

MINUTES OF THE SIX HUNDRED AND TWENTY-NINETH REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, APRIL 20, 2022, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

- Craig Weaver, President
- Louise Wilkinson, Vice-President
- Rick Brubaker, Director
- Ginny Mercer, Director
- Peter Suggs, Director

STAFF PRESENT:

- Martha Slack, General Manager

ALSO PRESENT:

- Roger Horton, Homeowner
- John Wimmer, Homeowner

ABSENT:

No absences

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2 Agenda Item #1 - Public Comment. No public comment.

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4 Agenda Item #2 - Approval of Excused Absences. No absences.

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6 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
7 through April 15, 2022.

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9 Agenda Item#4 – Approval of the Minutes of the Six Hundred Twenty-Eighth Regular Meeting
10 of the Board of Directors Held on March 16, 2022. Vice-President Wilkinson made a motion to

11 approve the Minutes of the Six Hundred Twenty-Eighth Regular Meeting of the Board of

12 Directors Held on March 16, 2022, seconded by Director Mercer. The motion carried (5-0).

1 Agenda Item #5- Approval of the March Disbursement Reports. Director Mercer made a motion
2 to approve the March Disbursement Reports, seconded by Vice-President Wilkinson. A brief
3 question and answer period followed. The motion carried (5-0).

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5 Agenda Item #6 – Income/Expense Report Period Ending 3/31/22. The General Manager
6 presented the Income/Expense Reports period ending 3/31/22. She explained why both
7 programs are above budget in revenues, and also above budget in expenditures noting that both
8 programs are still showing a net profit even after the annual rehab and replacement funds having
9 been transferred to LAIF.

10
11 Agenda Item #7 – Update on Retirement Party for Systems Operations Supervisor Mike Brown.
12 The General Manager reminded the Directors that we needed a head count as soon as possible so
13 we could order the meat. The General Manager showed the Directors the plaque for Mike.

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15 Agenda Item #8 – Discussion and Possible Action Regarding 2022/2023 COLA. Director
16 Mercer made a motion to discuss a possible COLA for the staff, seconded by Director Suggs.
17 A lengthy discussion followed. Following the discussion Director Mercer made a motion to
18 recommend a 3% COLA to the staff for fiscal year 2022/2023, seconded by Director Suggs. The
19 motion carried (5-0).

20
21 Agenda Item#9 – Review ACWA Class Schedule and Determine what classes the Board
22 Members will attend. Vice-President Wilkinson made a motion to discuss and determine what
23 classes the Board Members would attend at the Spring ACWA conference, seconded by Director

1 Mercer. The motion carried (5-0). A lengthy discussion was held and a chart was created to
2 maximize attendance of the offered classes.

3

4 Agenda Item #10 - Communications:

5 Staff – The General Manager informed the Directors she just attended a zoom meeting
6 today on SB552 which will require the District prepare a Contingency Water Shortage
7 Plan every 5 years.

8

9 Directors – Director Mercer informed and read a complaint she received about dogs off
10 leash at the wetlands. Having posted a warning last month, it was determined the
11 General Manager would have the wetlands locked to foot traffic the following day until
12 the problem could be solved. Vice-President Wilkinson updated the Directors on her
13 attendance at the POA and Board of Supervisors’ meetings. President Weaver expressed
14 concern about the correspondence he received on current legislation and how it may
15 affect goat grazing in Lake California.

16

17 Having no further business to discuss, Director Mercer made a motion to adjourn the meeting at
18 8:15 p.m., seconded by Vice-President Wilkinson. The motion carried (5-0).

19

20 Respectfully submitted,

21 

22

23 Martha Slack, General Manager

Addendum A
 Manager's Report
 April 15, 2022

Drought/Water Consumption/SGMA:

The new water year which began October 1st shows 15.92 inches of rain as of April 14, 2022 compared to the average normal season to date of 29.22 inches, which is 54% of the average. Shasta Lake level has increased by 2.54 feet and is now 125.26 feet from the crest. The current discharge from Shasta Lake is 2,502 cfs. Precipitation and lake levels for the last three years are as follows:

Year	April Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022	15.92	29.22	54%	125.26
2021	13.27	29.80	48%	88.29
2020	21.43	32.19	57%	34.91

We are still awaiting status of the turf replacement funding.

Field Crew:

4 water connections and 1 sewer connection were paid since the last report. One of the water connections is just a meter change out from a ¾" to a 1" fire flow meter on the house that burned down on Plumas Place (time and materials only). Sue still has 17 applications prepared based on the AC committee approvals and field crew observations. We have surpassed our budget of (14) water connections and are getting closer to our budget of (12) sewer connections as follows:

Connections to Date 2021/2022	#
Water 1" Meter	17
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	9
Commercial Sewer	0

In addition to their normal activities, the field crew has:

- Installed 3 of the 4 new meters.
- Lift station 4 new control panel has been installed but we are still waiting on the electrician to make the tie in.
- Replaced the pea gravel in the drying beds.
- Worked on Lift Station 7 floats and levels.
- Constructed a retaining wall at Booster Station.
- Semi-Annual Ground Water Monitoring.
- Sewer Patch on River View near Antelope.

- Installing diesel tank on new service truck.
- Met with POA asphalt contractor re low valve boxes.
- Replaced rear brakes on Truck#2.
- Replaced front brakes on Truck#1.
- Weed eating at Wells, Lift Stations, RAWD lots and wetlands.
- Raked Goose poop at wetlands.
- Posted 24 and Lock Off notices.
- DDW annual inspection.

Pending issues:

- Repair/replace air relief valve on River View South past the gate.
- Electronic issue at Well#5, will work in hand mode, but not auto.
- Shutting down Klamath River Place on Monday, April 18th to remove a tree in the easement that has created a break in the water lines. Field crew anticipates the water will be off all day. Notices were issued to residents and an alert will go out on Friday.
- Begin valve exercising program

Solar:

Solar updates period March 6, 2022 through April 4, 2022:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$(278.31)	\$44.65	\$194.09
WWTP	November	\$497.79	\$7,944.77	\$1,157.14
Well#6	February	\$(388.51)	417.40	\$725.74
Well#5*	March	\$(3,391.94)	\$ (3,391.94)	\$29.54

- True up credit reduced March by \$1,832.98 for Well#5

Regulatory:

Enclosed are the March water reports and the wastewater reports for March will be distributed at the Board meeting.

Admin:

We received the Covid arrearages wastewater funds on April 11th. There is a new program out called LIHWAP that will provide a one-time assistance for water and wastewater for Low Income customers from the California Department of Community Services & Development. The eligibility requirements are outsourced and I will notify customers when that program is up and running. We processed 24 hours notices and lock offs for the 1st time in 2 years. We experienced a few glitches with the new notices, but all things said, it went well. We ended up locking off 4 delinquent customers. John Kenny is reviewing the draft lease agreement from T-Mobile. Sherry and I are working on the budget. I received a few more calls on the lake lots, but no offers yet.