

1 MINUTES OF THE SIX HUNDRED AND EIGHTIETH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, APRIL 15, 2026, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
4
5

6 DIRECTORS PRESENT:

7
8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Drew Battles, Director
11 Louise Wilkinson, Director
12 Pete Suggs, Director
13

14 STAFF PRESENT:

15
16 Martha Slack, General Manager
17
18
19

20 ALSO PRESENT:

21
22 Mary Mitchell, Homeowner
23 Roger Horton, Homeowner
24

25 ABSENT:

26
27 No Absences
28

29 Agenda Item #1 – Public Comment. No public comment.

30
31 Agenda Item #2 – Approval of Excused Absences. No absences.

32
33 Agenda Item#3 – Manager’s Report. The General Manager presented the Manager’s Report
34 through April 10, 2026. A brief discussion followed.
35
36
37

1 Agenda Item #4 – Approval of the Minutes of the Six Hundred and Seventy-Ninth Regular
2 Board Meeting held on March 18, 2026, at 6:30 p.m. in the District Board Room. Director
3 Wilkinson made a motion to Approve the Minutes of the Six Hundred and Seventy-Ninth
4 Regular Board Meeting held on March 18, 2026, seconded by Director Suggs. The motion
5 carried (5-0).

6
7 Agenda Item #5 – Approval of the March Disbursement Report. Vice-President Mercer made a
8
9 motion to approve the March Disbursement Report, seconded by Director Wilkinson. The
10
11 motion carried (5-0).

12
13
14 Agenda Item#6 – Presentation of the July 1st, 2025 GASB 75 Valuation. The General Manager
15 explained that GASB 75 requires a full Valuation to be prepared every two years and a
16 Disclosure Report every other year. The General Manager explained that based on this valuation
17 they are using a 6.10% discount rate and net of funds held on account it appears in this valuation
18 we have funded 34.76% of the total assumed liability of \$1,168,753. A brief question answer
19 period followed.

20
21
22 Agenda Item #7 – Review and Possible Approval of Resolution No. 01-26, Resolution Ordering
23 an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation
24 of the Election. Vice-President Mercer made a motion to Approve Resolution No. 01-26,
25
26 Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and
27
28 Requesting Consolidation of the Election, seconded by Director Wilkinson. The motion carried
29
30
31
32 (5-0).

33
34

1
2
3 Agenda Item #8 – Review and Possible Approval of 2026/2027 COLA. Director Wilkinson
4 made a motion to discuss the 2026/2027 COLA, seconded by Director Battles. A lengthy
5 discussion ensued. Several motions were made without seconds so further discussion followed.
6 Vice-President Mercer made a motion to set the COLA at 3.2%, seconded by Director Suggs.
7
8 The Motion carried (5-0).
9

10
11 Agenda Item No. 9 – Selection of classes to attend at ACWA Conference on May 6, 2026.
12

13 The General Manager and Directors chose their preferences in classes to attend at the
14
15 Conference.
16

17
18 Agenda Item No. 10 – Communications.
19

20
21 Staff: The General Manager advised the Directors that the summer workers we had last
22 year will be returning for this summer. The General Manager told the Directors that she
23 in in the process of doing a cost analysis on outsourcing the printing and mailing of our
24 billings to customers. She advised them that both Clear Creek and Centerville have
25 adopted this procedure and claim it is saving them money. Our folding machine lease
26 will be expiring in August and she hopes to have a determination in place by that time.

27
28 Directors: President Brubaker asked if we could have the summer help clean the solar
29 panels and the General Manager said that was a great idea. Director Battles advised the
30 General Manager that he has more free time for the Water Facilities Tour now. The
31
32 General Manager assured him that Scott would get with him and Director Suggs next
33
34 General Manager assured him that Scott would get with him and Director Suggs next
35
36 week for the tour. Director Suggs mentioned that he may be out of town for our

1 next meeting.

2
3

4 Having no further business to discuss, Director Wilkinson made a motion to adjourn the meeting
5 at 7:50 p.m., seconded by Vice-President Mercer. The motion carried (5-0).

6

7 Sincerely,

8 
9

10 Martha Slack, General Manager

Addendum A
 Manager's Report
 April 10, 2026

Drought/Water Consumption/SGMA:

The new water year 2025/2026 began October 1, 2025. The new water year compares with the last two water years as follows:

Water Year	April 7th Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2025/2026	26.17	28.64	91.3%	14.91
2024/2025	35.94	28.81	125%	10.16
2023/2024	29.72	29.56	100.5%	6.81

Shasta Dam is currently releasing 5,012cfs. The statewide snowpack is only 15% of the average as of 4/9/26. This is not looking good for the summer months.

Wetlands Key Card System. Scott has run into a technical difficulty on the wetlands key card reader, but hopes to have it up and running next week.

Connections: We received one additional water connection since last reported. Fiscal year to date is:

Connections to Date 2025/26	#
Water 1" Meter	6
Water 1" Duplex	0
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	4
Commercial Sewer	0

2025/2026 Budgeted Water = 7, Budgeted Sewer = 5

Field Crew:

- The field crew will be doing a sawcut into the road on Burney Place to install a 1" meter service for new build. The field crew located a ¾" line on Lake California Dr., but the location will require a 1" poly line.
- Solid Rock came out and finished the paving on Dinghy and also paved Shoreline.
- The desk set replacement is currently being shipped to the manufacturer for repair or replacement and then they will be out for fine tuning of the radio system.
- The auto switch has been installed at lift station #5. They are coming back to do the wiring for the block heater on the large generator at Well#5.
- Deep Trekker currently has our sewer camera for repair.

- The wetlands and the WWTP have all been sprayed for weeds.
- The tamper has been rebuilt and is working good.
- Industrial Electric has ordered a new pump for Lift Station #3 at a cost of \$12,848.11. It should be received in a couple of weeks, and we will reimburse ourselves from the funds held in LAIF for sewer motor replacements.
- The Electronic Annual Report was completed and filed with state.
- A check valve failed on one of the effluent pumps so we have ordered a new one for \$2,700. Once this new check valve is in place we will test to see how well it works and if we are satisfied, we will order another one to have on the shelf. These funds will be reimbursed from CFD short-term asset replacement WWTP funds held in LAIF.

Pending Projects:

- LPSS and Hydrant Flushing.
- Consumer Confidence Report due July 1, 2026.
- Selection of Survey site for backflow surveys. (Dean will meet with Chris Carr next Monday.)
- Slide repair at the WWTP
- Monthly sewer patches

Regulatory:

The March Water and Wastewater Reports will be handed out at the Board meeting if Dean can complete them Monday before returning to San Francisco.

Solar Updates:

Scenario with PG&E update:

		Balance
Billing period 1/10/26-2/10/26 billed to Rawd:	\$6,951.98	\$6,951.98
RAWD paid 2/13/26:	\$(6,951.98)	-0-
PG&E reversed 2/10/26 (portion of bill)	\$(4,663.44)	\$(4,663.44)
Have attempted to get PG&E to review this 6 times		
As of 4/10/26 they have not corrected anything!!!!		
Which means we are 2 billing cycles behind on PG&E and I am unable		
To get solar updates to you! I know this has something to do with the true-up		
For well#6, but my hands are tied for now.		

Admin:

- Dealt with CUSI glitch that created havoc with availability billings.
- (67) seven-day notices prepared and mailed to customers on 4/2/26. 24hour notices scheduled for Monday April 13th and lock-offs scheduled for Tuesday.

- Current metered customers charged delinquent charges on 4/8/26 and notices mailed to 360 customers. (Basically 25% of customers.)
- Sam registration is renewed and ready if we receive grant funds from CalOES Cyber Security Grant.
- ACWA performed their annual Risk Assessment on April 1st. Think we did good, but we don't have the report yet.
- Completed the COLA survey.
- Working on the 2026/2027 budget and hoping to distribute it at the May Board Meeting.
- Training, Training, Training!
- Working on training manuals.

