

1 MINUTES OF THE SIX HUNDRED AND FORTY FIRST MEETING OF THE BOARD OF
2 DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, APRIL 19,
3 2023, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM
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7 DIRECTORS PRESENT:

8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Louise Wilkinson, Director
11 Craig Weaver, Director
12 Peter Suggs, Director
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14 STAFF PRESENT:

15 Martha Slack, General Manager
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17 ALSO PRESENT:

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19 Peter Ferren, Homeowner
20 Tom Cherry, Shasta College Student
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22 ABSENT:

23 None
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25 Agenda Item #1 - Public Comment. No public comment.
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27 Agenda Item #2 – Approval of excused absences. There were no absences.
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29 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through
30 April 14, 2023.
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32 Agenda Item #4 – Approval of the Minutes of the Six Hundred Fortieth Regular Meeting of the
33 Board of Directors Held on March 15, 2023. Director Suggs made a motion to approve the
34 Minutes of the Six Hundred Fortieth Regular Meeting of the Board of Directors held on March
35 15, 2023, seconded by Director Wilkinson. The motion carried (5-0).

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Agenda Item #5 - Approval of March Disbursement Reports. Vice-President Mercer made a motion to approve the March Disbursement Reports, seconded by Director Wilkinson. A brief question answer period followed. Director Weaver asked how the inventory of truck tools was regulated and suggested an annual inventory assessment would enforce accountability. The motion carried (5-0).

Agenda Item #6 – Income/Expense Reports Period Ending 03/31/23. The General Manager reviewed the Income/Expense Reports through 03/31/23. She explained that the revenues in both the Water and Sewer Enterprises are above budget mainly due to the receipt of the 1st installment of tax revenue which is usually the larger of the three installments. She stated that the expenditures in the Water Enterprise are under budget by 6% while the expenditures in the Sewer Enterprise are over budget by 3% due to ever increasing chlorine costs and permit increases. The General Manager advised the Directors that the rehab and replacement funds for the entire fiscal year have been funded and transferred to LAIF.

Agenda Item #7 – Review of ACWA Conference Class Schedule and Assignment of Attendees. The Directors and staff chose their preferences of classes to attend at the ACWA Conference. This will ensure we get adequate coverage of all the classes. Director Wilkinson made a motion to accept the class assignments as discussed, seconded by Director Weaver. The motion carried (5-0).

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Agenda Item #8 – Communications:

Staff – The General Manager advised the Directors that she would like to change the date of the next Board meeting to May 24th due to the ACWA Conference. Director Weaver advised her that he would be out of town that Wednesday, but the rest of the Directors affirmed they would be available. The General Manager stated that Rio Alto will have a table set up at the Safety Fair being held on Saturday April 29th.

Directors – Director Wilkinson advised staff that there might be 1 new buildout at the AC Committee on Saturday. A brief discussion was held on the Sites Reservoir Tour travel arrangements.

Having no further business to discuss, Vice-President Mercer made a motion to adjourn the meeting at 7:35 p.m., seconded by Director Wilkinson. The motion carried (5-0).

Respectfully submitted,



Martha Slack, General Manager

Addendum A
 Manager's Report
 April 14, 2023

Drought/Water Consumption/SGMA:

As of April 13, 2023 our current season to date precipitation is 36.30 inches, which is 124% of the normal season to date of 29.06 inches. Shasta Lake is 17.10 feet from the crest, which up 51.66 feet from what was reported last month. The fourth snowpack level shows the state average to be 237% of the normal. NOAA is currently on El Nino watch. The April levels compare with the previous two years as follows:

Water Year	April 13 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022/2023	36.30	29.06	124%	17.10
2021/2022	14.81	24.97	60%	127.80
2020/2021	11.74	26.10	45%	93.32

Field Crew:

I am hoping the better weather will encourage contractors to start building again. Connections to date are:

Connections to Date 2022/2023	#
Water 1" Meter	4
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	3
Commercial Sewer	0

The field crew has completed or is in the process of completing the following tasks:

- Weed eating and spraying weeds throughout the District
- Trying to resolve electrical issues at WWTP with waste vault pumps
- Burned brush at the WWTP
- Fixed leak and drain at the wetlands drinking fountain.
- Fixed chlorine pump at WWTP
- Small shop cleaned
- Graded the plant road
- Moving dirt at the slide at WWTP
- Addressed and submitted changes to Lab Assessment to ELAP
- Cleaned the small shop
- Continued work on the revised lead and copper ruling requiring that the District identify customer lines installed prior to January 1, 1986
- Continued work on new changes to SSMPLAN required by the State

- Continued work on the Emergency Water Conservation Plan in accordance with legislation requiring small agencies to have a plan on file. Dean is doing the annual EAR report
- Office staff will be working on the CCR report and the annual water reporting

Many tasks have been postponed due to the continued rain so it will be a very busy spring and summer for the field crew with the following pending projects:

- More sewer patch repairs
- Sewer Camera Project
- Sewer Cleaning Program
- Distribution System flushing will be starting in late April
- CCR report
- Waiting for dry weather for abandonment of 12" water line.
- Raising the old drying bed wall and moving the diesel tank

Solar:

Solar updates period March 6, 2023 through April 4, 2023:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$268.38	\$1,629.85	\$314.07
WWTP	November	\$3,518.91	\$17,339.32	\$1,875.13
Well#6	February	\$(2,451.50)	\$(4,299.54)	\$266.31
Well#5	March	\$(1,296.38)	\$ (1,206.38)	\$129.39

Regulatory:

The March Water and Wastewater Reports are included in this package.

Admin:

Sherry and I are working with Bartle Wells on the rate study and Ken Shuey on the asset evaluations. I have approached several agencies about an income survey and the cost is ranging in the \$30,000 range so I am putting pressure on the census group to justify our household median. John Kenny is rewriting our District Conflict of Interest Code. T-Mobile has been out this week and said the antennae could be up and running in a couple of months. We have received 3 proposals for the office roof and we are waiting for a 4th. Because the consensus is replacement over repair and the amounts are over \$50K, we will most likely have to go out for a formal bid process. Sherry and I are working on the budget for 23/24 fiscal year. All of the Directors and I are signed up for the Region 2 field event to Sites Reservoir to be held on June 1st from 9:00am to 3:00pm.



Rio Alto Water District

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www.rawd.org

DATE: April 19, 2023

BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
Tommy Cherry	555 Leila Ave Redding	Student
Pete Ferran	19413 Little Valley Dr.	Resident

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