

MINUTES OF THE SIX HUNDRED AND THIRTIETH REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, MAY 18, 2022, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Craig Weaver, President
Louise Wilkinson, Vice-President
Rick Brubaker, Director
Ginny Mercer, Director

STAFF PRESENT:

Martha Slack, General Manager

ALSO PRESENT:

Roger Horton, Homeowner
John Wimmer, Homeowner

ABSENT:

Peter Suggs, Director

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2 Agenda Item #1 - Public Comment. No public comment.

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4 Agenda Item #2 - Approval of Excused Absences. Vice-President Wilkinson made a motion to
5 approve the absence of Director Suggs, seconded by Director Brubaker. The motion carried
6 (4-0), Director Suggs absent.

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8 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
9 through May 13, 2022.

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11 Agenda Item#4 – Approval of the Minutes of the Six Hundred Twenty-Nineth Regular Meeting
12 of the Board of Directors Held on April 20, 2022. Director Brubaker made a motion to approve

1 the Minutes of the Six Hundred Twenty-Nineth Regular Meeting of the Board of Directors held
2 on April 20, 2022, seconded by Director Mercer. The motion carried (4-0), Director Suggs
3 absent.

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5 Agenda Item #5- Approval of the April Disbursement Reports. Director Mercer made a motion
6 to approve the April Disbursement Reports, seconded by Vice-President Wilkinson. A brief
7 question and answer period followed. The motion carried (4-0), Director Suggs absent.

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9 Agenda Item #6 – Review and Approval of Resolution 01-22, a Resolution Ordering an Election,
10 Requesting the County to Conduct the Election and Requesting Consolidation of the Election of
11 the Rio Alto Water District. Vice-President Wilkinson made a motion to approve Resolution 01-
12 22, a Resolution Ordering an Election, Requesting the County to Conduct the Election and
13 Requesting Consolidation of the Election of the Rio Alto Water District, seconded by Director
14 Brubaker. The motion carried (4-0), Director Suggs absent.

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16 Agenda Item #7 – Review of the GASB75 Valuation of the OPEB Liability.

17 The General Manager explained that the Valuation for the GASB75 OPEB liability is required
18 every two years with an informational update between the years. She noted that our liability had
19 decreased by over \$50,000 from the last valuation due to varying factors such as the difference
20 between expected and actual experience and changes in assumptions.

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22 Agenda Item #8 – Review and Possible Approval of the Wetlands Contract and Keycard
23 Purchase. Director Mercer made a motion to discuss the wetlands contract and keycard

1 purchase, seconded by Vice-President Wilkinson. A lengthy discussion was held on the need for
2 keycard entry, comparison of the bids received from DF Supply, Inc and Bay Alarm, and the
3 draft contract. It was agreed that a “replacement cost” line should be included in the contract.
4 Vice-President Wilkinson made a motion that we choose the smaller keycard equipment from
5 DF Supply, Inc. with the capacity for 600 card holders and accept the contract with “replacement
6 card charges,” seconded by Director Mercer. The motion carried (4-0), Director Suggs absent.

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8 Agenda Item#9 – Discussion and Sharing of Information Learned from the Spring ACWA
9 Conference. Directors Weaver, Suggs, Mercer and the General Manager provided notes and
10 handouts from their classes and briefly discussed the highlights of their classes.

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12 Agenda Item #10 – Distribution of the Draft 2022/2023 Budget. The General Manager
13 Distributed the Draft 2022/2023 Budget and asked the Directors to review it. The General
14 Manager told the Directors to make appointments with her to go over any questions they might
15 have on the budget prior to the next board meeting. The General Manager stated that she would
16 make herself available for any questions or concerns.

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18 Agenda Item #11 - Communications:
19 Staff – The General Manager thanked the Directors for their contributions to Operations
20 Supervisor Brown’s retirement party. The General Manager reminded Vice-President
21 Wilkinson and Director Brubaker that they were registered to attend the June 2nd Region
22 2 tour at Shasta Dam. It was determined we would leave at 8:00 a.m. from the District
23 office and drive together.

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Directors – The Directors all exclaimed they thought Operations Supervisor Brown’s retirement party was a success. The Directors informed the General Manager that none of them had seen any dogs off leash recently at the wetlands. Vice-President Wilkinson commended the General Manager on her presentation at the POA Annual meeting. She further informed the Directors that the Board of Supervisors had approved the rezone of the POA 20 acres down near Steel Head Landing.

Having no further business to discuss, Director Mercer made a motion to adjourn the meeting at 7:55 p.m., seconded by Director Brubaker. The motion carried (4-0), Director Suggs absent.

Respectfully submitted,



Martha Slack, General Manager

Addendum A
 Manager's Report
 May 13, 2022

Drought/Water Consumption/SGMA:

The new water year which began October 1st shows 17.95 inches of rain as of May 12, 2022 compared to the average normal season to date of 31.02 inches, which is 57.8 % of the average. Shasta Lake level has increased by 4.79feet and is now 120.47feet from the crest. The current discharge from Shasta Lake is 3,390cfs. Precipitation and lake levels for the last three years are as follows:

Year	May Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022	17.95	31.02	57.8%	120.47
2021	13.27	29.80	48%	88.29
2020	21.43	32.19	57%	34.91

We are still awaiting status of the turf replacement funding.

Field Crew:

4 water connections and 2 sewer connection were paid since the last report. Sue still has 18 applications prepared based on the AC committee approvals and field crew observations. We have surpassed our budget of (14) water connections and are only 1 short of our sewer budget allocation (12) as follows:

Connections to Date 2021/2022	#
Water 1" Meter	21
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	11
Commercial Sewer	0

In addition to their normal activities, the field crew has:

- Installed 2 of the 4 new meters.
- Lift station 4 new control panel has been connected by the electrician, but we are waiting for a new radio to connect the communications system. After the new panel was connected the old panel was removed by staff.
- When the electrician went to trouble shoot the well#5 auto start it appeared to be working fine. We have been running it since to see if it fails again.
- Lift station #1 is experiencing communications problems and they are trying to isolate the problem.

- Lift station #7 floats and levels issues have been resolved. It was a glitch in the computer.
- Field crew removed tree that was encroaching on utilities on Klamath River.
- Scott and Dean are working on a level 1 assessment in response to our positive Bacti's. They believe the source was Well#3 so it has been taken off line and the tanks were chlorinated.
- Field crew did a major prune job on the hedges at lift station #2.
- Field crew patched decomposed granite on wetlands walking trails.
- The pond and the oxidation ditch were cleaned at the WWTP.
- DWR performed their annual inspection of the system and did not find any deficiencies.
- District staff has been responding to numerous USA tickets for PG&E pole replacements and cable installs.
- Staff cleaned and organized the shops.
- Weed eating at WWTP.

Pending issues:

- Repair/replace air relief valve on River View South past the gate.
- Possible hydrant repair required on Cottonwood Drive.
- More sewer patch repairs.
- Begin valve exercising program.
- Superior tank will be here next week to fix a few discrepancies we have found in the Booster Tank.

Solar:

Solar updates period March 6, 2022 through April 4, 2022:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$(391.20)	\$(346.55)	\$208.25
WWTP	November	\$496.38	\$8,441.15	\$1,343.16
Well#6	February	\$(784.78)	(367.38)	\$883.43
Well#5	March	\$(4,484.75)	\$(7,876.69)	\$35.61

Regulatory:

Enclosed are the April water and wastewater reports.

Admin:

The budget is in draft form and being distributed in this board package. I have contacted Bartle Wells about rate studies for the water and wastewater districts. Doug from Bartle Wells recommended a consultant to help with our asset evaluation. This will need to be prepared prior to the rate studies. We are enrolled in the LIHWAP program for one-time assistance for water and wastewater for Low Income customers from the California Department of Community

Services & Development. Dean and I are in the process of completing the EAR annual water report. The Consumer Confidence Report will be going out next month. John Kenny is still reviewing the draft lease agreement from T-Mobile. No offers yet on the lots. Directors Brubaker, Suggs, and Wilkinson along with myself will be attending the Region 2 tour to Shasta Dam on June 2nd. I will be manning a booth at the Annual Safety Fair tomorrow. Stop by and visit.



Rio Alto Water District

22099 River View Drive, Cottonwood, California 96022

Telephone 530-347-3835 • Fax 530-347-1007

www.rawd.org

DATE: May 18, 2022

BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
<i>John Wain</i>	<i>22189 Oak Run</i>	
<i>Reggie Horton</i>	<i>18986 Compass</i>	

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