

1 MINUTES OF THE SIX HUNDRED AND FIFTY NINETH REGULAR MEETING OF THE  
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
3 WEDNESDAY, AUGUST 14, 2024, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

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6 DIRECTORS PRESENT:

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8 Rick Brubaker, President  
9 Ginny Mercer, Vice-President  
10 Louise Wilkinson, Director  
11 Peter Suggs, Director  
12 Drew Battles, Director

13  
14 STAFF PRESENT:

15  
16 Martha Slack, General Manager  
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18  
19 ALSO PRESENT:

20  
21 Roger Horton, Homeowner  
22

23 ABSENT:

24  
25 No absences  
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27 Agenda Item #1 – Public Comment. No public comment.

28  
29 Agenda Item #2 – Approval of Excused Absences. No absences.

30  
31 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through  
32 August 9, 2024.  
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35  
36 Agenda Item#4 –Administer the Oath of Office for New Appointed Director Drew Battles.

37 Director Wilkinson made a motion to approve the administering of the Oath of Office to newly

1 appointed Director Drew Battles, seconded by Vice-President Mercer. The motion passed (4-0).

2 The General Manager administered the Oath of Office to Drew Battles.

3

4 Agenda Item #5 – Approval of the Minutes of the Six Hundred and Fifty Eighth Regular Board

5 Meeting held on July 17, 2024, at 6:30 p.m. in the District Board Room. Vice-President Mercer

6 made a motion to approve the Minutes of the Six Hundred and Fifty Eighth Regular Board

7 Meeting held on July 17, 2024 at 6:30 p.m. in the District Board Room, seconded by Director

8 Suggs. The motion carried (4-0). Director Wilkinson abstained.

9

10 Agenda Item #6 - Approval of the July Disbursement Reports. After a brief question/answer

11 period, Director Wilkinson made a motion to approve the July Disbursement Reports, seconded

12 by Vice-President Mercer. The motion carried (5-0).

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14 Agenda Item #7- Income/Expense Reports YTD through 6/30/24 (Pre-Audit). The General

15 Manager presented the Year-to-date Income/Expense Reports. A brief question/answer period

16 followed.

17

18 Agenda Item #8 – Set Dates for New Ad Hoc Committee Meetings. Vice-President Mercer

19 made a motion to set the next two Ad Hoc Committee meetings for October 15, 2024 and

20 November 19, 2024, seconded by Director Wilkinson. The motion carried (5-0).

21

22 Agenda Item #9 Communications:

23 Staff: The Manager advised the Directors that we have been invited to attend the Shasta Dam

24 Tour on September 20<sup>th</sup>. Only Director Wilkinson expressed interest. The General

1           Manager also reminded them that the next board meeting has been moved to September  
2           25<sup>th</sup> to accommodate vacation schedules.

3

4           Directors: None to report.

5

6           Having no further business to discuss, Vice-President Mercer made a motion to adjourn the  
7           meeting at 7:28 p.m., seconded by Director Wilkinson. The motion carried. (5-0).

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9           Sincerely,

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11



12           Martha Slack, General Manager

13

Addendum A  
 Manager's Report  
 August 9, 2024

Drought/Water Consumption/SGMA: The new water year began October 1<sup>st</sup> and compares with the last two water years as follows:

Water Year	Aug. 7 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2023/2024	31.31	33.15	94%	44.30
2022/2023	39.27	32.98	119%	27.31
2021/2022	18.84	32.99	57%	131.22

Snow surveys have still not been updated.

Field Crew:

We received 3 new connections since last reported. Connections to date are:

<b>Connections to Date 2023/2024</b>	<b>#</b>
<b>Water 1" Meter</b>	<b>13</b>
<b>Water 1" Duplex</b>	<b>2</b>
<b>Water 2" Meter</b>	<b>0</b>
<b>Water 1" Landscape Meter</b>	<b>1</b>
<b>Water ¾" Landscape Meter</b>	<b>1</b>
<b>Normal Sewer/LPSS</b>	<b>7</b>
<b>Commercial Sewer</b>	<b>0</b>

The field crew have completed or are currently working on the following tasks:

- 2 pending water and sewer locates.
- Installed a water service on Lake California Drive.
- Finished setting up the camera trailer.
- Dug up the road on Rio Alto Drive and Edgewater Drive for two sewer tie-ins to the manholes. Manhole cores were drilled 7/8/24 and the tie-in on Rio Alto Drive was completed 7/11/24. The tie-in near Edgewater was completed, second tie-in pending.
- Completed field work for Lead and Copper evaluations. Dean finalizing data to submit.
- We still have not resolved the radio issue at the office.
- Generator at WWTP repaired and serviced.
- WWTP plant tour was a big success.
- Cleaned holding pond.
- Landscaped at lift station.
- Removed grease balls at lift stations.
- Bio Solids samples sent to lab for annual analysis.

- Have been trying to keep the field crew active in the early morning hours with paperwork and safety training in the air conditioning to avoid heat stroke.

Pending projects and their estimated completion dates:

- Completion of graffiti removal at tank.
- Field crew will be potholing on Freshwater and Impala with the VAC trailer to determine if the sewer force main leak is where they think it is.
- More sewer patch repairs- as time allows. (Fall)
- Completion of Sewer Camera Project.
- Hydrant identification painting in the Spring. (We missed the spring temperatures so this will have to be put off until the cooler temperatures of fall.
- Flow test backside of lake due to abandonment of 12" line.

Regulatory:

The July Water and Wastewater Reports are included in the board meeting. Perchlorate samples at wells to be completed on 8/14/24. PFO's and PFA'S testing are being arranged.

Solar Updates:

Unavailable at the time of report. Summary of PG&E vs Solar costs.

Admin:

- Ethics training 8/13/24 5:00 p.m. and Board Room. Attendees include Rio Alto, Bella Vista and Clear Creek. Snacks will be provided.
- We will be having an election.
- Audit September 9-11.
- Liens and County delinquencies in the amount of \$24,197.31 were filed on August 9, 2024.
- Next board meeting-September 25, 2024.



# Rio Alto Water District

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Telephone 530-347-3835 • Fax 530-347-1007  
www.rawd.org

DATE: August 14, 2024

## BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
Roger Horton	18986 Compass	Member

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