

1 MINUTES OF THE SIX HUNDRED AND THIRTY NINETH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, FEBRUARY 15, 2023, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM
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7 DIRECTORS PRESENT:

8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Louise Wilkinson, Director
11 Craig Weaver, Director
12 Peter Suggs, Director
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14 STAFF PRESENT:

15 Martha Slack, General Manager
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17 ALSO PRESENT:

18 Tommy Cherry, Student Shasta College
19 Peter Ferren, Homeowner
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21 ABSENT:

22 None
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24 Agenda Item #1 - Public Comment. No public comment.
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26 Agenda Item #2 – Approval of excused absences. There were no absences.
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28 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through
29 February 10, 2023.
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31 Agenda Item #4 – Review and Approval of Resolution 02-23 Authorizing Investment of Rio

32 Alto Water District Monies in the Local Agency Investment Fund. Director Wilkinson made a
33 motion to approve Resolution 02-23 Authorizing Investment of Rio Alto Water District Monies
34 in the Local Agency Investment Fund, seconded by Director Weaver. The motion carried (5-0).

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Agenda Item #5 – Review and Approval of Resolution 03-23 Replaces Craig Weaver as “Primary” ACWA/JPIA Representative Board Member. Vice-President Mercer made a motion to Approve Resolution 03-23 which replaces Director Weaver as “Primary” ACWA/JPIA Representative Board Member with new President Brubaker, seconded by Director Wilkinson. The motion carried (5-0).

Agenda Item #6 – Approval of the Minutes of the Six Hundred Thirty Eighth Regular Meeting of the Board of Directors Held on January 18, 2023. Vice-President Mercer pointed out that on page 3, line 4, the “s” in survey needed to be capitalized. Vice-President Mercer made a motion to Approve the Minutes of the Six Hundred Thirty Eighth Regular Meeting of the Board of Directors held on January 18, 2023, as corrected, seconded by Director Suggs. The motion carried (5-0).

Agenda Item #7 – Approval of January Disbursement Reports. Director Wilkinson made a motion to approve the January Disbursement Reports, seconded by Director Suggs. The motion carried (5-0). A brief discussion followed about the increasing cost of Chlorine and its availability, the loss of our disadvantaged community status and its impact on our regulatory costs. A lengthy discussion was held on the need to determine how the census calculated the Household Median for our area. Audience member, Mr. Ferren, offered to assist the General Manager with that task.

1 Agenda Item #12 – Communications:

2 Staff– The General Manager advised the Directors of the status of one of the District’s
3 employee’s family member’s health scare. The General Manager advised the Directors
4 that they have been registered for the ACWA Spring Conference. She also advised them
5 of the 6th registration being free.

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7 Directors - The Directors all asked the General Manager to convey their heartfelt
8 thoughts and concerns for the District employee’s family member’s health scare. Director
9 Wilkinson advised the Manager that she had no new construction information to pass
10 along from the AC Committee. She also advised the Directors that the community is
11 currently trying to obtain the Fire Wise Certification that could assist with insurance rates
12 and grant opportunities. The Directors asked the General Manager to survey current per
13 diem Director rates for local agencies and to report back to them.

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15 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the
16 meeting at 7:30 p.m., seconded by Director Suggs. The motion carried (5-0).

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18 Respectfully submitted,

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21 Martha Slack, General Manager

Addendum A
 Manager's Report
 February 10, 2023

Drought/Water Consumption/SGMA:

As of February 10, 2023 our current season to date precipitation is 21.09 inches, which is 109 % of the normal season to date of 19.41inches. Shasta Lake is 76.94 feet from the crest which is almost 20 % higher than last year at this time. As of February 10, 2023, the levels for the new year and comparisons are reported below:

Water Year	Feb..10 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022/2023	21.09	19.41	109%	76.94
2021/2022	14.77	19.79	75%	131.50
2020/2021	9.12	20.82	44%	95.95

Field Crew:

Connections to date are:

Connections to Date 2022/2023	#
Water 1" Meter	4
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	3
Commercial Sewer	0

The field crew has completed or is in the process of completing the following tasks:

- Bearing on east aerator brush was replaced and it seems to be working just fine. We have ordered new bearings to be kept on the shelf.
- After consultation with PACE Engineering, we will be doing most of the abandonment of the 12" line at the end of each cul-de-sac on Windward and Sandpiper. The water will need to be off a minimum of 24 hours on each street. We will send letters to the customers when we are ready. The project will require that all work that can be done with the water on is completed before we turn the water off.
- The tour of the Wastewater Treatment Plant was a success with 15 attendees.
- The Lab assessment was successful with minor findings.
- The replacement radar control AT Lift Station #1 was installed and programming is complete.
- Field crew attended CPR training in January.
- Billy is studying to take his Grade III Wastewater Treatment Operator test.
- Wetland gate and new camera are up and running.

- Ongoing lead and copper revision rule requiring that the District identify customer lines installed prior to January 1, 1986. District personnel then has to determine what materials were used on their side of the meter. Ongoing project with a due date of Oct 16, 2024. Dean is reviewing all of the water/sewer applications from day one and is scanning them to be attached to the customer's file at a later date by Sue.
- Dean is working on new changes to SSMPLAN required by state.
- Dean is working on the Emergency Water Conservation Plan in accordance with legislation requiring small agencies to have a plan on file.

Pending issues:

- More sewer patch repairs
- Sewer Camera Project
- Sewer cleaning program
- Distribution System flushing will be starting in late February

Solar:

Solar updates period January 4, 2023 through February 2, 2023:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	\$568.24	\$942.32	\$203.44
WWTP	November	\$3,949.52	\$10,621.31	\$1,065.42
Well#6	February	\$(821.81)	\$(6,356.94)	\$1,325.00*
Well#5	March	40.09	\$ (9,419.96)	\$2,276.86

*True-up

Regulatory:

The January Water and Wastewater reports are attached.

Admin:

We have issued over 200 wetlands cards and the public has been generally pleasant about it. Our office alarm and cameras have been installed and are working great. Bartle Wells is working on the rate studies and Ken Shuey is working on a 10 year capital plan. We had to lock off 5 customers for non-payment this week. Two of those customers have paid and subsequently been unlocked. The remainder of the lock offs are vacant homes. John Kenny is rewriting our District Conflict of Interest Code. T-Mobile just waiting for building permit to start construction. We may have the completed Audit to hand out at the Board Meeting, if not it will be in next month's package.

