

1 MINUTES OF THE SIX HUNDRED AND FIFTY SEVENTH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, JUNE 19, 2024 AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

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7 DIRECTORS PRESENT:

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- 9 Rick Brubaker, President
- 10 Ginny Mercer, Vice-President
- 11 Louise Wilkinson, Director
- 12 Peter Suggs, Director
- 13 Craig Weaver, Director
- 14

15 STAFF PRESENT:

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- 17 Martha Slack, General Manager
- 18 Scott Russell, Lead Water Operator
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- 20

21 ALSO PRESENT:

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- 23 Kathy Bezayiff, Resident
- 24 James Rosales, Resident
- 25 Pete Ferren, Resident
- 26

27 ABSENT:

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29 No absences

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31 Agenda Item #1 – Public Comment. The Directors welcomed the visitors attending our meeting.

32 President Brubaker asked them if they had any public comment and they all answered no.

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34 Agenda Item #2 – Approval of Excused Absences. All Directors were present.

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36 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through
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38 June 14, 2024.

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Agenda Item#4 –Video Presentation of Tank 2A Inspection. On May 29, 2024, Superior Tanks Tank Solutions evaluated and inspected Tank 2A. Scott Russell, Lead Water Operator, played the video provided from the inspection. Superior noted small areas of pin hole rust nodules on the center pole edges, interior ladder and shell. In addition, they found an area missing asphalt around the foundation. Superior recommended making these repairs at the earliest convenience of the water district. We will schedule these repairs at a time with less water demand.

Agenda Item #5 – Approval of the Minutes of the Six Hundred and Fifty Sixth Hearing and Regular Board Meeting Held on May 15, 2024, at 6:30 p.m. in the District Board Room.

Director Wilkinson made a motion to approve the Minutes of the Six Hundred and Fifty Sixth Hearing and Regular Board Meeting held on May 15, 2024, at 6:30 p.m., seconded by Vice-President Mercer. The motion carried (4-0). Director Weaver abstained.

Agenda Item #6 - Approval of the May Disbursement Reports. Director Wilkinson made a motion to approve the May Disbursement Reports, seconded by Director Suggs. The motion carried (5-0).

Agenda Item #7- Review, Discussion and Possible Approval of the 2024/2025 Budget.

Director Weaver made a motion to discuss the Budget, seconded by Director Wilkinson. The Manager gave a brief explanation of the budget highlights. Director Suggs asked the Manager if she could change the title of “Variance” on some of the reports and the F9’s for ease of understanding. The Manager replied that she would speak with the Bookkeeper to see which

1 titles could be changed. Vice-President Mercer commented that our budget is very easy to
2 understand compared to some budgets she has recently studied. Having no further questions,
3 Director Weaver made a motion to Approve the 2024/2025 Budget, seconded by Director
4 Wilkinson. The motion carried (5-0).

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6 Agenda Item #8 – Directors and Staff Updates on ACWA Conference Classes Attended.

7 Directors and Staff provided notes from the classes attended at the ACWA Conference and
8 shared their relevancy. A common theme from the comments was that many of the classes are
9 geared to larger districts and less relevant to our small district.

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11 Agenda Item #9 Communications:

12 Staff: The Manager reminded the Directors of the Region 2 Tour to Paradise on June 27th.

13 Director Brubaker offered to drive and so did the Manager. We need to meet at the
14 district office at 8:00 a.m. on the day of the tour. She also told them of the requirement to
15 wear closed toed shoes, comfortable clothing, sunscreen and a hat. Directors Suggs and
16 Weaver advised the Manager that they would be unable to attend. Director Weaver
17 advised the Board that he is moving to Ohio on August 1, 2024, and that the July Board
18 meeting would be his last. The Manager replied that she will post notices and collect
19 applications for appointment from July 1- July 15th for review at our July 17th Board
20 Meeting. The Manager reminded President Brubaker and Directors Suggs and Wilkinson
21 that their terms as Directors will expire in December of this year. Candidate's packets

1 will be mailed to the District in July and the open period to file with the Tehama County
2 Elections Office will be July 15, 2024 through August 9, 2024.

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4 Directors: Director Wilkinson advised the board that she would be out of town for the
5 July meeting. President Brubaker and Director Suggs stated that they had conflicts with
6 the August and September meeting dates. It was determined that to maintain a quorum
7 we would need to move the August meeting up a week to August 14th and the September
8 meeting back a week to September 25th.

9
10 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the
11 meeting at 8:20 p.m., seconded by Director Wilkinson. The motion carried. (5-0)

12
13 Sincerely,

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15 

16 Martha Slack, General Manager

Addendum A
 Manager's Report
 June 14, 2024

Drought/Water Consumption/SGMA: The new water year began October 1st and compares with the last two water years as follows:

Water Year	June 12 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2023/2024	31.31	32.73	96%	11.18
2022/2023	39.27	32.60	120%	4.75
2021/2022	18.84	32.90	57%	125.66

Field Crew:

We received 4 water connections and 2 sewer connections since last reported. Connections to date are:

Connections to Date 2023/2024	#
Water 1" Meter	11
Water 1" Duplex	2
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	7
Commercial Sewer	0

The field crew have completed or are currently working on the following tasks:

- Purchased new used 2019 Chevy Colorado to replace Scott's vehicle
- Purchased and received used VAC Trailer. Already used and saving money!
- New sewer camera arrived. The field crew have been training and testing it at the sewer treatment plant and are working on ideas for mounting in the old camera trailer.
- Repaired water leak on Finger Point.
- 3 meter installs, one using new VAC trailer in utility congested area.
- 2 sewer marks.
- Continued work on Lead and Copper evaluation at residential level- over 50% complete.
- Since we are not using the goats this year, the field staff is weed eating the wetlands, work is about 90% complete.
- The graffiti that was reachable without a lift has been removed and the balance will be removed next week when the temperatures are cooler.
- All vehicles that had issues with the Bureau of Automotive Repair (BAR) are registered as non-op now and Scott is preparing to get them on gov surplus.com. Tyler's truck passed smog.
- Tank 1A was inspected by Superior Tanks with use of their submersible camera.

- Tommy is back and volunteering his time one day per week to get hours for his wastewater certification.
- After a power outage at the District the radio communications stopped working in the office. Scott has calls in to a radio communications technician but he is currently backlogged working on fire radios.
- The generator at the WWTP has thrown a fault and we have John from Power Up coming out today to diagnose the problem.

Pending projects and their estimated completion dates:

- We now have over 10 names on our WWTP tour list and Billy is preparing to give a tour.
- After some detective work, the crew believe we have a leak on our sewer force main on Freshwater near Impala. They will be potholing in the road with the VAC trailer to determine if the leak is where they think it is.
- More sewer patch repairs- as time allows. (Fall)
- Completion of Sewer Camera Project.
- Hydrant identification painting in the Spring. (We missed the spring temperatures so this will have to be put off until the cooler temperatures of fall.

Regulatory:

The May Water and Wastewater Reports are included. Also included is a EPA Fact sheet showing the new compliance monitoring requirements for PFAS. In a nut shell, we have to conduct initial monitoring within 3 years (2027) and compliance by 2029. Our quanitray sealer broke on a Saturday June 1st. Our permit requires daily sampling. We were unable to get ahold of the outside lab in Redding, so we had to contact the regulators and advise them. We purchased a new quanitray sealer and had it FedX'd to us. I spoke with Tom Warnock about this at the WORMS meeting and he told me that it couldn't hurt to request reduction of the daily testing now with the historical data we can provide. I have instructed Dean to contact our representative at the Regional Water Quality Control Board.

Solar Updates:

Solar updates period May 5, 2024 through June 4, 2024:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$(718.56)	\$706.41	\$388.00
WWTP	November	\$(181.73)	\$18,423.30	\$1,952.19*
Well#6	February	\$(20.23)	\$(8,344.39)	\$850.53
Well#5	March	\$(6,019.10)	\$(14,498.29)	\$175.13

*WWTP data not available as of 6/14/24. Based on the current numbers we have shifted more time on Well#5 and away from Well#6.

Admin:

Since ACWA is no longer providing Ethics training at the ACWA spring conference we need to find another way of obtaining our training. We have two options:

1. Each individual can take the classes on-line. (We cannot do a group on-line class because each person needs to get credit and a certificate and they do not provide group certificates.)
2. We can host the class and invite other small districts to attend to offset the cost. Our attorney is willing to teach the class and he can provide certificates to the attendees.

The first week in July we will be sending out lien and county notices to accounts that will be turned over to the county for collection on August 10, 2024. We should be receiving the election papers for Directors Brubaker, Suggs and Wilkinson in the early part of July. Sue will notify those directors as soon as she receives the packets. The filing period opens July 15th and closes August 9th.

We received a check in the amount of \$8,322.58 from T-Mobile for lease payments for the period December 15, 2023 – May 2024. Even though they were not up and running the lease commenced when they started construction. We subsequently received our June lease payment. T-Mobile is up and running now. We received reimbursement from the State Water Board for our disadvantaged status in the amount of \$7,775.36.

