

1 MINUTES OF THE SIX HUNDRED AND SIXTY FIFTH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, FEBRUARY 19, 2025, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
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6 DIRECTORS PRESENT:

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8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Louise Wilkinson, Director
11 Drew Battles, Director
12 Pete Suggs, Director
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14 STAFF PRESENT:

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16 Martha Slack, General Manager
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19 ALSO PRESENT:

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21 Roger Horton, Homeowner
22 PJ & Becky Jasperse, Homeowners
23

24 ABSENT:

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26 No absences
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29 Agenda Item #1 – Public Comment. None.

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31 Agenda Item #2 – Approval of Excused Absences. No absences.

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33 Agenda Item #3 – Manager's Report. The General Manager presented the Manager's Report
34 through February 14, 2025, and updated the Directors on the lift station issue encountered today.
35 She advised them that Lift Station #2 was full of dirt and the field crew had to enter the lift
36 station and use the VAC trailer to remove the dirt.
37

1 Agenda Item #4 – Approval of the Minutes of the Six Hundred and Sixty Fourth Regular Board
2 Meeting Held on January 15, 2025, at 6:30p.m. in the District Board Room. Director Wilkinson
3 made a motion to approve the Minutes of the Six Hundred and Sixty Fourth Regular Board
4 Meeting Held on January 15, 2025, at 6:30 p.m. in the District Board Room, seconded by Vice-
5 President Mercer. The motion carried (5-0).

6
7 Agenda Item #5 – Approval of the January Disbursement Reports. Director Wilkinson made a
8 motion to approve the January Disbursement Reports seconded by Director Suggs. A brief
9 question/answer period was held. The motion carried (5-0).

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11 Agenda Item #6 – Present Draft of Long-Range Plan. The General Manager gave an overview of
12 the Draft Long-Range Plan that she prepared with data through 2024 and projections through
13 year 2035. Having not received any further comments on the plan, the General Manager stated
14 that she will bring it back in final form with a table of contents, acronym list and references at
15 the next meeting. The Directors thanked the General Manager for preparing the plan.

16
17 Agenda Item #7 – Set Dates for Next Board Meeting. After a brief discussion, Vice-President
18 Mercer made a motion to set the date for the next Board Meeting to March 26, 2025, seconded
19 by Director Battles. The motion carried (5-0). The Directors also agreed to set the date for the
20 postponed February Ad-Hoc meetings to March 12th. The Succession Ad-Hoc Committee will
21 meet at 9:00 a.m. and the Emergency Response Planning Ad-Hoc Committee will meet at 11:00
22 a.m.

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2 Agenda Item #8 - Communications:

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4 Staff: The General Manager advised the Directors that they are all registered for the
5 ACWA Conference and that we will be staying at the Express Holiday Inn.

6 Directors: Director Suggs advised that he would be travelling to New Jersey soon, but he
7 did not have a definitive date yet.

8
9 Having no further business to discuss, Director Wilkinson made a motion to adjourn the meeting
10 at 7:35 p.m., seconded by Vice-President Mercer. The motion carried. (5-0).

11
12 Sincerely,

13 

14 Martha Slack, General Manager

Addendum A
Manager's Report
February 14, 2025

Drought/Water Consumption/SGMA:

The new water year began October 1st and compares with the last two water years as follows:

Water Year	February 12 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2024/2025	29.44	20.18	146%	25.37
2023/2024	18.56	19.68	94%	38.39
2022/2023	21.09	19.41	109%	76.94

Shasta Dam has been releasing 61,480cfs which is definitely contributing to local flooding. As of February 10th the snow survey state wide average was 65%. Hopefully this last storm we received brought that percentage up.

Connections:We did not receive any connections since last reported. Connections to date this fiscal year remain at:

Connections to Date 2024/2025	#
Water 1" Meter	5
Water 1" Duplex	0
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	1
Normal Sewer/LPSS	2
Commercial Sewer	0

Field Crew:

The field crew have completed or are currently working on the following tasks:

- The sewer patch repair on Rio Alto Drive was completed on 1/28.
- Power outages on the 8th caused Lift Station #1 radar to flow a fuse. Field crew replaced and it seems to be working okay now.
- Due to intermittent power outages Lift Station 3 was placed on generator from 4:00pm on the 7th to noon on the 8th.
- Wasting at the WWTP.
- Repair on St. John Place underground water service line leak.
- Overtime due to excessive flows and lift station issues.
- Plumber broke meter stop and field crew used vac trailer to expose and repair.
- Cleaned the effluent holding pond.
- Flow on both effluent pumps went from 1500 gpm to 250gpm. Field crew found pumps had cavitated and sucked in a lot of leaves from the solids. Field crew repaired.

- Sewer on River View was not stubbed out to easement due to increased width of the road. Had to cut the road and expose and extend it to the property line.
- Posted 24 hour notices and locked off customers for non-payment.

Pending projects:

- More sewer patch repairs- as time allows.
- Completion of Sewer Camera Project.
- Completion of the Hydrant identification cap painting.
- Selection of survey sites for backflow surveys.

Regulatory:

The January Water and Wastewater Reports are included in the board package. Committee meeting reports from Dean.

Solar Updates:

Solar updates period January 2, 2025 through February 2, 2025:

	<u>True-Up Month</u>	<u>Current Month Net Energy Usage</u>	<u>Cumulative Energy or Credits Dollar True-up</u>	<u>Cumulative Non-Bypassable Charges</u>
Office	August	\$820.72	\$2,007.04	\$ 292.60
WWTP	November	\$3,144.27	\$12,858.30	\$1,064.48
Well#6	February	\$210.29	\$(9,149.98)	\$4,389.23*
Well#5	March	\$(2,044.85)	\$ (2,518.41)	\$3,557.22

*True Up

Admin:

- Annual Comptroller's Report filed.
- Updated Long Range Plan with 2024 data.
- Annual reporting W2's and 1099's.
- Mailed (99) 7-day notices to customers 60 days delinquent. Prepared and posted (35) 24hr notices. Locked off (4) customers for non-payment.
- Prepared form 700's for distribution to Directors and staff.
- Registered Board for May ACWA conference.

