

1 MINUTES OF THE SIX HUNDRED AND THIRTY EIGHTH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, JANUARY 18, 2023, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM
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7 DIRECTORS PRESENT:

8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Louise Wilkinson, Director
11 Craig Weaver, Director
12 Peter Suggs, Director
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14 STAFF PRESENT:

15 Martha Slack, General Manager
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17 ALSO PRESENT:

18 John Wimmer, Homeowner
19 Tommy Cherry, Student Shasta College
20 Peter Ferren, Homeowner
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22 ABSENT:

23 None
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25 Agenda Item #1 - Public Comment. Tommy Cherry, A Shasta College student who will be doing
26 work-site learning introduced himself. No other public comment.
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28 Agenda Item #2 – Approval of excused absences. There were no absences.
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30 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through
31 January 13, 2023.
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33 Agenda Item #4 – Review and Possible Approval of a Security Company and System for the
34 District Office. Vice-President Mercer made a motion to discuss the office security systems,
35 seconded by Director Wilkinson. A brief discussion followed. Vice-President Mercer made a

1 motion to select California Safety Company, seconded by Director Wilkinson. The motion
2 carried (5-0).

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4 Agenda Item #5 – Review and Approval of Resolution 01-23, Adopting the Proposition 4
5 Appropriation Limits for the Fiscal Year 2022-2023. Director Wilkinson made a motion to
6 adopt the Proposition 4 Appropriation Limits for the Fiscal Year 2022-2023, seconded by
7 Director Suggs. The motion carried (5-0).

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9 Agenda Item #6 – Approval of the Minutes of the Six Hundred Thirty Seventh Regular Meeting
10 of the Board of Directors Held on December 14, 2022. Vice-President Mercer pointed out that
11 her name was misspelled on Lines 30 and 31, of page one of the minutes, as well as Manager
12 was misspelled on line 22, page 2 of the minutes. Vice-President Mercer made a motion to
13 Approve the Minutes of the Six Hundred Thirty Seventh Regular Meeting of the Board of
14 Directors held on December 14, 2022, with spelling corrections, seconded by Director Weaver.
15 The motion carried (5-0).

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17 Agenda Item #7 – Approval of December Disbursement Reports. Director Wilkinson made a
18 motion to approve the December Disbursement Reports, seconded by Vice-President Mercer.
19 The motion carried (5-0).

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1 Agenda Item #12 – Communications:

2 Staff– The General Manager advised the Directors of her reporting at the POA Board
3 Meeting and recommended to the Directors that we do an outreach program before the
4 intended Income Survey.

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6 Directors - Director Weaver congratulated the New President and Vice-President on
7 running their first successful meeting. Director Wilkinson asked the General Manager if
8 we will be doing new bank signature cards due to the change in officers. The General
9 Manager thanked Director Wilkinson for the reminder. The General Manager also stated
10 that she will need to do a new resolution changing the ACWA Board Membership to
11 President Brubaker.

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13 Having no further business to discuss, Director Wilkinson made a motion to adjourn the meeting
14 at 7:21 p.m., seconded by Director Suggs. The motion carried (5-0).

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16 Respectfully submitted,

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18

19 Martha Slack, General Manager

Addendum A
 Manager's Report
 January 13, 2023

Drought/Water Consumption/SGMA:

Recent rain has really helped bring up the lake levels in California. Lake Shasta is up 34.11 feet from what was reported last month. Our current year to date precipitation is 126 % of the average and weather reports indicate five more days of storms. Consumption for the period 11/3/22 through 1/3/23 was down 43.6% from 2013 consumption for the same period. Year to date consumption was down 23.46% from 2013 year to date totals. As of January 11, 2023, the statewide average snowpack is 226% above the normal. While this is promising, it is the April percentages that are critical to determine the drought status. One month ago, 7% of California was in exceptional drought status and 36% was in extreme drought. The current storms will certainly have an impact on the drought status, but to what extent is unknown at this time. As of January 12, 2023, the levels for the new year and comparisons are reported below:

Water Year	Jan. 12, 2023 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022/2023	17.63	13.92	126%	114.00
2021/2022	14.77	14.12	105%	140.64
2020/2021	5.62	15.46	31%	105.80

Field Crew:

We did not receive any connections in the month of December leaving our totals at:

Connections to Date 2022/2023	#
Water 1" Meter	4
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	3
Commercial Sewer	0

The field crew has completed or is in the process of completing the following tasks:

- Replaced the sump pump, bubbler tubing and check valves inside Lift Station #1 Dry Well.
- Replaced the sump pump check valve in Lift Station #2 and we are waiting for the new pump.
- 2nd camera at wetlands was installed on the pole at the gate.
- The bearing on the east brush of the aerator has gone bad, we are waiting for rain to subside to replace. Rick's crane needs to lift the brush out of the aerator.

- Field crew is dealing with high flows at the WWTP. We violated one day with flows over 1 million (Our permit allows for 1 million) which they are not concerned about, but will be addressed in the monthly report to the Regional Board.
- Valve exercising has been postponed until weather conditions improve.
- Sewer cleaner was repaired for the start of the sewer cleaning program in Spring. Billy is preparing the program paperwork using Tyler’s hydrant flushing program as an example.
- Organizing the sewer camera-ing program for a spring start also.
- Still working on a game plan for the abandonment of 12” water line under the lake. (We are in consultation with the engineers on how to properly abandon this line considering the potential water pressure and volume of the 12” line)
- Wetlands card reader now has a fabricated cage around it. We experienced an electrical issue and gate remains open until we receive another transformer for card reader. Scott relocated gate power to inside well building.
- Scott has sent out the lab assessment pre-assessment paperwork in preparation for a February Lab visit by ELAP.
- Ongoing lead and copper revision rule requiring that the District identify customer lines installed prior to January 1, 1986. District personnel then has to determine what materials were used on their side of the meter. Ongoing project with a due date of Oct 16, 2024. Dean is reviewing all of the water/sewer applications from day one and is scanning them to be attached to the customer’s file at a later date by Sue.
- Dean is working on new changes to SSMPLAN required by state.
- Scheduled WWTP tour for January 11th was rescheduled to January 25th at 1:00 p.m. due to inclement weather.
- Field crew has CPR training on January 17th.

Pending issues:

- More sewer patch repairs
- Replacement of radar control at Lift station #1. (warranty)
- Sewer cleaning program

Solar:

Solar updates period December 5, 2022 through January 4, 2023:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$563.37	\$374.08	\$140.69
WWTP	November	\$3,905.36	\$6,679.79	\$643.39
Well#6	February	\$496.50	\$(5,535.05)	\$3,494.80
Well#5	March	725.92	\$(9,460.05)	\$2,128.58

Regulatory:

The December Water and Wastewater reports are attached.

Admin:

Sherry and I have had two zoom meetings with Bartle Wells. Required documentation has been prepared and sent to Bartle Wells. We are concerned because a lot of people have not received their bills that were mailed out on January 5, 2023. I am in contact with the Post Office and wonder if this has anything to do with flooding in Sacramento. We do not want to print another 1500 billings if we do not have to. The T-Mobile lease is completed and waiting final signatures

