Rio Alto Water District

22099 River View Drive • Cottonwood, CA 96022
Phone: (530) 347-3835 • Fax: (530) 347-1007 • Website: www.rawd.org

Agenda for the Six Hundred and Sixty Third Regular Meeting of the Board of Directors of the Rio Alto Water District to be held on Wednesday, December 11, 2024 at 6:30 p.m., in the District Board Room.

Public Hearing:

1. Introduction of Ordinance No. 100-2 Establishing Compensation for the Board of Directors, Accepting Public Comment and Schedule Second Reading and Proposed Adoption at January 15, 2025 Meeting. — ACTION

Regular Meeting:

2. Public Comment. — INFORMATION

   This is the time set aside for citizens to address the Board on matters not on the agenda or that are on the consent agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comments concern an item shown on the agenda, please address the Board after that item is open for public comment. By law, the Board cannot discuss or take action on matters that are not on the agenda. The chair reserves the right to limit the duration of each speaker to three minutes. Speakers may not cede their time. Speakers are asked to state, and spell their name for the record.

3. Approval of Excused Absences. — ACTION

4. Present Election Results and Administer Oaths of Office To Newly Elected Directors: — ACTION
   Richard Brubaker
   Louise Wilkinson
   Peter Suggs

5. Nomination and Election of Director Officers. — ACTION

6. Manager's Report. — INFORMATION

7.	Approval of the Minutes of the Six Hundred and Sixty Second Regular Board Meeting Held on November 13, 2024 at 6:30 p.m. in the District Board Room.	ACTION
8.	Approval of November Disbursement Reports.	ACTION
9.	Review and Possible Approval of Resolution 07-24, To Establish a Cross-Connection Control and Backflow Program in Compliance with the State Water Resources Control Board New Cross-Connection Control Policy Handbook.	ACTION
10.	Presentation and Approval of the Final Audit for Fiscal Year 2023/2024.	ACTION
11.	Updates from Ad-Hoc Committee Meetings.	INFORMATION
12.	Communications: Staff: Directors:	INFORMATION

Note: The Board of Directors, may, at any time throughout the meeting, open or close discussion or change the order of any Agenda item listed as necessary to facilitate the orderly transaction of District Business.

Note: Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids in order to participate in a public hearing should make the request to the District Staff at least 48 hours prior to the meeting.

ORDINANCE NO. 100-2
ORDINANCE OF RIO ALTO WATER DISTRICT
ESTABLISHING COMPENSATION FOR THE BOARD OF DIRECTORS

The Board of Directors of the Rio Alto Water District ordain as follows:

SECTION 1 – Findings and Purpose.

Calif. Water Code Chapter 2, Section 20201 et. seq. sets forth authorization and procedures for establishing Compensation for Directors. The Water Code authorizes compensation of $100 per meeting and permits an annual 5% increase. At present, the Directors receive $120 per meeting. The compensation has not changed since 2015. This ordinance would establish the compensation at $130 per meeting. It would also limit the number of meetings for which compensation is paid to two meetings per month. The regular Board meets once per month. Occasionally the Board needs to call Special Meetings.

SECTION 2 – Board Compensation.

The Board of Director shall receive $130 per meeting. The Director shall not be entitled to be compensated for more than two meetings per month.

SECTION 3 – Effective Date.

This ordinance shall be effective 60 days after its final adoption.

DULY PASSED AND ADOPTED this _____ day of _____, _____, by the Rio Alto Water District, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____
RECUSE: _____

RIO ALTO WATER DISTRICT

_____
Chairperson of the Board of Directors

ATTEST:

_____
Martha Slack
Clerk of the Board of Directors

FORM APPROVED:

_____
John Sullivan Kenny, Counsel for District

6727
4884-7758-0023, v. 1

NOTICE OF PUBLIC HEARING
Rio Alto Water District
Wednesday, December 11, 2024 at 6:30 p.m. at the District Boardroom at 22099 River View Dr., Cottonwood, CA 96022

Notice is hereby given that Rio Alto Water District will hold a public hearing to introduce an ordinance to establish compensation at $130 per meeting and limit the number of meetings for which compensation is paid to two meetings per month. The public hearing will be held during the regular meeting of the Rio Alto Water District on Wednesday, December 11, 2024 at the Rio Alto Water District Board Room located at 22099 River View, Cottonwood, CA 96022.
Pub dates: 11-26/24 & 12-3/24

Red Bluff News
11/26/24

NOTICE OF PUBLIC HEARING
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Notice is hereby given that Rio Alto Water District will hold a public hearing to introduce an ordinance to establish compensation at $130 per meeting and limit the number of meetings for which compensation is paid to two meetings per month. The public hearing will be held during the regular meeting of the Rio Alto Water District on Wednesday, December 11, 2024 at the Rio Alto Water District Board Room located at 22099 River View, Cottonwood, CA 96022.
Pub dates: 11-26/24 & 12-3/24

Red Bluff News
12/3/24

Election Summary Report

General Election

Tehama

November 05, 2024

Final Official Report

Voters Cast: 26,867 of 37,488 (71.67%)

PRESIDENT AND VICE PRESIDENT (Vote for 1)

	Total	
Times Cast	26,867 / 37,488	71.67%
Undervotes	303	
Overvotes	28	

Candidate	Party	Total	
DONALD J. TRUMP/JD VANCE	REP	18,503	
KAMALA D. HARRIS/TIM WALZ	DEM	7,415	
ROBERT F. KENNEDY JR./NICOLE SHANAHAN	AI	383	
CHASE OLIVER/MIKE TER MAAT	LIB	94	
JILL STEIN/RUDOLPH WARE	GRN	77	
CLAUDIA DE LA CRUZ/KARINA GARCIA	PF	60	
Total Votes		26,536	

		Total	
Peter Sonski	WRITE-IN	4	

UNITED STATES SENATOR - FULL TERM (Vote for 1)

	Total	
Times Cast	26,867 / 37,488	71.67%
Undervotes	1,124	
Overvotes	13	

Candidate	Party	Total	
STEVE GARVEY	REP	18,632	
ADAM B. SCHIFF	DEM	7,098	
Total Votes		25,730	

CITY OF TEHAMA CITY CLERK (Vote for 1)

	Total	
Times Cast	197 / 257	76.65%
Undervotes	35	
Overvotes	0	

Candidate	Party	Total	
CAROLYN STEFFAN		162	
Total Votes		162	

RIO ALTO WATER DISTRICT DIRECTOR (Vote for 3)

	Total	
Times Cast	1,781 / 2,270	78.46%
Undervotes	2,262	
Overvotes	0	

Candidate	Party	Total	
RICHARD BRUBAKER		912	
PETER SUGGS		801	
LOUISE A. WILKINSON		742	
CLAY LOWREY		626	
Total Votes		3,081	

2 AUTHORIZES BONDS FOR PUBLIC SCHOOL AND COMMUNITY COLLEGE FACILITIES. LEGISLATIVE STATUTE. Authorizes $10 billion in ge (Vote for 1)

	Total	
Times Cast	26,867 / 37,488	71.67%
Undervotes	1,251	
Overvotes	4	

Candidate	Party	Total	
NO		14,779	
YES		10,833	
Total Votes		25,612	

3 CONSTITUTIONAL RIGHT TO MARRIAGE. LEGISLATIVE CONSTITUTIONAL AMENDMENT. Amends California Constitution to recognize fu (Vote for 1)

	Total	
Times Cast	26,867 / 37,488	71.67%
Undervotes	1,258	
Overvotes	9	

Candidate	Party	Total	
NO		15,865	
YES		9,735	
Total Votes		25,600	

Addendum A
Manager's Report
December 6, 2024

Drought/Water Consumption/SGMA: The new water year began October 1st and compares with the last two water years as follows:

Water Year	December 3rd Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2024/2025	9.87	6.04	163%	69.50
2023/2024	3.50	6.33	47%	56.62
2022/2023	3.71	7.04	52%	148.11

Field Crew:

We received one water and one sewer hookup since last reported. Connections to date this fiscal year are:

Connections to Date 2024/2025	#
Water 1" Meter	**4**
Water 1" Duplex	**0**
Water 2" Meter	**0**
Water 1" Landscape Meter	**0**
Water ¾" Landscape Meter	**1**
Normal Sewer/LPSS	**1**
Commercial Sewer	**0**

The field crew have completed or are currently working on the following tasks:

- Landscaping at the office and cutting up fallen tree in back area.
- 2 sewer tie-ins.
- 1 water install with new backflow standards in place.
- Pulled, cleaned and reinstalled Lift Station #2 pump that stopped working. The pump is working fine now.
- Pulled RAS Pump #1 that stopped working, ordered new parts and repairing next week.
- Preparing required paperwork for ELAP certification.
- Winterized all the equipment before the storm and placed generators in ready position.
- All went well during the storm- WWTP received inflow of over 1 mil in one day.
- Finalized the Backflow Prevention Plan for Board approval and updated our water connection specifications to reflect changes.
- Coordinated all patching with Eagle Paving.

Pending projects:

- More sewer patch repairs- as time allows.
- Completion of Sewer Camera Project.
- Completion of the Hydrant identification cap painting.

Regulatory:

The November Water and Wastewater Reports are included in the board package. THE PFA/PFO RESULTS FOR WELLS 4, 5 & 6 CAME BACK- ALL NON-DETECT!!!!!!!!!!! Dodged a bullet there!

Solar Updates:

Unavailable at time of preparation.

Admin:

- Worked with auditors on finalizing the audit.
- Mailed 7 days notices to over 100 customers. Lock offs scheduled for December 10th.
- Update water construction standards.
- Worked on resolution and Ordinance.
- Worked on Emergency Response Overview.
- Attached are copies of President's special Recognition Awards

November 2024 Drinking Water Monitoring

Bacti Testing

Date	Results
11/4/2024	Absent
11/12/2024	Absent
11/18/2024	Absent
11/25/2024	Absent

Source Water Monitoring

Date	Well #	Constituent	Results	Units	MCL
10/22/2024	4	PFAS	All ND	ng/L	N/A
10/22/2024	5	PFAS	All ND	ng/L	N/A
11/13/2024	5	Arsenic	3	ug/L	10
10/22/2024	6	PFAS	All ND	ng/L	N/A

Lake California Wastewater Treatment Plant
November 2024 Monitoring Report

DATE	Sample Time	Eff. Flow (MGD)	EFF. pH (S.U.)	Total Coliform (MPN/100mL)	EFF. BOD (mg/L)	EFF. TSS (mg/L)
11/1	8:20	0.116	7.35	<1		
11/2	8:29	0.158	7.20	Weekend		
11/3	8:12	0.148	7.22	Weekend		
11/4	9:14	0.164	7.21	<1		
11/5	8:38	0.088	7.36	1.0		
11/6	9:56	0.115	7.41	<1	ND	1.00
11/7	9:07	0.117	7.43	<1		
11/8	9:01	0.112	7.44	<1		
11/9	9:40	0.110	7.36	Weekend		
11/10	10:40	0.126	7.21	Weekend		
11/11	9:55	0.132	7.33	Holiday		
11/12	9:59	0.307	7.23	<1		
11/13	10:01	0.161	7.29	<1	ND	0.80
11/14	9:26	0.151	7.25	1.0		
11/15	9:58	0.112	7.39	1.0		
11/16	10:41	0.123	7.39	Weekend		
11/17	11:33	0.132	7.38	Weekend		
11/18	10:30	0.126	7.34	<1		
11/19	9:26	0.113	7.39	3.1		
11/20	8:33	0.530	7.38	1.0	2.6	1.00
11/21	8:22	0.829	7.25	1.0		
11/22	8:15	1.022	7.21	2.0		
11/23	6:56	0.588	7.21	Weekend		
11/24	6:57	0.523	7.26	Weekend		
11/25	9:38	0.294	7.33	1.0		
11/26	8:06	0.351	7.39	<1		
11/27	9:19	0.244	7.50	<1		
11/28	10:08	0.174	7.44	Holiday		
11/29	8:37	0.180	7.33	Weekend		
11/30	8:15	0.159	7.45	Weekend		

Monthly Results

Constituent	Results
Hardness (as CaCO3) (mg/L)	80.0
Total Nitrogen (mg/L)	6.88
Ammonia (as N) (mg/L)	ND
Nitrate (as N) (mg/L)	6.020
Nitrite (as N) (mg/L)	ND
Total Kjeldahl Nitrogen (mg/L)	0.864
Electrical Conductivity (umhos/cm)	398

Total Coliform 7-day median

Week of	Median
10-27 to 11-2	<1
11-3 to 11-9	<1
11-10 to 11-16	1.0
11-17 to 11-23	1.0
11-24 to 11-30	<1

Effluent Limitations

Constituent	Units	Limit
BOD 30-Day Average	mg/L	30.0
BOD 7-Day Average	mg/L	45.0
Total Suspended Solids 30-Day Average	mg/L	30.0
Total Suspended Solids 7-Day Average	mg/L	45.0
Total Coliform Organisms 7-Day Median	MPN/100 mL	23.0
Total Coliform Organisms Monthly Max.	MPN/100 mL	240.0
pH	S.U.	6.0 - 9.0

ACWA JPIA
YOUR BEST PROTECTION

ACWA JPIA

P.O. Box 619082
Roseville, CA
95661-9082

phone
916.786.5742
800.231.5742

www.acwajpia.com

Core Values
• People
• Service
• Integrity
• Innovation

12/2/2024

Rio Alto Water District (R014)
22099 River View Dr.
Cottonwood, CA 96022-5068

General Manager:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the **"President's Special Recognition Award"** certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Rio Alto Water District (R014) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2025.

Sincerely,

Melody McDonald
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

The President of the

ACWA JPIA

hereby gives Special Recognition to

Rio Alto Water District

for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2020 - 09/30/2023
announced at the Board of Directors' Meeting in Palm Desert.

Melody McDonald

Melody McDonald, President

ACWA JPIA

December 02, 2024

President's Special Recognition Award

The President of the

ACWA JPIA

hereby gives Special Recognition to

Rio Alto Water District

for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 07/01/2020 - 06/30/2023
announced at the Board of Directors' Meeting in Palm Desert.

Melody McDonald

Melody McDonald, President

December 02, 2024

President's Special Recognition Award

The President of the

ACWA JPIA

hereby gives Special Recognition to

Rio Alto Water District

for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Workers' Compensation Program for the period 07/01/2020 - 06/30/2023
announced at the Board of Directors' Meeting in Palm Desert.

Melody McDonald

Melody McDonald, President

ACWA JPIA

December 02, 2024

MINUTES OF THE SIX HUNDRED AND SIXTY SECOND REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, NOVEMBER 13, 2024, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Rick Brubaker, President
Ginny Mercer, Vice-President
Louise Wilkinson, Director
Drew Battles, Director
Pete Suggs, Director

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

James Rosales, Resident

ABSENT:

No absences

Agenda Item #1 – Public Comment. No public comment.

Agenda Item #2 – Approval of Excused Absences. No absences.

Agenda Item #3 – Manager's Report. The Manager presented the Manager's Report through Nov. 8,2024.

Agenda Item #4 – Approval of the Minutes of the Six Hundred and Sixty First Regular Board Meeting Held on October 16, 2024, at 6:30 p.m. in the District Board Room. Director Wilkinson made a motion to approve the Minutes of the Six Hundred and Sixty First Regular

Board Meeting held on October 16, 2024, seconded by Vice-President Mercer. The motion carried (4-0). Director Suggs abstained.

Agenda Item #5 – Approval of the October Disbursement Reports. Director Wilkinson made a motion to approve the October Disbursement Reports, seconded by Director Suggs. A brief question and answer period was held. The motion carried (5-0).

Agenda Item #6 – Review and Possible Approval of Resolution 06-24, Adopting the Proposition 4 Appropriation Limits for the Fiscal Year 2024-2025. Director Wilkinson made a motion to review and approve Resolution 06-24, Adopting the Proposition 4 Appropriation Limits for the Fiscal Year 2024-2025, seconded by Vice-President Mercer. The General Manager offered a brief explanation of the Appropriations Limits for new Director Battles. The motion carried (5-0).

Agenda Item #7- Review and Possible Approval of the Rio Alto Water District Hydrant Meter Rental Policy. Vice-President Mercer made a motion to approve the Rio Alto Water District Hydrant Meter Rental Policy, seconded by Director Wilkinson. The General Manager explained the need for implementing this policy. The motion carried (5.0)

Agenda Item #8 – Review and Possible Approval of the Rio Alto Water District California Workplace Violence Prevention Plan. Director Battles made a motion to Review and Approve the Rio Alto Water District California Workplace Violence Prevention Plan, seconded by Director Wilkinson. A brief discussion was held, spelling errors were noted and Director Battles suggested calling DFG to see what procedure they recommend when faced with a mountain lion. The General Manager agreed to call DFG and correct the spelling errors. The General Manager

stated that we will need to replace the gates at the WWTP and install an electronic gate opener to comply with actions plans for the WWTP. She advised the Directors that she had investigated this, and we might be able to do this for approximately $5K. The motion was corrected to include spelling error corrections and addition of any information recommended by DFG to handle confrontation with a mountain lion. The motion carried (5-0).

Agenda Item #9 – Review of Draft Resolution and Cross Connection Control and Backflow Program for Rio Alto Water District. The General Manager explained that the Plan must be in place by July 1, 2025, and all new construction will require an above ground testable backflow device installed after the meter. The plan requires surveys done by a certified backflow tester annually. We have met with former employee Chris Carr who works for Shasta Lake City who is certified to prepare the surveys. We will outsource the surveys to him because the certification of one of our employees is not cost effective at this time. We will have to change our water meter installation specifications to reflect this change. We hope to have the resolution and plan in final form to present to the Board at the December meeting.

Agenda Item #10 – Discussion and Possible Action on Publishing and Holding a Public Hearing in December to Waive the Reading and Introduce the Ordinance Establishing Compensation of the Board Members at $130. per meeting with a limit of two meetings per month. Director Wilkinson made a motion to give the General Manager instruction to continue with the process of publishing and holding a Public Hearing in December to Waive the Reading and Introduce the ordinance establishing Compensation of the Board Members at $130 per meeting with a limit of two meetings per month, seconded by Director Suggs. The motion

carried (5-0).

Agenda Item #11 – Income/Expense Reports 7/1/24 through 9/30/24. The General Manager presented the 1st quarter Income/Expense Reports for Fiscal Year 24/25. The General Manager provided a brief explanation on how to read the reports for the benefit of new Director Battles.

Agenda Item #12 - Communications:

Staff: The Manager reminded the Directors of the Holiday Dinner date of Saturday, December 7th. She also reminded the Directors that the December Board Meeting will be held on December the 11th.

Directors: None

Having no further business to discuss, Director Suggs made a motion to adjourn the meeting at 7:45 p.m., seconded by Vice-President Mercer. The motion carried. (5-0).

Sincerely,

Martha Slack, General Manager

Addendum A
Manager's Report
November 8, 2024

Drought/Water Consumption/SGMA: The new water year began October 1st and compares with the last two water years as follows:

Water Year	October 9 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2024/2025	0.87	2.44	35%	79.26
2023/2024	0.54	2.45	22%	53.54
2022/2023	0.61	2.17	28%	148.05

Consumption for the period 9/3/24 – 11/4/24 is 8.96% lower than 2013 consumption for the same period and year to date consumption is 23.37% lower than the year-to-date totals for 2013.

Field Crew:

We did not receive any additional connections since last reported. Connections to date this fiscal year are:

Connections to Date 2024/2025	**#**
Water 1" Meter	**3**
Water 1" Duplex	**0**
Water 2" Meter	**0**
Water 1" Landscape Meter	**0**
Water ¾" Landscape Meter	**1**
Normal Sewer/LPSS	**0**
Commercial Sewer	**0**

The field crew have completed or are currently working on the following tasks:

- Filled 500k tank after repairs completed, inspected and placed back on-line.
- Cleared vegetation around the pond overflows prepare for winter flows.
- Began wetlands pond vegetation thinning. This will be an ongoing project.
- Cleaned and TV'd the sewer line on Sloop a second time.
- Replaced tires on sewer cleaner
- Replaced 2 tires on dump truck.
- Dean is working on the Backflow Prevention Plan which will change our water connection specifications and needs to come to the board as a resolution.
- Met with Chris Carr from Shasta Lake City to secure his services in performing backflow/cross connections surveys.
- Group meetings with General Manger in preparing Work Place Violence Protection Plan and action plans.
- Assisted General Manager in forming a Hydrant Meter Policy.
- Ordered and received the sewer patch repair kits.

- Organized burn piles at the WWTP.
- Finished organizing the flammables building at WWTP and repair roof.
- Repaired water leak on Squaw creek.

Pending projects:

- More sewer patch repairs- as time allows. (Fall)
- Completion of Sewer Camera Project.
- Completion of the Hydrant identification cap painting.

Regulatory:

The October Water and Wastewater Reports are included in the board package. Still waiting on the PFA/PFO's results. We had another positive Bacti in October. They were very low numbers and Dean is preparing a level 1 assessment. We think maybe the tanks flipped with the colder weather and/or the hydrant meter usage from the road people may have caused this. (Hence, the new Hydrant Meter Rental Policy)

Solar Updates:

Solar updates period October 2, 2024 through October 31, 2024:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	$(145.86)	$(436.46)	$ 72.84
WWTP	November	$2,138.27	$20,266.88*	$3,259.37
Well#6	February	$(4,451.07)	$(8,461.70)	$3,536.59
Well#5	March	$8,154.51	$ (5,607.21)	$2,756.38

- True-up

Admin:

- Prepared Gann Appropriation Limit Resolution.
- Held working employee participation meetings for the Work Place Violence Prevention Plan and prepared a plan.
- Prepared a Hydrant Meter Rental Policy.
- Waiting on final audit from Auditors.
- Metered billings.
- Unofficial Director Election Results:

  Richard Brubaker 564
  Peter Suggs 490
  Louise Wilkinson 475
  Clay Lowery 371

Rio Alto Water District

22099 River View Drive, Cottonwood, California 96022
Telephone 530-347-3835 • Fax 530-347-1007
www.rawd.org

DATE: November 13, 2024

BOARD MEETING ATTENDANCE

NAME	ADDRESS	AFFILIATION
James Rosales	19542 Canyon Dam Pl.	Resident

SIGNING, REGISTERING, OR COMPLETION OF THIS DOCUMENT IS VOLUNTARY.

RIO ALTO WATER DISTRICT

WORKING ACCOUNT

DISBURSEMENT/STATUS OF BANK ACCOUNT AS OF

November 30, 2024

1	**Balance as of 10/31/24:**			**$5,180.92**
2	**Interest thru 10/31/24:**			**$0.18**
3	**Reconciled Balance as of November 1, 2024:**			**$5,181.10**
4	**Disbursements:**			
5	Aflac	Employee Paid Supplemental Insurance	$513.08	
6	ACWA/JPIA	Employee Benefits for December	$9,918.38	
7	ACWA/JPIA	Auto & General Liability Insurance Renewal 2024 - 25	$23,634.14	
8	AT&T	Fax, Emergency, & Telemetry Phone Lines for November	$118.60	
9	Pace Analytical	Drinking Water & Heterotrophic Testing for November	$746.52	
10	Batteries Plus	Backup Batteries {4}	$86.01	
11	Coastal Business	Copier/Folding Machine 08/13/24 - 11/12/24	$469.14	
12	Computer Logistics	Monthly Cloud Backup	$395.85	
13	California Safety	Alarm Monitoring for November	$70.00	
14	Eagle Paving	Asphalt Repairs on Lake California Drive	$5,750.00	
15	Emergency Vehicle Outfitters	Removed Radio's from Truck's #2-2015 F150 & 5 and Installed into Truck's #2 2019 Chevy & 7	$1,806.94	
16	Ferguson	Meter Install and Hydrant Repair Parts	$1,815.48	
17	FGL	Waste Water Testing	$3,248.00	
18	Green Waste of Tehama	Trash Disposal for November	$156.70	
19	Allodium	Telephone & Internet Services for November	$473.94	
20	Karen/Scott Riffey	Escrow Refund 1005195E	$86.20	
21	Martha Slack	Mileage Reimbursement - Bank, PO, Wrms & Grd Wtr Meetings	$107.47	
22	Quadient Finance	Postage on Postage Machine	$1,003.00	
23	Jan Morgan	Refund for Over Paid Retiree Health Copay 01/01/24 - 11/30/24	$269.48	
24	PG&E	Utilities 10/03/24 - 11/07/24	$22,600.89	
25	Phenova	PT Yearly Test Supplies	$244.95	
26	Repcor	Sewer Pipe Patches	$965.25	
27	Sandra Berg	Janitorial Services for November	$135.00	
28	SCP	Chlorine	$3,412.06	
29	SWRCB	Drinking Water Grade 2 Renewal Billy Schatz	$60.00	
30	Thomas & Associates	RAS Pump Repair Parts	$746.20	
31	USA Bluebook	Sample Sticks for Wetlands Sampler	$240.16	
32	Valley Ace Hardware	Brackets & Screws for Mounting Extinguisher's & Long Screwdriver, as Required by Fire Marshal	$64.89	
33	Verizon	Internet Well #5 & WWTP for November	$75.24	
34	ACH - Bank Charges		$60.00	
35	ACH - CERBT Contributions		$0.00	

RIO ALTO WATER DISTRICT
WORKING ACCOUNT
DISBURSEMENT/STATUS OF BANK ACCOUNT AS OF
November 30, 2024

36	ACH - Payroll Tax Deposits		$14,940.48	
37	ACH - CalPERS Pers/Pepra Contributions		$8,104.71	
38	ACH - CalPERS Pers/Pepra Unfunded Contributions		$9,184.50	
39	ACH - Deferred Comp/Pers457 Loan Payments		$1,560.42	
40	Total Disbursement's:			($113,063.68)
41	Total Transfer's from Investment Account:		*/**	$113,003.68
42	Total Interest Earned November 30, 2024:			$0.25
43	**Total Book Balance as of November 30, 2024:**			$5,121.35

		CASH ACCOUNT'S SUMMARY	**Prior Bal.**	**Current Bal.**	
44	W	Total Cash in Working Account:	$5,181.10	**$5,121.35**	
45	W	Total Cash in Investment Account:	$199,827.16	**$156,166.45**	
46	C	Total Cash in CFD Checking Account:	$198,766.90	**$194,764.76**	
47	W	Total Cash in Payroll Account:	$24,520.85	**$25,334.63**	
48	W	Total Cash in Cash Imprest Drawer/Petty Account:	$200.00	**$200.00**	
49	W	Total Cash in LAIF Water Savings Account:	$882,389.91	**$882,389.91**	
50	S	Total Cash in LAIF Sewer Savings Account:	$58,311.75	**$58,311.75**	
51	W	Total Cash in LAIF Sinking Account:	$271,005.69	**$271,005.69**	
52	S	Total Cash in LAIF Capacity Expansion Account:	$128,238.93	**$128,238.93**	
53	W	Total Cash in #5 Well CEC Debt Reserve Account:	$31,982.09	**$31,982.09**	
54	W	Total Cash in #6 Well CEC Debt Reserve Account:	$44,085.51	**$44,085.51**	
55	W	Total Cash in Office CEC Debt Reserve:	$2,413.51	**$2,413.51**	
56	S	Total Cash in Office CEC Debt Reserve:	$2,412.56	**$2,412.56**	
57	S	Total Cash in WWTP CEC Debt Reserve	$31,995.84	**$31,995.84**	
58	C	Total Cash in LAIF USDA/CWSRF Debt Reserve Account:	$333,062.97	**$333,062.97**	
59	C	Total Cash in LAIF WWTP Short Lived Asset Account:	$192,920.95	**$192,920.95**	
60	C	Total Cash in LAIF Tax Levy Collections Account:	$728,174.82	**$728,174.82**	
61	C	Total Cash in LAIF Annual CFD Administration:	$45,845.64	**$45,845.64**	
62		**Total Cash on Hand:**			**$3,129,306.01**

		BALANCE LAIF REHAB FUNDS:	**Prior Balance**	**Current Bal.**
63	W	Total Cash in Well Rehab Fund:	$149,898.47	**$149,898.47**
64	W	Total Cash in Hydrant Replacement Fund:	$40,047.79	**$40,047.79**
65	W	Total Cash in Equipment Replacement Fund:	$14,381.35	**$14,381.35**
66	W	Total Cash in Valve & Line Replacement Fund:	$35,202.61	**$35,202.61**
67	W	Total Cash in Tank Rehab Fund:	$36,125.85	**$36,125.85**
68	W	Total Cash in Vehicle Replacement Fund:	$0.00	**$0.00**
69	W	Total Cash in Booster Station Fund:	$5,952.12	**$5,952.12**
70	W	Total Cash in Generator Well #4 Fund:	$49,281.33	**$49,281.33**
71	W	Total Cash in Computer Equipment & Upgrades Fund:	$17,517.98	**$17,517.98**
72	W	Total Cash in Waterline Replacement Fund:	$3,795.55	**$3,795.55**

RIO ALTO WATER DISTRICT
WORKING ACCOUNT
DISBURSEMENT/STATUS OF BANK ACCOUNT AS OF
November 30, 2024

73	S	Total Cash in Lift Station Motors Replacement Fund:	$5,155.01	**$5,155.01**	
74	S	Total Cash in Sewer Line Replacement Fund:	$56,246.81	**$56,246.81**	
75	S	Total Cash in WWTP Replacement Fund:	$89,369.31	**$89,369.31**	
76	S	Total Cash in Vehicle Replacement Fund:	$0.00	**$0.00**	
77	S	Total Cash in Lift Station #1 Facility	$5,977.73	**$5,977.73**	
78	S	Total Cash in Computer Equipment & Upgrades Fund:	$10,965.04	**$10,965.04**	
79	S	Total Cash in Lab Equipment Fund:	$3,382.50	**$3,382.50**	
80	S	Total Cash in Chlorine Generation Fund:	$3,795.35	**$3,795.35**	
81	S	Total Cash in Aerator Brush Replacement Fund:	$2,530.55	**$2,530.55**	
82	**Total Cash in LAIF Rehab Funds:**				**$529,625.35**
83	W	Total Cash in Capacity Expansion Account RAWD	$60,815.79	**$60,816.79**	
84	S	Total Cash in Capacity Expansion Account RAID	$40,522.47	**$40,523.14**	
85	**Total Cash in Capacity Expansion Account:**				**$101,339.93**
86	**Total Cash on Hand & LAIF Funds as of November 30, 2024:**				**$3,765,392.64**

87 * Total deposits to the Investment Account for the month of November were $103,385.22.

88 ** Total transferred to the LAIF Account from the Investment Account for the month of October were $.00.

89 CERBT Balance $378,003.56

RIO ALTO WATER DISTRICT
COMMUNITY FACILITY DISTRICT
DISBURSEMENT/STATUS OF BANK ACCOUNT AS OF
November 30, 2024

1	**Balance - 10/31/2024:**				**$198,765.21**
2	Interest thru 10/31/2024:				**$1.69**
3	**Reconciled Beginning Balance November 1, 2024:**				**$198,766.90**
4	**DISBURSEMENTS**				
5	Goodwin Consulting	2023 - 24 CFD Annual Processing	$4,003.75		
6	Total Disbursements:				**$4,003.75**
7	Total Deposits:				**$0.00** *
8	Total Interest Earned November 30, 2024:				**$1.61**
9	Transfers to LAIF Account:				**$0.00** **
10	Total Transfers from LAIF Account:				**$0.00** **
11	**Total Book Balance as of November 30, 2024:**				**$194,764.76**

12 * Total deposits to the CFD Account for the month of November were $00.00

13 ** Total transferred to/from the LAIF Account for the month of November were $.00.

CalPERS

CERBT and CEPPT Online Record Keeping System

Welcome Sherry Dial

Account Balances | Transactions | Statements | Fund Balances | Fund Reports | Change Password | Contact CalPERS | Logout

Account Balances

Account Balance is using cash basis accounting. Contribution and disbursement accruals are accounted for in quarterly statements, not retroactively applied to Account Balance.

Total Balance for all Funds invested in: **$378,003.56**

Account Balances as of 11/30/24 | Excel Export | CSV Export

Balance as of Date	Account No.	Fund Name	Investment	No. of Units	Unit Pric

0 | 50 items per page | No items to display

RESOLUTION 07-24

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT AMENDING RESOLUTIONS 8-70, 08-73, 03-05, (AND ALL ASSOCIATED RESOLUTIONS ESTABLISHING RULES AND REGULATIONS FOR THE DISTRIBUTION OF WATER) TO ESTABLISH A CROSS-CONNECTION CONTROL AND BACKFLOW PROGRAM IN COMPLIANCE WITH THE STATE WATER RESOURCES CONTROL BOARD NEW CROSS-CONNECTION CONTROL POLICY HANDBOOK.

WHEREAS, Rio Alto Water District adopted Resolution No. 8-70 on March 19, 1970, No. 08-73 on July 5, 1973, No. 03-05 on January 20, 2005; and

WHEREAS, on December 19, 2023, the California State Water Resources Control Board adopted a new Cross-Connection Control Policy Handbook (CCCPH); and

WHEREAS, the CCCPH became effective on July 1, 2024; and

WHEREAS, due to the adoption of the new CCCPH, Rio Alto Water District is now required to adopt a Cross-Connection Control and Backflow Program (Exhibit A); which is attached hereto and incorporated herein by reference.

THEREFORE, BE IT RESOLVED, that the following:

1. The Board of Directors approves the attached Cross-Connection Control and Backflow Program (Exhibit A), and hereby authorizes the General Manager, or designee, to fully execute the Cross Connection Control and Backflow Program in its entirety.
2. It is expected that changes to the Program will occur over time, and therefore, the Board of Directors authorizes the General Manager, or designee, to amend the Program documents as needed.

PASSED AND ADOPTED by the Rio Alto Water District Board of Directors at its regular meeting held on December 11, 2024.

AYES: _____
NAYES: _____
ABSTAINING: _____
ABSENT: _____

Signed and approved by me after its passage this 11th day of December, 2024.

_____
Richard Brubaker, President, Board of Directors

Attest: _____
Martha Slack, General Manager

EXHIBIT A

CROSS-CONNECTION CONTROL AND BACKFLOW

PROGRAM

FOR

RIO ALTO WATER DISTRICT

Under the Direction of
Dean Sherrill
Regulatory Officer

Adopted: December 11, 2024

CROSS-CONNECTION CONTROL PROGRAM

Table of Contents

Title		Page Number
1.0	General Provisions	4
1.1	Purpose	4
1.2	Scope	4
1.3	Requirement for Service	4
1.4	Administration and Authority	4
1.5	Definitions	5
2.0	Responsibility	8
2.1	District Responsibility	8
3.0	Cross Connection Control and Backflow Program Implementation	8
3.1	New Construction and Remodel/Renovation	8
3.2	Hazard Assessment	9
3.3	Conditions Requiring Backflow Prevention Assembly	10
3.4	Type of Backflow Protection Required	11
3.5	Degree and Minimum Type of Backflow Protection Required	11
3.6	Fire Protection Systems	12
3.7	Inspection of Premises Where Cross Connections May Exist	13
3.8	Installation of Backflow Protection by the Water User at the User's Connection	13
3.9	Air-Gap Separation (AG)	13
3.10	Reduced Pressure Principle Assembly (RPP)	13
3.11	Double-Check Valve Assembly (DC)	14
3.12	Pressure Vacuum Breaker (PVB)	14
3.13	Location of Backflow Prevention Assembly	14
3.14	Backflow Prevention Assembly Freeze Protection	15
3.15	Critical Services	15
3.16	Water Service Termination	15
3.17	Basis for Determination	15
3.18	Water Service Termination and Restoration Procedure	16
3.19	Backflow Prevention Assembly Maintenance and Testing	17
3.20	Air-gap Separation Inspection Procedure	17
3.21	Double-Check Valve Assembly Testing Procedure	17
3.22	Reduced Pressure Principle Assembly Testing Procedure	18
3.23	Pressure Vacuum Breaker Testing Procedure	18
3.24	Contractor Backflow Testing Competency Requirements	18

3.25 Approved Backflow Prevention Assembly Test Gauges 18
3.26 Backflow Prevention Assembly Test Guage Calibration 19
3.27 Groundwater Wells – Domestic Auxiliary Supply 19
4.0 Fees and Charges 19

1.0 GENERAL PROVISIONS

1.1 Purpose

This document details the Cross-Connection Control Program established by Rio Alto Water District (District). The program aims to achieve two primary objectives: safeguarding the District's potable water supply from actual or potential contamination caused by cross-connection and backflow and identifying and eliminating existing unknown cross-connections through a comprehensive District-wide Hazard Assessment program.

1.2 Scope

The District's Cross-Connection Control Program consists of the following elements to ensure compliance with the State Water Resources Control Board (SWRCB) Cross-Connection Control Policy Handbook (CCCPH).

- Operating instructions for implementing the Cross-Connection Control Program.
- Performance of surveys to identify water user locations where cross- connections are likely to occur.
- Installation of backflow protection by the water user at the user's connection.
- Training and experience of personnel delegated to implement the cross-connection control program.
- Approved test procedures for testing backflow prevention assemblies to ensure proper backflow protection.
- Maintenance of records, including assembly locations, test results, and repair of backflow prevention assemblies.

1.3 Requirement for Service

The District will not initiate or continue to provide water service to any customer who has an Auxiliary Water Supply unless the customer installs, maintains and secures inspection on an Approved Backflow Assembly in compliance with this Program.

1.4 Administration and Authority

The Rio Alto Water District Cross-Connection Control Program is administered under the direction of the Regulatory Officer Dean Sherrill. Dean is the Cross-Connection Control Program Coordinator. This position has formal oversight of the CCCPH, recognized by the SWRCB. The day-to-day management of the program has been delegated to Dean Sherrill, Regulatory Officer dsherrill78@sbcglobal.net, 530-347-3835. The Tehama County Building Department and Tehama County Fire Department will work with the District to ensure that

appropriate external assemblies are installed on all new construction projects and tenant improvements/remodels.

1.5 Definitions

The following definitions describe terms and phrases pertinent to the Rio Alto Water District's Cross-Connection Control Program.

"Approved Backflow Prevention Assemblies" shall mean assemblies that have passed laboratory and field evaluation tests performed by a recognized testing organization (AWWA, USC Foundation for Cross-Connection Control and Hydraulic Research) that has demonstrated their competency to perform such tests to DDW.

"Approved water supply" shall mean a water source that has been approved by DDW or domestic use and designated as such in a domestic water supply permit.

"Auxiliary water supply" shall mean any water source that is either used or equipped to be used as a water supply and located on, or piped to, the premises of a water user. The term equipped means that appurtenances such as inactive wells, pumps, power supply, intakes, suction lines, pipelines, connection fittings, or storage tanks are in place and readily available for use.

"AWWA" is the acronym used for the American Water Works Association.

"Backflow" shall mean a flow condition caused by a differential in pressure that causes the flow of water or other liquid, gases, mixtures, or substances to flow back into the water distribution system of a potable supply from any source or sources other than an approved water supply source.

"Back siphonage" refers to one cause of backflow, which is caused by negative or reduced pressure in the water distribution system.

"Back pressure" is defined as a higher pressure than the water distribution system caused by a pump, elevated storage, fire suppression equipment, or any other means.

"Certified Tester" shall mean a person who has proven their competency in testing, repair, and making test reports on approved backflow prevention assemblies to the satisfaction of the Regulatory Officer. Individuals are required to be licensed through the American Backflow Prevention Association or the California-Nevada Section of the American Water Works Association.

"Contamination" shall mean the degradation of the quality of potable water by any foreign substance that creates a hazard to public health or that may impair the usefulness or quality of the water.

"Cross-connection," as used in this document, means any unprotected actual or potential connection between a potable water system used to supply water for drinking purposes and any source or system containing unapproved water or a substance that is not or cannot be approved as safe, wholesome, and potable. Bypass arrangements, jumper connections, removable sections, swivel or changeover devices, or other devices through which backflow could occur shall be considered cross-connections.

"Cross-Connection Control Program Specialist" shall mean a person who has demonstrated competency in the field of cross-connection control and maintains a valid backflow assembly general testers certification and a Cross-Connection Survey Specialist certification as issued by the California-Nevada Section of the American Water Works Association or an organization with equivalent certification requirements.

"Cross-Connection Control Policy Handbook (CCCPH)" was formally adopted by the State Water Resources Control Board on December 19, 2023, with an effective date of July 1, 2024. CCCPH was developed for the protection of public health through the establishment of standards intended to ensure a public water system's (PWS) drinking water distribution system will not be subject to the backflow of liquids, gases, or other substances.

"Critical Services" shall mean water services that cannot be shut off, even for a few moments, at any time.

"Customer" shall mean the owner or operator of a business or residential property who is connected to the District's Domestic Water System.

"Degree of hazard" is determined from an evaluation of conditions upon the customer's premises and is classified as either a pollution (non-health) or contamination (health) hazard.

"DDW" is a term used to describe the State of California Division of Drinking Water.

"District" refers to Rio Alto Water District

"Health hazard" shall mean an actual or potential threat of contamination of a physical or toxic nature to the Rio Alto Water District water system.

"Non-domestic irrigation" shall mean the use of the public water system for any irrigation other than domestic irrigation or any irrigation system into which fertilizers, herbicides, or pesticides are, or can be, injected.

"Person" shall mean an individual, corporation, company, association, partnership, municipality, public utility, or other public body or institution.

"Point of connection" shall mean the most downstream point of the water service where the City's responsibility and liability stop. It is also known as the point where the District can no longer control the potability of the water.

"Pollution" shall mean impairment of water quality to a degree that does not create a hazard to public health but does adversely and unreasonably affect the aesthetic qualities of such waters for domestic use.

"Potable water" shall mean any water that, according to DDW regulations, is safe for human consumption.

"Premises" shall mean all areas on a customer's property that are served or have the potential to be served by the District's water distribution system.

"Public water system" shall mean a water distribution system that provides water piping to the public for human consumption with fifteen or more service connections or regularly serves at least of twenty-five individuals daily at least 60 days out of the year.

"Reclaimed water" shall mean wastewater that, as a result of treatment, is suitable for uses other than potable use.

"Service Connection" shall mean pipeline, angle meter stop, meter box, and meter used to extend water service from a District water distribution main to the premises.

"SWRCB" is a term used to describe the State of California State Water Resources Control Board.

"USC Foundation" shall reference the University of Southern California Foundation for Cross-Connection Control and Hydraulic Research.

"Water Department" shall mean Rio Alto Water District.

"Water supplier" shall mean the entity that owns or operates the approved water supply system. As cited in this document, it shall mean Rio Alto Water District.

"Water user" shall mean any person obtaining water from the Rio Alto Water District water distribution system and related appurtenances.

2.0 RESPONSIBILITY

Responsibility for the protection of the public water system is shared by the District and the customer.

2.1 District Responsibility:

The District Manager shall be responsible for the protection of the public potable water supply from contamination or pollution due to the backflow or back-siphonage of contaminants or pollutants through the water service connection; the Regulatory Officer shall be responsible for the District's adherence, where possible, to regulations relating to Cross-Connections, as contained in the CCCPH. The Regulatory Officer is responsible for implementing all aspects of the cross-connection control and backflow prevention program.

The District will not be responsible for any loss or damage directly or indirectly resulting from or caused by any improper or negligent installation, operation, use, repair, or maintenance of, or interfering with, any approved backflow prevention assembly required by this program, by any customer or any other person.

The customer will bear all costs for the installation of pumps or renovation of existing customer piping resulting from any decreases in line pressure attributed to upgrading existing backflow prevention assemblies or the installation of approved backflow prevention assemblies.

The District is not responsible for any losses or damage incurred by the customer as a result of upgrading existing backflow prevention assemblies or installing approved backflow prevention assemblies.

3.0 CROSS-CONNECTION CONTROL AND BACKFLOW PROGRAM IMPLEMENTATION

3.1 New Construction and Remodel/Renovation

All applications for new water service or modification to premises with existing water service(s) are processed through the Rio Alto Water District Office.

Based upon the information submitted on the application, the following District Cross-Connection Control Program requirements will be enforced on **all new construction and improvement / remodel construction requiring fire sprinklers**.

a) Commercial fire sprinkler systems:

   1) Reduce Pressure Principle Assembly (RPPA)

b) Residential fire sprinkler systems:
   1) Reduced Pressure Principle Assembly (RPPA)

c) Commercial water service:
   1) Reduced Pressure Principle Assembly (RPPA)

d) Domestic Water Service:
   1) Reduced Pressure Principle Assemble (RPPA) required with well or auxiliary water supply on-site.
   2) Reduced Pressure Principle Assemble (RPPA) is required with a sewer ejector pump on site (LPSS).
   3) A Double Check Assembly (DC) or Reduced Pressure Principle Assembly (RPPA) when a booster pump is required on site.

e) Irrigation Service (non-domestic)
   1) Reduced Pressure Principle Assembly (RPPA)

f) Irrigation Service (domestic)
   1) Reduced Pressure Principle Assembly (RPPA)

Improvement / remodel construction applications that are either commercial in nature or propose to change onsite historical water uses will require an onsite hazard assessment performed by the District's Cross Connection Control Program personnel. If, after review, it is determined that a backflow prevention assembly is required, the District's Construction Standard for the installation of the required backflow prevention assembly and a list of District-approved certified backflow prevention assembly testers will be provided to the customer.

3.2 **Hazard Assessment**

Through the process of performing surveys to identify water user locations where cross-connections are likely to occur, if it is determined that an actual or potential cross-connection or backflow condition is present in an existing facility, the installation of an approved backflow prevention assembly as outlined in Section 3.1 of the District's Cross Connection Control Program will be required. Initial hazard assessment surveys will begin after July 1, 2025. The District will conduct hazard assessment surveys as resources, qualified personnel, and availability permits. Hazard assessments will be completed by an outside consultant that is dually certified as a Backflow Prevention Assembly Tester and Cross-Connection Control Specialist.

In the event that an existing backflow prevention assembly already installed does not comply with the current installation requirements or meet the appropriate level of protection as required by the Cross-Connection Control Program, the Regulatory Officer will direct the

enforcement of the backflow prevention assembly upgrade to an acceptable level of protection as outlined in section 3.1 of the District's Cross-Connection Control Program.

Initial notification of violation of this policy will come from an employee who represents the District's Cross-Connection Control Program in the form of a field meet with the customer, at which time the customer shall be given a full explanation as to what changes/improvements must be made to the customer's water service connection. At this time, the customer will be offered documentation that outlines Federal and State laws that require the District to implement a Cross-Connection Control Program. A copy of the District's Cross-Connection Control Program will also be available at this time for review. If needed, a follow-up letter of confirmation will be sent to the affected customer, informing them of their responsibility to correct, install, or upgrade an existing backflow prevention assembly to resolve an actual or potential backflow or cross-connection condition.

FAILURE, REFUSAL, OR INABILITY ON THE PART OF THE CUSTOMER TO INSTALL THE DEVICE OR DEVICES WITHIN A REASONABLE TIME PERIOD SHALL RESULT IN THE TERMINATION OF WATER SERVICE TO THE PREMISES UNTIL SUCH TIME THE DEVICE OR DEVICES IS/ARE PROPERLY INSTALLED AND TESTED.

3.3 Conditions Requiring a Backflow Prevention Assembly

An approved backflow prevention assembly shall be installed wherever the following conditions exist:

a) In the case of premises having an auxiliary water supply, the District's water distribution system shall be protected against backflow from the premises by installing a backflow prevention assembly.

b) In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the District's water distribution system, the water distribution system shall be protected against backflow from the premises by installing a backflow prevention assembly. This shall include the handling of processed water and waters originating from the District water system that have been subjected to deterioration in quality.

c) In the case of premises having (1) internal cross-connections that cannot be permanently corrected and controlled, (2) intricate plumbing and piping arrangements, or (3) where entry to all portions of the premises is not readily accessible for inspection purposes, making it impractical or impossible to ascertain whether or not dangerous cross-connections exist, the District water distribution system shall be protected against backflow from the premises by installing a reduced pressure principle assembly (RPPA).

3.4 Type of Backflow Protection Required

The type of protection that shall be provided to prevent backflow into the District water distribution system shall be determined by section 3.1 of the District's Cross-Connection Control Program. The type of backflow prevention assembly that may be required (listed in an increasing level of protection) includes:

- Pressure Vacuum Breaker (PVB)
- Double-check Valve Assembly (DC)
- Reduced Pressure Principle Assembly (RPPA)
- Air-Gap Separation (AG)

Section 3.5 lists the minimum types of backflow protection required to protect the District water distribution system at the customer's connection to premises with various degrees of hazard. Situations not covered in Section 3.5 shall be evaluated on a case-by-case basis, appropriate backflow protection shall be determined by the Cross-Connection Control Specialist.

3.5 Degree and Minimum Type of Backflow Protection Required

a) Premises where the District water distribution system is connected to a recycled water supply system. Type: AG

b) Premises where reclaimed water is used, and there is no interconnection with the District water distribution system. Type: RPPA

c) Premises where there are wastewater pumping and/or treatment plants and no interconnection with the District water distribution system. Type: RPPA

d) Premises where hazardous substances are handled in any manner in which the substances may enter the District water distribution system. Type: RPPA

e) Premises where an irrigation system is directly supplied from the District water distribution system and does not possess injection capabilities. Type: RPPA

f) Premises where an irrigation system is directly supplied from the District water distribution system into which fertilizers, herbicides, or pesticides are or can be, injected. Type: RPPA

g) Roadway right-of-way irrigation system interconnected to a piping system connected to the District water distribution system, and there is no potential for back pressure. Type: RPPA

h) Premises where the District distribution system water pressure is used to inject industrial chemicals. Type: RPPA

i) Premises where there is an unapproved auxiliary water supply that is interconnected with the District water distribution system. Type: RPPA

j) Premises where there is an unapproved auxiliary water supply and no interconnections with the District's water distribution system. Type: RPPA

k) Premises where entry is restricted to the degree that inspections for cross-connections cannot be made with sufficient frequency or upon short notice to assure that cross-connections do not exist. Type: RPPA

l) Premises where there is a repeated history of cross-connections being established or reestablished. Type: RPPA

3.6 Fire Protection Systems

Reduced Pressure Principle Assemblies shall be installed on all new fire protection systems and on all existing systems as per Rio Alto Water District Construction Standards.

a) None required for a premises where the fire system is directly supplied from the Rio Alto Water District water system, if the fire system is looped, connected to a water closet and does not include a tank or pump. The fire system and domestic system must be served by a single service connection to the water distribution system.

b) Premises where the fire system is directly supplied from the District water distribution system, and there is an unapproved auxiliary water supply on or to the premises. (Not interconnected) Type: RPPA.

c) Premises where the fire system is supplied from the District water distribution system and interconnected with an unapproved auxiliary water supply. An RPPA may be provided in lieu of an Air Gap, if approved by DDW, and the Rio Alto Water District. Type: AG.

d) Premises where the fire system is supplied from the District water distribution system and where either elevated storage tanks or fire pumps which take suction from private reservoirs or tanks are used. Type: RPPA.

e) Premises where the fire system is supplied from the District water distribution system and where recycled water is used in a separate piping system within the same building. Type: RPPA.

3.7 Inspection of Premises Where Cross Connections May Exist

THE CUSTOMER'S PREMISES SHALL BE OPEN FOR INSPECTION AT ALL REASONABLE TIMES TO AUTHORIZED REPRESENTATIVES OF THE RIO ALTO WATER DISTRICT TO DETERMINE WHETHER CROSS-CONNECTIONS OR OTHER SANITARY HAZARDS EXIST. WHEN SUCH A CONDITION IS IDENTIFIED, THE CROSS-CONNECTION CONTROL PROGRAM SPECIALIST UNDER THE DIRECTION OF THE REGULATORY OFFICER MAY DENY OR IMMEDIATELY DISCONTINUE WATER SERVICE TO THE CUSTOMER'S PREMISES BY PROVIDING FOR A PHYSICAL BREACH IN THE WATER SERVICE LINE UNTIL THE CUSTOMER HAS CORRECTED THE CONDITION(S) IN CONFORMANCE WITH CCCPH, AND THE UNIFORM PLUMBING CODE.

Each customer's premises requiring a backflow prevention assembly will be notified in accordance with Section 3.17, Basis for Termination. The customer will be informed of their responsibility to provide backflow protection, and the type of backflow prevention assembly required in accordance with CCCPH, the Rio Alto Water District Cross-Connection Control Program, the Rio Alto Water District Construction Standards, and the Uniform Plumbing Code.

3.8 Installation of Backflow Protection by the Water User at the User's Connection

Backflow prevention assemblies shall be installed in accordance with the CCCPH and Rio Alto Water District Construction Standards. These backflow prevention assemblies must be:

- AWWA C511 Compliant and,
- Approved by the Foundation for Cross-Connection Control and Hydraulic Research at the University of Southern California.

3.9 Air-Gap Separation (AG)

The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture, or other device and the flood-level rim of said vessel. An approved air gap shall be at least double the diameter of the supply pipe, measured vertically above the top of the rim of the vessel, and in no case less than one inch.

3.10 Reduced Pressure Principle Assembly (RPPA)

An assembly of two independently operating approved check valves with an automatically operating differential relief valve between the two check valves, tightly closing shut-off valves on either side of the check valves, plus properly located test ports for the testing of the check and relief valves. The device shall operate to maintain the pressure in the zone between the two check valves at a pressure less than the pressure on the public water supply

side of the device. At the cessation of normal flow, the pressure between the two check valves shall be less than the pressure on the public water supply side of the device. In case of leakage of either of the check valves, the differential relief valve shall operate to maintain the reduced pressure in the zone between the check valves by discharging to the atmosphere. When the inlet pressure is two pounds per square inch or less, the relief valve shall open to the atmosphere.

In no case shall a cut, tee, or tap be made between the user's service connection at water meter and the backflow prevention assembly.

3.11 Double-Check Valve Assembly (DC)

An assembly of two independently operating approved check valves with tightly closing shut-off valves on each side of the check valves, plus properly located test ports for the testing of each check valve. Double-check valve assemblies are used in low-hazard situations.

In no case shall a cut, tee, or tap be made between the user's service connection at the water meter and the backflow prevention assembly.

3.12 Pressure Vacuum Breaker (PVB)

In accordance with DDW California Department of Public Health-Public Water Supply Branch policy statement of January 1989, the Department of Health Services DDW finds that a pressure vacuum breaker assembly can provide adequate user connection cross-connection control for median strip irrigation systems provided the system conforms to the following criteria:

a) Water is used for irrigation purposes only.
b) The PVB is installed at least twelve inches above the highest sprinkler head in the system, and adequate clearance is provided for testing and servicing the assembly.
c) The system has no means of inducing a back-pressure condition.
d) The system is supplied from only one service connection.
e) injection of chemicals into the system is not practiced nor provided for
f) The system is only supplied with domestic water.

3.13 Location of Backflow Prevention Assembly

The backflow prevention assembly shall be installed at the point of connection on each service line to a customer's water system, or as close as practical, but in all cases before the first branch line leading off the service line.

THE DISTRICT SHALL HAVE THE FINAL AUTHORITY TO DETERMINE THE LOCATION AND THE PROPER INSTALLATION OF A BACKFLOW ASSEMBLY.

The point of connection is further defined as follows:

a) The downstream side of the water meter.

3.14 Backflow Prevention Assembly Freeze Protection

The property owner is responsible for installing freeze protection. If the backflow prevention assembly cannot be inspected due to the presence of freeze protection material, the freeze protection may be removed. The District is not responsible for the reinstallation of freeze protection.

The relief port at the bottom of the reduced pressure principle assembly must not be covered by freeze protection. All test ports, along with the serial number and model number, must be easily accessible.

Freeze protection shall be maintained neatly and aesthetically pleasingly. Torn or dislodged freeze protection may be removed by the District.

3.15 Critical Services

In cases where water service cannot be shut off, even for a few moments, at any time, the District will recommend that two services be established to the premise. In such case, the same level of backflow protection will be required for each service. In cases where water system configuration facilitates only a single point of connection two backflow prevention assemblies shall be installed in parallel. This shall apply only to the domestic water service and shall not apply to the fire protection system point of connection.

3.16 Water Service Termination

When the Regulatory Officer is notified of a water user that represents a clear and immediate hazard to the District water distribution system that cannot be immediately abated, the District will institute the procedure for discontinuing water service to the premises.

3.17 Basis for Termination

Conditions or water uses that create a basis for water termination shall include, but are not limited to, the following items:

a) Refusal to install a required backflow prevention assembly.

b) Refusal to allow access onto premises for inspection purposes.

c) Refusal to test a backflow prevention assembly.

d) Refusal to repair a faulty backflow prevention assembly.

e) Refusal to replace a faulty backflow prevention assembly.

f) Removing or bypassing a required backflow prevention assembly.

g) Direct or indirect connection between the District water system and sewer line.

h) Unprotected direct or indirect connection between the District water distribution system and a system or equipment containing contaminants.

i) Unprotected direct or indirect connection between the District water system, which presents an immediate health hazard to the District water distribution system.

3.18 Water Service Termination and Restoration Procedure

The District will terminate service to customer's premises after two written notices have been sent specifying the corrective action needed and the time period in which it must be completed.

- The first letter is an information letter that outlines the requirements and a specific period of time to respond. If no response is received in that specified time period, a second letter will be sent.

- The second letter contains much of the same information as the first letter, plus the added statement that the customer's water service will be terminated if no response is received after a specified period of time.

If the customer still has not responded, a door hanger is left at the corresponding service address, giving ten days' notice to comply before the water service is terminated. Customers can find information on the District's CCCP and CCCPH at the District Office.

Any notices prescribed or allowed by this article shall be deemed to have been given when personally delivered or placed in the United States mail, postage fully prepaid, addressed to the owner of the premises or, if different, to the water user as shown from the District's records.

NOTWITHSTANDING THE ABOVE, WHEN CONDITIONS CREATE AN IMMEDIATE DANGER TO THE DISTRICT'S WATER DISTRIBUTION SYSTEM, WATER SERVICE TO THE CUSTOMER'S PREMISES MAY BE IMMEDIATELY TERMINATED WITHOUT NOTICE. HOWEVER, WHERE PRACTICAL, THE CUSTOMER OR THEIR AGENT SHALL BE GIVEN

ORAL NOTICE OF THE DANGER AND THE WATER SERVICE SHUT OFF. THE CUSTOMER SHALL BE ENTITLED TO AN EMERGENCY MEETING WITH THE REGULATORY OFFICER. WATER SERVICE SHALL PROMPTLY BE RESTORED FOLLOWING AN INSPECTION THAT REVEALS THAT COMPLIANCE WITH THIS CODE HAS BEEN ATTAINED.

3.19 Backflow Prevention Assembly Maintenance and Testing

As provided in the CCCPH, required backflow prevention devices are to be tested at least annually and immediately after installation, relocation, or repair by a person who has demonstrated their competency in such testing to the District. The customer is responsible for initial testing after installation and must provide the District with test results prior to the water service being turned on. All backflow protection assemblies shall be tested in accordance with the procedures outlined in USC Backflow Testers Manual. Testing, hazard assessment surveys and all other CCCPH records/results are maintained at the District Office. The Cross-Connection Control Program Specialist, under the direction of the Regulatory Officer, may require a more frequent schedule if it is determined to be necessary. No assembly shall be placed back in service unless it is functioning as required. A report form supplied by the District shall be completed and returned to the District each time an assembly is tested, relocated, or repaired. These assemblies shall be serviced, overhauled, or replaced whenever they are found to be defective.

The District must notify the State Water Board and local health agencies of any known or suspected incident of backflow within 24 hours of the determination. If required by the State Water Board, the District must issue a Teir 1 public notification pursuant to CCR, Title 22, Section 64463.1.

The District shall be responsible for administering the annual testing of backflow prevention devices within the District water distribution system using a person who has demonstrated competency in the testing of these devices. Competency is demonstrated by the possession of a valid California-Nevada Section AWWA Backflow Prevention Assembly General Tester Certification, the American Backflow Prevention Association (ABPA), or an organization with the equivalent certification requirements.

3.20 Air-gap Separation Inspection Procedure

The installation of each air-gap separation shall be in accordance with the definition for the air gap in the CCCPH.

3.21 Double-Check Valve Assembly Testing Procedure

All double-check valve assemblies shall be inspected and tested in accordance with the procedures outlined in the CCCPH.

3.22 Reduced Pressure Principle Assembly Testing Procedure

All Reduced Pressure Principle Assemblies shall be inspected and tested in accordance with the procedures outlined in the CCCPH.

3.23 Pressure Vacuum Breaker Testing Procedure

All pressure vacuum breakers shall be inspected and tested in accordance with the procedures outlined in CCCPH.

3.24 Contractor Backflow Testing Competency Requirements

Any contractor interested in testing backflow devices may request to be added to the list of certified testers from the District Cross Connection Control Program Specialist. To be included on the list, competency in all phases of backflow prevention device testing and repair must be demonstrated through education and/or experience. Each tester shall be responsible for the competency and accuracy of all tests and reports.

Minimum Competency Requirements:

a) Testers must hold a valid general tester's certification from either the American Water Works Association California-Nevada Section, the American Backflow Prevention Association, or an organization with equivalent certification requirements.

   1) Each tester must use the testing procedures outlined in the Manual of Cross-Connection Control, Tenth Edition, University of Southern California - Foundation for Cross-Connection Control and Hydraulic Research, Chapter 9

   2) Each tester shall furnish evidence that they have the necessary tools and equipment to test backflow devices properly.

   3) Each tester must be familiar with the Rio Alto Water District Cross Connection Control Program processes and procedures.

After notice and a hearing, a tester may be omitted from the annual list for improper testing, repairs and reporting or any action that indicates a lack of knowledge or support of the District's program. Such omissions are at the discretion of the Regulatory Officer.

3.25 Approved Backflow Prevention Assembly Test Gauges

Only the following backflow assembly test gages shall be used by District approved testers:

Duke	Models 75, 75B, 100, 1000, E2900
Meriam	Model 1124
Midwest	Model 830, 835
Promaster	Model ASRP-4

3.26 Backflow Prevention Assembly Test Gauge Calibration

Backflow assembly test gauges shall be calibrated at least once every year. Proof of test gauge calibration shall be provided with an initial request to be placed on the District's Approved Testers List. Existing approved testers shall submit proof of calibration with every three-year Backflow Prevention Tester renewal card.

3.27 Groundwater Wells - Domestic Auxiliary Supply

To comply with the Cross-Connection Control Program, one of the following alternatives for parcels with groundwater wells may be implemented:

a) Install, as a minimum level of protection, a Reduced Pressure Principle Assembly.

b) Abandon the well per Tehama County Health Department requirements.

4.0 FEES AND CHARGES

4.1 The administration of this program requires the collection of appropriate fees that can be assigned to the customer and services performed that are not considered appropriate charges under District Water Rates. These fees are as follows.

Rio Alto Water District Cross-Connection Control Fee Schedule:

- Cross Connection and Backflow Testing Program: the customer will be billed annually at the rate currently charged by the Backflow Tester (this rate may be subject to change annually); and
- Cross Connection and Backflow Repair and Retest: the customer will be billed for any and all repair costs, plus the cost of retesting.
- Failure to pay the above bill(s) will result in service discontinuance consistent with Rio Alto Water District's Service Discontinuance Policy.

Audit is included but separate

Succession Ad Hoc Committee Updates

12/6/24

Bookkeeper

- Sherry has agreed to stay until she reaches retirement age of 65 in August.
- I will update job classification in January
- She is updating a detailed procedures manual for her position.
- I will be reaching out to Rush Personnel in April 2025.
- I will be contacting Gina Bahten after 1st of the year.
- Would like to have a person in place no later than May 2025.

Secretary

- Tentative retirement date set for December 31, 2025.
- I will update job classification in January.
- Starting on detailed procedures manual for her position.
- I will be reaching out to Rush Personnel in ~~September~~ August of 2025.
- Will be contacting the applicant I have who looks like a good fit after the 1st of the year.
- Would like to have a person in place not later than September 2025.

General Manager

- Tentative retirement date set for Dec. 31, 2025 if the Board of Directors will allow me to work semi-remotely for the second half of the year. I also need to contact Social Security to see if it will benefit me to retire at 70 (April 3, 2026).
- I will update job classifications in January.
- Planning on listing my house for sale in March of 2025, with the goal of purchasing a residence in Crescent City. I would be able to commute to Cottonwood several days per week, staying at my son's house.
- I announced my tentative retirement at WORMS meeting in November and will follow up at subsequent meetings.
- Unfortunately, the candidate that John Kenny recommended has taken a new job at Merrill Lynch. I spoke with her and she is putting feelers out for me.
- Suggest we nominate Dean Sherrill to the Ground Water Commission in April of 2025. He is currently on the Groundwater Committee with ACWA and the TAC committee for NSVRWC and would be a good fit.
- Starting a procedures manual for General Manager now.

Rio Alto Water District

Emergency Response Plan Overview

POWER OUTAGE (SYSTEM WIDE)

ADMINISTRATIVE RESPONSE

- ☐ Initiate alerts and updates on website.
- ☐ Request limited services usage.
- ☐ Generator should run the heater/air and computers.
- ☐ If generator fails take phones home with you and work remotely.

OPERATIONS RESPONSE

- ☐ Set up Lift Station No. 6 to run on generator power.
- ☐ Set up Lift Station No. 1 to run on generator power.
- ☐ Set up Lift Station No. 2 to run on generator power.
- ☐ Monitor and run Lift Stations No. 3, 4 and 7 on generator power as necessary.
- ☐ Set up 4" pump at Lift Station No. 5 and run as necessary.
- ☐ Set up a small generator at Well No. 3 site to run telemetry for tank levels.
- ☐ As necessary, run Well No. 5 on generator to maintain tank levels.
- ☐ Run a small generator at Well No. 5 for telemetry if the large generator is not running.
- ☐ Check the WWTP to ensure all equipment started back up after transfer to generator power.
- ☐ Set up a small generator at the Wetlands to run the control valve.

WILDLAND FIRE

ADMINISTRATIVE RESPONSE

- ☐ Send out alert and updates on website.
- ☐ Request in alert limited water usage.
- ☐ If time permits, store most important documents in fire safe vault.
- ☐ If imminent evacuation required, ~~post evacuation zones from POA Evacuation Plan on alert.~~ Cheryl M/ Chris for confirmation
- ☐ Contact Computer Logistics and request immediate backup to the cloud.
- ☐ Take office phones with you to field calls if leaving the community.
- ☐ Evacuation zone for the office is the south end of the airport.

OPERATIONS RESPONSE

- ☐ If power is still available, turn on Well No. 5 and Well No. 6 to maintain tank levels.
- ☐ If power is not available, run Well No. 5 on generator power.
- ☐ If a system wide power outage has occurred, see "Power Outage" above.
- ☐ If it is safe to do so, monitor appropriate remote sites for encroaching fire.
- ☐ Evacuate when advised to.

FLOOD

ADMINISTRATIVE RESPONSE

- ☐ Send out alert and updates on website.
- ☐ If evacuation zones are known, post zones on alert.
- ☐ If required to evacuate, call Computer Logistics and have them do an immediate backup to the cloud.
- ☐ Take office phones with you to field calls and updates.

OPERATIONS RESPONSE

- ☐ Sand bag the dry wells and wet wells and Lift Station No. 1 and Lift Station No. 2.
- ☐ Sandbag the wet wells at Lift Station No. 3 and Lift Station No. 4.
- ☐ As necessary, monitor the WWTP and construct berms to protect processes.
- ☐ Sand bag the Lab Building doorways.
- ☐ If power is not available and sites are accessible, see "Power Outage" above.

WATER MAIN BREAK OR LEAK

ADMINISTRATIVE RESPONSE

- ☐ Send out alert and updates on website with street closures and request limited water usage and/or do not drink notices.
- ☐ Contact Regulatory Officer immediately
- ☐ If directed to do so by the SWRCB Division of Drinking Water, prepare boil water notices and office staff to go door to door to list of customers not registered for alerts with boil water notices.

- ☐ Call KRCR Channel 7 and request a Boil Water Notice to be broadcast on their network.

OPERATIONS RESPONSE

- ☐ Partially isolate line while maintaining some positive pressure.
- ☐ Locate break or leak.
- ☐ Repair break or leak.
- ☐ Thoroughly flush water line.

Service Line Break or Leak

- ☐ Locate break or leak.
- ☐ Repair break or leak.
- ☐ Return customer to service.

SEWER MAIN COLLAPSE

ADMINISTRATIVE RESPONSE

- ☐ Send out alert on website notifying effected areas and requesting all customers limit usage of water/wastewater facilities.
- ☐ Contact Regulatory Officer immediately.
- ☐ Office staff to call customers not signed up for alerts within the effected areas.

OPERATIONS RESPONSE

- ☐ If feasible, setup bypass pumping operations around broken section.
- ☐ Locate and replace broken section.
- ☐ If necessary, utilize vacuum trailer to avoid / remedy any sewer overflows.

Sewer Force Main Leak or Break

- ☐ Locate break or leak.
- ☐ If necessary, turn off upstream lift stations.
- ☐ Repair leak or break.
- ☐ If necessary, utilize vacuum trailer to avoid / remedy any sewer overflows.

Fire or Flooding of Lift Station Dry Wells

- ☐ Setup bypass pumping operations.

- ☐ If flooded, pump out the dry well to a wet well and repair what caused the flooding. It may be necessary to contact an electrician for electrical repairs.
- ☐ If a fire has occurred, contact an electrician to rewire pumps and control systems.

Rio Alto Water District

Emergency Response Plan Contact Information

RAWD Staff	Name	Contact Numbers (Cell/Home)
General Manager	Martha Slack	(530) 604-3394 / (530) 243-3359
Regulatory Officer	Dean Sherrill	(530) 604-8879
Lead Water Operator	Scott Russell	(925) 787-7198
Lead Sewer Operator	Billy Schatz	(530) 510-3697
Operator	Tyler Clark	(530) 515-6209
Bookkeeper	Sherry Dial	(530) 355-9959
Secretary	Sue Dungan	(530) 238-7268

Local Agencies	Name	Contact Number
Local Police	Tehama County Sheriff's Department	(530) 527-7900
Fire Department	Tehama County Fire	(530) 528-5199
HAZMAT Team	Shasta Cascade HMRT	(530) 623-4226
Hospital / Critical Care Facility	St. Elizabeth's	(530) 529-8000
Power Company	PG&E	(800) 743-5000

County Agencies	Name	Contact Number
County Public Health Officer	Timothy D. Peters, MD	(530) 527-6824
County Director of Environmental Health	Tia Branton	(530) 527-8020
County OES	Tehama County OES	(530) 529-7950
County HAZMAT Team	Tehama County Environmental Health	(530) 527-8020

Federal Agencies	Name	Contact Number
FBI		(916) 481-9110
EPA	Safe Drinking Water	(800) 426-4791
Department of Homeland Security		(202) 282-8000
Centers for Disease Control		(800) 232-4636
ATF	Bomb Hotline	(888) 283-2662

State Agencies	Name	Contact Numbers (Cell/Office)
DDW District Engineer	James Reade If you can't get ahold of the DE, call the CA Warning Center's 24/7 phone number and ask for DDW Duty Officer.	(530) 339-1991 Cell (530) 224-6130 Office
Department of Water Resources		(916) 653-5791
Department of Fish and Wildlife		(916) 445-0411
Department of Toxic Substances Control		(800) 728-6942
Regional Water Quality Control Board	Valerie Rasmussen	(760) 920-0807 / (530) 224-6130
CA OES	Warning Center (Ask for DDW Duty Officer)	(800) 852-7550 / (916) 845-8911
Cal Warn	Contact CA OES above	(800) 852-7550 / (916) 845-8911

Vendors / Contractors	Name	Contact Number
Internet Service Provider	Redding Communications	(530) 365-8001
Computer Equipment Vendor	Computer Logistics	(530) 241-3131
Fuel Supplier (Backup Generators)	Hunt and Sons	(530) 243-1217
SCADA	PACE Engineering	(530) 244-0202

Media	Name	Contact Number
Paper	Record Searchlight	(530) 243-2424
TV / Website	KRCR Channel 7	(530) 243-7777
Radio	Q97 97.3	(530) 244-9700