

1 MINUTES OF THE SIX HUNDRED AND SIXTY FOURTH PUBLIC HEARING AND
2 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER
3 DISTRICT HELD ON WEDNESDAY, JANUARY 15, 2025, AT 6:30 P.M., AT THE
4 DISTRICT BOARD ROOM.

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7 DIRECTORS PRESENT:

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9 Rick Brubaker, President
10 Ginny Mercer, Vice-President
11 Louise Wilkinson, Director
12 Drew Battles, Director
13 Pete Suggs, Director
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15 STAFF PRESENT:

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17 Martha Slack, General Manager
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20 ALSO PRESENT:

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22 Roger Horton, Homeowner
23

24 ABSENT:

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26 No absences
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29 Agenda Item #1 – Public Comment. None.

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31 Agenda Item #2 – Approval of Excused Absences. None

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33 Agenda Item #3 – Second Reading and Proposed Approval of Ordinance No. 100-2 Establishing
34 Compensation for the Board of Directors of Rio Alto Water District. Director Wilkinson made a
35 motion to Approve Ordinance No. 100-2 Establishing Compensation for the Board of Directors
36 of Rio Alto Water District, seconded by Director Battles. The Motion carried (5-0).
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1 Agenda Item #4 – Manager’s Report. The General Manager presented the Manager’s Report
2 through January 10, 2025. A brief question answer period was held. The Manager included a
3 printout of the Record Searchlight article about operator Billy Schatz’s rescue of the Great
4 Horned Owl.

5
6 Agenda Item #5 – Approval of the Minutes of the Six Hundred and Sixty Third Regular Board
7 Meeting Held on December 11, 2024 at 6:30p.m. in the District Boardroom. Director Wilkinson
8 made a motion to approve the Minutes of the Six Hundred and Sixty Third Regular Board
9 Meeting Held on December 11, 2024, at 6:30 p.m. in the District Boardroom, seconded by Vice-
10 President Mercer. The motion passed (5-0).

11
12 Agenda Item #6 – Approval of the December Disbursement Reports. Vice- President Mercer
13 pointed out spelling errors in lines 25 and 29 and wanted an explanation on how to reconcile the
14 beginning and ending balances in the Investment Account. The General Manager offered to
15 email those explanations to the Directors tomorrow. Director Wilkinson made a motion to
16 approve the Disbursement Reports with spelling changes and an adequate explanation on the
17 reconciliation, seconded by Director Suggs. The motion carried (5-0).

18
19 Agenda Item #7 – Income/Expense Reports Period Ending 12/31/24. The General Manager
20 explained that although both Enterprises are technically working in the red, most the deficit is
21 due to timing factors. Both Enterprises’ revenue deficits will be eliminated by the receipt of the
22 1st installment of tax revenues and the second quarter LAIF interest. One-time annual expenses

1 such as insurance and permits have caused the spike in expenses which will smooth out as the
2 fiscal year progresses.

3
4 Agenda Item #8 – Set Dates for Next Ad-Hoc Committee Meetings. After a brief discussion,
5 Director Suggs made a motion to set the next date for the Ad-Hoc Committee Meetings to be
6 February 18th – 9:00 a.m. for the Succession Committee and 11:00 a.m. for the Emergency
7 Response Planning Committee, seconded by Vice-President Mercer. The motion carried (5-0).

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11 Agenda Item #9 - Communications:

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13 Staff: The General Manager advised the Directors that the ACWA Conference was set
14 for the second week in May this year.

15 Directors: Vice-President Mercer requested the March Board Meeting be changed to the
16 2nd or the 4th Wednesday in the month because she will be out of town on the third
17 Wednesday. The General Manager said that she would coordinate with the other
18 Directors and bring it to the next Board Meeting.

19
20 Having no further business to discuss, Vice-president Mercer made a motion to adjourn the
21 meeting at 7:35 p.m., seconded by Director Wilkinson. The motion carried. (5-0).

22
23 Sincerely,

24 

25 Martha Slack, General Manager

Addendum A
Manager's Report
January 10, 2025

Drought/Water Consumption/SGMA:

The new water year began October 1st and compares with the last two water years as follows:

Water Year	January 8 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2024/2025	19.65	13.29	147%	36.38
2023/2024	10.77	13.71	79%	52.77
2022/2023	17.63	13.92	126%	114.00

Consumption for the period 11/4/24 – 01/3/25 is 42.1% lower than 2013 consumption for the same period and year to date consumption is 25.7% lower than the year-to-date totals for 2013. The current statewide snowpack is 108% of the average compared to 28% on the same date last year. The annual snowpack supplies approximately 30% of California's water needs.

Field Crew:

We received one water and one sewer hookup since last reported. Connections to date this fiscal year are:

Connections to Date 2024/2025	#
Water 1" Meter	5
Water 1" Duplex	0
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	1
Normal Sewer/LPSS	2
Commercial Sewer	0

The field crew have completed or are currently working on the following tasks:

- Pulled Lift Station #2 pump again. Found wiring short, repaired and reinstalled. Working fine now.
- Rebuilt the RAS Pump #1. Working fine now.
- Installed new water meter with new backflow standards in place.
- Successfully dealt with high inflows at the Wastewater Treatment Plant.
- Wasting at the WWTP.
- Finalized ELAP certification paperwork.
- Had all the back flows tested. One at the church required repairs.
- Scheduled a sewer patch on Rio Alto Drive for 1/21.
- Taking advantage of dry weather for landscape maintenance.

Pending projects:

- More sewer patch repairs- as time allows.
- Completion of Sewer Camera Project.
- Completion of the Hydrant identification cap painting.
- Selection of survey sites for backflow surveys.

Regulatory:

The December Water and Wastewater Reports are included in the board package.

Solar Updates:

Solar updates period December 3, 2024 through January 2, 2025:

	<u>True-Up Month</u>	<u>Current Month Net Energy Usage</u>	<u>Cumulative Energy or Credits Dollar True-up</u>	<u>Cumulative Non-Bypassable Charges</u>
Office	August	\$988.32	\$1,186.32	\$ 214.85
WWTP	November	\$5,631.96	\$9,714.03	\$770.43
Well#6	February	\$1,805.98	\$(9,360.27)	\$3,987.03
Well#5	March	\$1,053.16	\$ (473.56)	\$2,451.70

Admin:

- Mailed notices to contractors regarding new backflow requirements and standards.
- Coordinating the Annual Comptroller's Report with the Auditor.
- Updating the Long Range Plan with 2024 data.
- Updated new rates for next billing period with 2nd year of staged 5 year increase.
- Held a project funding class presented by CalRural Water Association.

