

1 MINUTES OF THE SIX HUNDRED AND SEVENTY SECOND REGULAR MEETING OF
2 THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, SEPTEMBER 17, 2025, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
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6 DIRECTORS PRESENT:

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8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Drew Battles, Director
11 Louise Wilkinson, Director
12

13 STAFF PRESENT:

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15 Martha Slack, General Manager
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17
18 ALSO PRESENT:

19
20 Becky & Patrick Jasperse, Homeowners
21 Kathy Bezayiff, Homeowner
22 D.G. Woodward, Visitor
23 Gina West, Homeowner
24

25 ABSENT:

26
27 Pete Suggs, Director
28

29 Agenda Item #1 – Public Comment. The Board President asked the attendees to introduce
30 themselves and thanked them for attending. The Board President asked if they had any public
31 comment and having no public comment we moved to Agenda Item #2.

32
33 Agenda Item #2 – Approval of Excused Absences. Director Wilkinson made a motion to approve
34 the absence of Director Suggs, seconded by Vice-President Mercer. The motion carried. (4-0).

35 Director Suggs, absent.
36

1 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
2 through September 12, 2025. A brief discussion was held on the estimated time line for the
3 Dinghy repairs.

4
5 Agenda Item #4 – Approval of the Minutes of the Six Hundred and Seventy First Regular Board
6 Meeting Held on August 20, 2025, at 6:30 p.m. in the District Board Room. Vice-President
7 Mercer made a motion to approve the Minutes of the Six Hundred and Seventy First Regular
8 Board Meeting held on August 20, 2025, at 6:30 p.m. in the District Board Room, seconded by
9 Director Battles. The motion carried (4-0). Director Suggs, absent.

10
11 Agenda Item #5 – Approval of the August Disbursement Reports. Director Wilkinson made a
12 motion to approve the August Disbursement Reports, seconded by Vice-President Mercer. A
13 discussion was held about the chlorine costs and the desire to switch to in-house chlorine
14 generation. A general question/answer period followed. The motion carried (4-0). Director
15 Suggs, absent.

16
17 Agenda Item #6 – Review and Possible Approval of the updated Financial Policies and
18 Procedures Manual. Director Battles made a motion to table this item until the next Board
19 Meeting in October, seconded by Director Wilkinson. The motion carried (4-0). Director Suggs,
20 absent.

21
22
23 Agenda Item #7 - Communications:

24 Staff: The General Manager reminded President Brubaker and Director Battles that they
25 were signed up for the October 23rd Region 2 Oroville Tour. She also advised the

1 Directors of a tour of the Spring Creek Powerhouse that is sponsored by the Bureau of
2 Reclamation for next Thursday, September 25th if any of the directors are interested.

3 None of the Directors expressed availability. The General Manager shared with the
4 Directors that she had spoken to the staff about the Holiday Dinner being held on
5 December 13th.

6 Directors: None.

7
8 Having no further business to discuss, Director Wilkinson made a motion to adjourn the meeting
9 at 7:15 p.m., seconded by Director Battles. The motion carried (4-0). Director Suggs, absent.

10

11 Sincerely,

12 

13 Martha Slack, General Manager

Addendum A
 Manager's Report
 September 12, 2025

Drought/Water Consumption/SGMA:

The new water year began October 1st and compares with the last two water years as follows:

Water Year	Sept. 9 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2024/2025	36.55	33.17	110%	68.64
2023/2024	32.15	33.46	96%	65.12
2022/2023	40.92	33.39	122%	43.02

Consumption for the period 07/03/25 – 09/03/25 is 33.7% lower than 2013 consumption for the same period and year-to-date consumption is 23.7% lower than the year-to-date totals for 2013. Shasta Dam is currently releasing 6,111cfs.

Connections: We did not receive any additional connections since last reported. Fiscal year to date totals remain at:

Connections to Date 2025/26	#
Water 1" Meter	2
Water 1" Duplex	0
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	1
Commercial Sewer	0

2025/2026 Budgeted Water = 7, Budgeted Sewer = 5

Field Crew:

- Met with POWER up re: electrical work for Lift Station #6 generator.
- Generator ordered, should arrive in early October.
- Containment cement poured for Lift Station #6 generator.
- Meter reads for 7/3/ 25 – 9/3/25.
- Replaced 3 meters that stopped working/sending back to vendor for proration.
- In depth investigation of Dingy, uncovered and marked 14 laterals for repair by Solid Rock in late September.
- Scheduled WWTP automated gate for install in October.
- Removed and replaced hydraulic pump for sewer cleaner. Working fine now.
- Coordinated sludge pick up for delivery to Red Bluff landfill later this month.
- Landscaping at office.

- Tank inspections (waiting on report).
- Coordinated, delivered and collected Lead & Copper residential testing as required every three years.

Pending Projects:

- Selection of survey sites for backflow surveys.
- Dinghy repairs/replacement.
- Rerouting main water line into the lab.(this may not need to be done-the water has dried up and may have actually been from the water heater.) still watching
- Slide repair at the WWTP

Regulatory:

The August Water and Wastewater Reports are included in the board package. The Cross Connection Control Program was approved by the Division of Drinking Water with no exceptions.

Solar Updates:

Solar updates period July 2, 2025 through August 2, 2025:

	<u>True-Up Month</u>	<u>Current Month Net Energy Usage</u>	<u>Cumulative Energy or Credits Dollar True-up</u>	<u>Cumulative Non-Bypassable Charges</u>
Office	August	\$(416.85)	\$788.42*	\$ 494.55
WWTP	November	\$1,507.65	\$18,102.68	\$2,456.50
Well#6	February	\$1,765.23	\$(12,340.62)	\$1,678.22
Well#5	March	\$-811.77	\$ (1,893.79)	\$1,794.44

- True-up

Admin:

- Prepared billings for 7/3-9/25.
- Training secretary.
- Audit in process.
- Working on training manuals.
- Updated Financial Policies and Procedures Manual.

