

1 MINUTES OF THE SIX HUNDRED AND SEVENTY- NINETH REGULAR MEETING OF
2 THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, MARCH 18, 2026, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
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6 DIRECTORS PRESENT:

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8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Drew Battles, Director
11 Louise Wilkinson, Director
12 Pete Suggs, Director
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14 STAFF PRESENT:

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16 Martha Slack, General Manager
17 Sophia Brown, District Secretary
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19
20 ALSO PRESENT:

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22 Gina West, Homeowner
23

24 ABSENT:

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26 No Absences
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28 Agenda Item #1 – Public Comment. No public comment.

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30 Agenda Item #2 – Approval of Excused Absences. No absences.

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32 Agenda Item#3 – Manager’s Report. The General Manager presented the Manager’s Report
33 through March 13, 2026. A brief discussion followed.
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37 Agenda Item #4 – Approval of the Minutes of the Six Hundred and Seventy-Seventh Regular
38 Board Meeting held on February 18, 2026, at 6:30 p.m. in the District Board Room. Director
39 Wilkinson made a motion to Approve the Minutes of the Six Hundred and Seventy-Seventh

1 Regular Board Meeting held on February 18, 2026, seconded by Vice-President Mercer. The
2 motion carried (4-0), Director Suggs abstained.

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4 Agenda Item #5 – Approval of the Minutes of the Six Hundred and Seventy-Eighth Special
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6 Board Meeting Held on March 4, 2026, at 3:00 p.m. in the District Board Room. Vice-President
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8 Mercer made a motion to Approve the Minutes of the Six Hundred and Seventy-Eighth Special
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10 Meeting held on March 4, 2026, seconded by Director Wilkinson. The motion carried (5-0).

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13 Agenda Item#6 – Approval of the January Disbursement Reports. Director Battles made a
14 motion to Approve the January Disbursement Reports, seconded by Director Suggs. A brief
15 question answer period followed, and it was noted that the numerical line-item numbers were
16 incorrect. The motion carried (5-0).

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18 Agenda Item #7 – Approval of the February Disbursement Reports. Director Wilkinson made a
19 motion to Approve the February Disbursement Reports, seconded by Vice-President Mercer.
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21 The motion carried (5-0).

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25 Agenda Item #8 - Communications:

26 Staff: The General Manager advised the Directors that we will be having a tour of the
27 WWTP on April 17th at 9:00 a.m. She also hoped to have the ACWA conference agenda
28 available next board meeting so we can choose the classes we want to attend. She further
29 advised the Directors that next Board Meeting she should have the COLA Survey
30 information for them for preparation for the May budget.

31 Directors: Director Mercer informed the Directors and Staff that she had been approached
32 by a customer at “Meet the Candidates Night” who complimented District staff on their
33

1 approach to him regarding financial hardship.

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4 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the

5 meeting at 7:09 p.m., seconded by Director Wilkinson. The motion carried (5-0).

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7 Sincerely,

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9

A handwritten signature in cursive script that reads "Martha Slack". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

10 Martha Slack, General Manager

Addendum A
 Manager's Report
 March 13, 2026

Drought/Water Consumption/SGMA:

The new water year 2025/2026 began October 1, 2025. The new water year compares with the last two water years as follows:

Water Year	Mar. 9 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2025/2026	25.78	24.80	103%	20.78
2024/2025	34.46	26.36	131%	22.74
2023/2024	26.35	25.65	103%	24.00

Shasta Dam is currently releasing 3,342cfs.

Wetlands Key Card System. We ordered and received the new key card reader and Scott will be installing it next week. We will place notices on the gate advising customers that they will need to come to the office and exchange their old cards for new cards. Notification will also be made in the April Newsletter. We will give them 30 days to exchange their old cards for new cards. In the meantime, both systems are supposed to work in tandem while we transition to the new card reader.

Connections: We did not receive any additional water/sewer connections since last reported. Fiscal year to date totals remains at:

Connections to Date 2025/26	#
Water 1" Meter	5
Water 1" Duplex	0
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	4
Commercial Sewer	0

2025/2026 Budgeted Water = 7, Budgeted Sewer = 5

Field Crew:

- The field crew were unable to locate a water lateral on Shoreline and had to sawcut into the road, tap the main water line, and install a new lateral to furnish water to a customer on Shoreline who paid their hookups last month. When Solid Rock comes out to pave we will have them pave that area also.
- The Office radio has been reinstalled and is working but still has some issues. The technician found one desk set internally broken and a replacement is on the way. We had

some communication issues on the day it was installed. We are testing it throughout the District to confirm it works from various locations.

- The auto switch is in the process of being installed at lift station #5. Should be done next week.
- Tract 1018 sewer has been cleaned. They started cameraing and midway through we started experiencing issues with the retracting cable again. Pipe Trekker will be sending us a loaner and we will be sending ours to them for repair.
- Meter reads.
- We had to purchase a new motor for our tamper. We are waiting for additional clutch parts and then the rehabilitation should be complete.
- Industrial Electric evaluated the pump and it needs to be either replaced or rebuilt. They will get back to us for estimates on both.
- Dean and Martha are working on the Electronic Annual Report.
- We had a minor work comp issue with Billy getting raw sewage in his eye while pulling rocks out of a manhole. We had to send him to the emergency room for a flushing and antibiotic eye drops. Next week he will be preparing a safety meeting on the importance of wearing eye PPE equipment while entering manholes.

Pending Projects:

- Selection of survey sites for backflow surveys.
- Slide repair at the WWTP
- Monthly sewer patches

Regulatory:

The February Water and Wastewater Reports are included in the board package. Dean is starting to work on the Annual Consumer Confidence Report.

Solar Updates:

Unavailable at the time of report.

Admin:

- Prepared and mailed meter billings for 1/2/26 through 3/3/26 billing period.
- Filed the Annual Compensation Report.
- Assisted PACE Engineering on the CalOES Grant Application(Filed 3/13/26).
- Coordinated the Annual Filing of Form 700's.
- Training, Training, Training!
- Working on training manuals.

