate's qualifications. Director Wilkinson made a motion to appoint candidate Rick  
6 Brubaker to the Board Vacancy, seconded by Director Moitoza. The motion carried 4-0. The  
7 Directors thanked all of the candidates for applying for the position and asked Rick Brubaker to  
8 join them at the Directors table.

9  
10 Agenda Item #5 – Manager's Report. The General Manager presented the Manager's Report  
11 Update through July 18, 2018 (See attached Addendum A to the minutes).

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13 Agenda Item#6 – Approval of the Minutes from the Five Hundred and Eightieth Regular  
14 Meeting of the Board of Directors held on June 20, 2018. Director Gibbs made a motion to  
15 approve the Minutes of the Five Hundred and Eightieth Regular Meeting of the Board of  
16 Directors held on June 20, 2018, seconded by Director Moitoza. The motion carried 3-0 with  
17 Director Wilkinson abstaining.

18  
19 Agenda Item #7 – Approval of the June 2018 Disbursement Reports: Director Gibbs made a  
20 motion to approve the June 2018 Disbursement Reports, seconded by Director Wilkinson. The  
21 motion carried 4-0.

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1 Agenda Item#8 – Request to Change Date of September Board Meeting from the 19<sup>th</sup> to Either  
2 the 12<sup>th</sup> or 20<sup>th</sup> of September. The General Manager advised the Directors there was an error on  
3 the Agenda. The proposed dates to change the meeting should have read “ Either the 12<sup>th</sup> or the  
4 26<sup>th</sup> of September.” Director Wilkinson made a motion to change the September Board Meeting  
5 Date from the 19<sup>th</sup> to the 26<sup>th</sup> of September, seconded by Director Moitoza. The motion carried  
6 4-0.

7  
8 Agenda Item #9 – Communications:

9 Staff: The General Manager informed the Directors that she is on a cancellation list to have  
10 surgery and will keep them posted as to when this might occur.

11 Directors: Director Moitoza advised the Board that he is scheduled for surgery out of town  
12 and that he would keep the Board posted as to his status.

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14 Having no further business to conduct, Director Wilkinson made a motion, seconded by Director  
15 Moitoza to adjourn the meeting at 9:02 p.m. The motion carried 4-0.

16

17 Respectfully submitted,

18 

19 Martha Slack, General Manager

Addendum A  
Manager's Report  
July 18, 2018

Drought/Water Consumption/SGMA:

Season to date precipitation is 19.70 inches as compared to a normal season to date of 33.79 inches. The distance from the crest at Lake Shasta is now 39.35 feet with increased flows for agriculture and to keep the water temperatures down for fish (this is down 15.09 feet from last month.) Consumption for the period of May and June was much higher as would be expected, but cumulatively we are still 23% below the consumption for 2013. We have spent a considerable amount of time talking and assisting customers with high usage. Some users are just overwatering, but we have found many have leaks in their irrigations systems. The State Water Board released the final draft of the Bay-Delta Plan Update calling for a 40% of unimpaired flows to improve fish and wildlife during February and June which may lead to widespread fallowing of agricultural land, effect drinking water supplies and hydro power generation, and undercut any progress made with the sustainable groundwater management plans.

Field Crew:

Scott and Dean have painted and covered the container and it looks very nice. They need to finish up with a little trim, but it is much improved. They are also removing the roofing and replacing with metal on lift Stations 6&7 panel rain covers. We have made a plan to add more plants to the front area of the District office, but we don't plan on doing that until the temperatures cool down. We lost an effluent pump at the wastewater treatment plant in June. Of course, it was 2 months out of the manufacturer's warranty period so we had to have it rewound at NorCal Rewinding at a cost of \$2,165.17. Mike will be installing it in the next couple of days. The cause of the failure is still a mystery. We received one connection for service in the month of June and one so far in July with an anticipated three more. Mike and I interviewed seven candidates to replace Johnie and we have chosen William Schatz who currently holds the highest scores in both the water and wastewater classes at Shasta College. He will come on board August 1<sup>st</sup> and his continued employment will be contingent on passing the Grade II certification test in October. He is young, sharp, very enthusiastic and thrilled to have landed the position. Most likely, if this works out, we will be hiring another OIT in August of next year to start preparing for Mike's retirement. Mike is currently working to solve a communication problem that is intermittently interrupting the normality of the discharge and he is working with the manufacturer to get a surge protector replaced back into the main control panel at the treatment plant.

In addition to their normal duties the field crew has the following items schedules for July and August:

- Replacing the wood paneling with metal on the booster station that has been damaged by woodpeckers.
- Repairing broken meter stops
- Trimming bushes at lift stations 2 &3
- Hydrant flow testing
- Valve exercising

#### First Aid and CPR Class:

A+ Safety, LLC can come out to the District and provide First Aid training at \$35 per person and CPR training at a cost of \$30 per person. Each class is approximately 3.5 hours long. I will be breaking this up into two afternoons so the field crew can get their work done in the cooler temperatures. Their schedule is pretty much open for the month of August. For those directors who would like to attend, please advise me of your availability on Tuesday August 7, Thursday, August 9, Thursday August 16, Tuesday August 28, and Thursday August 30.

#### Office Staff:

Metered and availability billings both went out in the beginning of July. Notices were mailed to the delinquent accounts advising them they had until August 6, 2018 to pay or be turned over for collection through the taxes. The county turn over day is August 10<sup>th</sup>. Terri's notary was coming up for renewal and the renewal period would extend past her projected retirement date so I sent Sherry to the notary class, we should know in a couple of weeks whether she passed the test or not.

#### Solar:

Calcom finally got back to us and said our installation was too small to pencil out the savings. The loan application was forwarded to the California Energy Commission.

#### Regulatory:

Attached are copies of the water and wastewater monitoring reports for June. Dean placed a call to Bonnie at Laurence and Associates regarding the increase in Chromium levels in the groundwater monitoring reports. Hopefully we will have an answer by the board meeting.

#### Elections:

The regular biennial election will take place on November 6, 2018. Nominations for offices in our district open on July 16, 2018 and close on August 10, 2018. Incumbent Directors Weaver and Gibbs need to file if they plan on running for election. Election packets for Craig and Steve will be handed out at the board meeting.

