



# Rio Alto Water District

22099 River View Drive • Cottonwood, CA 96022

Phone: (530) 347-3835 • Fax: (530) 347-1007 • Website: [www.rawd.org](http://www.rawd.org)

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Agenda for the Six Hundred and Sixtieth Regular Meeting of the Board of Directors of the Rio Alto Water District to be held on Wednesday, September 25, 2024 at 6:30 p.m., in the District Board Room.

- |    |  |             |
|----|--|-------------|
| 1. | Public Comment.  | INFORMATION |
|    | <p>This is the time set aside for citizens to address the Board on matters not on the agenda or that are on the consent agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comments concern an item shown on the agenda, please address the Board after that item is open for public comment. By law, the Board cannot discuss or take action on matters that are not on the agenda. The chair reserves the right to limit the duration of each speaker to three minutes. Speakers may not cede their time. Speakers are asked to state, and spell their name for the record.</p> |             |
| 2. | Approval of Excused Absences.  | ACTION      |
| 3. | Manager's Report.  | INFORMATION |
| 4. | Approval of the Minutes of the Six Hundred and Fifty Ninth Regular Board Meeting Held on August 14, 2024 at 6:30 p.m. In the District Board Room.  | ACTION      |
| 5. | Approval of August Disbursement Reports.   | ACTION      |
| 6. | Review and Possible Approval of New District Conflict of Interest Code.  | ACTION      |
| 7. | Confirm Dates for New Ad Hoc Committee Meetings.   | ACTION      |

8. Communications:

INFORMATION

Staff:

Directors:

Note: The Board of Directors, may, at any time throughout the meeting, open or close discussion or change the order of any Agenda item listed as necessary to facilitate the orderly transaction of District Business.

Note: Parties with a disability as provided by the American Disabilities Act who require special accommodations or aids in order to participate in a public hearing should make the request to the District Staff at least 48 hours prior to the meeting.

Addendum A  
Manager's Report  
September 20, 2024

Drought/Water Consumption/SGMA: The new water year began October 1<sup>st</sup> and compares with the last two water years as follows:

Water Year	Sept. 16 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2023/2024	32.15	33.46	96%	65.12
2022/2023	40.92	33.39	122%	43.02
2021/2022	19.75	33.34	59%	139.40

Consumption for the period 7/3/24 – 9/3/24 is 18.76% lower than 2013 consumption for the same period and year to date consumption is 27.2% lower than the year-to-date totals for 2013.

Field Crew:

We received 1 new connection since last reported. Connections to date are:

<b>Connections to Date 2023/2024</b>	<b>#</b>
<b>Water 1" Meter</b>	<b>13</b>
<b>Water 1" Duplex</b>	<b>2</b>
<b>Water 2" Meter</b>	<b>0</b>
<b>Water 1" Landscape Meter</b>	<b>1</b>
<b>Water ¾" Landscape Meter</b>	<b>1</b>
<b>Normal Sewer/LPSS</b>	<b>7</b>
<b>Commercial Sewer</b>	<b>0</b>

The field crew have completed or are currently working on the following tasks:

- Finished cleaning the Graffiti off Tank at Well#5.
- Prepped sludge to be picked up and delivered to land fill this week.
- Cleaned large and small sheds at WWTP.
- Graded the plant road.
- Installed meter on Chimney Rock.
- Investigated leak on Covington Mill- Customer irrigation.
- Repaired 1" poly line on Shoreline.
- Assisted using VAC truck to locate sewer line on Edgewater- Customer billed and paid for time spent.
- Pulled the pump on Lift Station #5 and de-ragged it for the second time this year. (Sent notices to all residents on Antelope Creek- advising them not to flush wipes, etc. down toilets- One of the few lift stations we can correlate to residents on their street.)
- Fixed a blown hydraulic seal on Kubota and performed 400hour maintenance.
- Continued investigation on sewer leak on Freshwater.
- Flow tested the Hydrants on backside of lake and identified new flow rates.

- Took VAC trailer in for brake issue. No pads- trying to get seller to pay for repair because he said it had a full inspection before selling to us.
- About 40% of the Hydrant cap identification painting is complete.
- We will be hosting ACWA Defensive Driving and Confined Space training on September 25<sup>th</sup>.

Pending projects and their estimated completion dates:

- Drain the 500k tank in October for Superior to repair minor pinholes on interior of tank.
- More sewer patch repairs- as time allows. (Fall)
- Completion of Sewer Camera Project.
- Completion of the Hydrant identification cap painting.

#### Regulatory:

The August Water and Wastewater Reports are included in the board package. Percolate samples at wells all came back non-detect.

#### Solar Updates:

Solar updates period August 5,2024 through September 3, 2024:

	<u>True-Up Month</u>	<u>Current Month Net Energy Usage</u>	<u>Cumulative Energy or Credits Dollar True-up</u>	<u>Cumulative Non-Bypassable Charges</u>
Office	August	\$(188.90)	\$(188.90)	\$ 26.66
WWTP	November	\$618.12	\$16,903.89	\$2,748.90
Well#6	February	\$1,534.40	\$1,208.39	\$3,167.58
Well#5	March	\$(474.36)	\$ (19,856.80)	\$1,218.12

#### Admin:

- Audit is going well.
- Dean and Martha will be attending FEMA Disaster preparedness classes for water and wastewater on October 8<sup>th</sup> & 9<sup>th</sup> in Red Bluff.
- Radio guy was out and transferred old radios to new vehicles. He is still working on alternatives for the office. The phones he had would not work with our system.
- Mailed back one of two cameras received with new sewer camera. We will be receiving a \$\$7,877 refund back for return.

2024 Comparisons to 2013 Consumption

2024 (in million gallons)		Jan/Feb	March/April	May/June	July/August	Sept/Oct.	Nov/Dec	2024
	Billed in	Billed in	Billed in	Billed in	Billed in	Billed in	Billed in	
Single Family Residence	Feb. 13,301	April 14,612	June 33,87	Aug. 44,47	Oct. 106,253			106,253
Commercial	0.185	0.297	1.89	3.149	2,715			2,715
Industrial	0.759	0.772	0.620	0.614				
Hydrant								
2024 Bill Period Totals:	14,245	15,631	36,380	48,233	114,489			114,489
Cumulative consump	14,245	29,876	66,256	114,489				114,489
2013 Bill Period Totals:	13,983	24,115	52,153	66,989	41,796	28,581		
2013 Cumulative consump	13,983	38,098	90,251	157,24	199,04	227,617		
Inc./Decr. Billing Cycle:	Inc. 1.87%	Decr. 35.18%	Decr. 30.25%	Decr. 18.76%				
Ytd Inc./Decr %:	Inc. 1.87%	Decr. 21.6	Decr. 26.6%	Decr. 27.2%				
Comparison to 2013								

## August 2024 Drinking Water Monitoring

### Bacti Testing

Date	Results
8/5/2024	Absent
8/12/2024	Absent
8/20/2024	Absent
8/26/2024	Absent

### Source Water Monitoring

Date	Well #	Constituent	Results	Units	MCL
8/14/2024	4	Perchlorate	ND	ug/L	6
8/14/2024	5	Perchlorate	ND	ug/L	6
8/14/2024	6	Perchlorate	ND	ug/L	6

Lake California Wastewater Treatment Plant  
August 2024 Monitoring Report

DATE	Sample Time	Eff. Flow (MGD)	EFF. pH (S.U.)	Total Coliform (MPN/100mL)	EFF. BOD (mg/L)	EFF. TSS (mg/L)
8/1	8:46	0.115	7.47	<1		
8/2	8:47	0.115	7.42	3.1		
8/3	8:45	0.120	7.40	Weekend		
8/4	8:53	0.121	7.41	Weekend		
8/5	9:27	0.135	7.38	<1		
8/6	9:38	0.076	7.41	<1		
8/7	8:56	0.129	7.60	<1	ND	0.80
8/8	8:46	0.127	7.57	1.0		
8/9	8:21	0.124	7.58	<1		
8/10	8:32	0.113	7.60	Weekend		
8/11	8:44	0.122	7.64	Weekend		
8/12	9:58	0.140	7.59	5.2		
8/13	8:42	0.079	7.53	<1		
8/14	10:29	0.129	7.58	<1	ND	1.00
8/15	8:27	0.113	7.60	<1		
8/16	9:46	0.119	7.55	<1		
8/17	17:01	0.154	7.56	Weekend		
8/18	8:10	0.060	7.48	Weekend		
8/19	9:35	0.146	7.51	11.0		
8/20	9:47	0.116	7.63	<1		
8/21	9:41	0.116	7.61	2.0	2.3	1.30
8/22	9:50	0.115	7.68	<1		
8/23	9:13	0.109	7.72	3.0		
8/24	11:00	0.105	7.63	Weekend		
8/25	9:00	0.121	7.60	Weekend		
8/26	8:56	0.129	7.59	2.0		
8/27	9:47	0.119	7.74	1.0		
8/28	8:50	0.110	7.74	1986.3	1.8	0.80
8/29	8:59	0.112	7.76	1.0		
8/30	8:14	0.107	7.79	1.0		
8/31	9:20	0.108	7.74	Weekend		

Effluent Limitations

Constituent	Units	Limit
BOD 30-Day Average	mg/L	30.0
BOD 7-Day Average	mg/L	45.0
Total Suspended Solids 30-Day Average	mg/L	30.0
Total Suspended Solids 7-Day Average	mg/L	45.0
Total Coliform Organisms 7-Day Median	MPN/100 mL	23.0
Total Coliform Organisms Monthly Max.	MPN/100 mL	240.0
pH	S.U.	6.0 - 9.0

Monthly Results	
Constituent	Results
Hardness (as CaCO3) (mg/L)	85.6
Total Nitrogen (mg/L)	1.72
Ammonia (as N) (mg/L)	ND
Nitrate (as N) (mg/L)	1.120
Nitrite (as N) (mg/L)	ND
Total Kjeldahl Nitrogen (mg/L)	0.601
Electrical Conductivity (umhos/cm)	511

Total Coliform 7-day median	
Week of	Median
7-28 to 8-3	<1
8-4 to 8-10	<1
8-11 to 8-17	<1
8-18 to 8-24	2.0
8-25 to 8-31	1.0



Quote

DEEP TREKKER INC

155 Washburn Drive, Unit 2, Kitchener, ON N2R 1S1 Canada

www.deeptrekker.com

sales@deeptrekker.com

519-342-3177

## INVOICE TO

Rio Alto Water District  
22099 Riverview Drive  
Cottonwood, CA 96022  
UNITED STATES

## SHIP TO

Rio Alto Water District  
22099 Riverview Drive  
Cottonwood, CA 96022  
UNITED STATES

Date 27/08/2024

Invoice S15851

Phone 15305103697

Email wschatz.rawd@gmail.com

P.O. No.	Currency	Terms	Rep	Tax ID	Via
	USD	100% Prior to Shipment	Tristan	94-1712226	DHL

Qty	Item	Description	U/M	HS Codes	Price Each	Total Price
1	MISCELLANEOUS	Credit Return PT Camera	ea		-7,877.64	-7,877.64

## Bank Details: ONLY ACCEPTS U.S. FUNDS

Bank Name: Bank of America Merrill N.A. Canada Branch

Bank Address: 181 Bay Street, Suite 400, Toronto, ON M5J 2V8, Canada

Ben Name: Deep Trekker Inc.

Ben Address: 155 Washburn Drive, Unit 2, Kitchener, ON N2R 1S1, Canada

Transit/Branch ID: 56792

Bank ID: 241

Account Number: 57860109 (USD only)

SWIFT code: BOFACAT

HST Number: 83431 5202 RT0001

Subtotal: -7,877.64

Sales Tax: 0.00

Total: (USD7,877.64)

Late Fee: 1% per month assessed on unpaid balance more than  
30 days past due.

AR@DEEPTREKKER.COM

Delivery dates are an estimate, not a guarantee. Shipping charges are non-refundable.

Terms & Conditions: This Invoice and the goods and/or services described herein are subject to the Deep Trekker Terms and Conditions found at <https://www.deeptrekker.com/terms-and-conditions/>. The laws of the Province of Ontario and the federal laws of Canada applicable therein shall govern.

Acceptance: You shall be deemed to have made an unqualified acceptance hereof and of the Terms and Conditions on the earliest to occur of the following (a) our receipt of this Invoice signed by you or other communication confirming your acceptance hereof; (b) your payment of any amounts due under this Invoice or agreement incorporating the Terms and Conditions; (c) our delivery of the Products; or (d) any other event constituting acceptance under applicable law. Vendor hereby objects to and rejects any additional, different or varying terms proposed by Purchaser.

Shipping Insurance and Warranty: If Shipping Insurance is not purchased, the risk of damage or loss while in-transit for the initial sale and any service-related shipments rests with the Purchaser, not the Vendor. Warranties cover one-way shipping for service-related shipments; the cost of return shipping to the Purchaser is the Purchaser's responsibility.

Approved on behalf of Purchaser by:	Name: Title:	Signature:	Date:
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1 MINUTES OF THE SIX HUNDRED AND FIFTY NINTH REGULAR MEETING OF THE  
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
3 WEDNESDAY, AUGUST 14, 2024, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.  
4  
5

6 DIRECTORS PRESENT:

7  
8 Rick Brubaker, President  
9 Ginny Mercer, Vice-President  
10 Louise Wilkinson, Director  
11 Peter Suggs, Director  
12 Drew Battles, Director  
13

14 STAFF PRESENT:

15  
16 Martha Slack, General Manager  
17  
18

19 ALSO PRESENT:

20  
21 Roger Horton, Homeowner  
22

23 ABSENT:

24  
25 No absences  
26

27 Agenda Item #1 – Public Comment. No public comment.

28  
29 Agenda Item #2 – Approval of Excused Absences. No absences.

30  
31 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through  
32  
33 August 9, 2024.  
34

35  
36 Agenda Item#4 –Administer the Oath of Office for New Appointed Director Drew Battles.

37 Director Wilkinson made a motion to approve the administering of the Oath of Office to newly

1 appointed Director Drew Battles, seconded by Vice-President Mercer. The motion passed (4-0).

2 The General Manager administered the Oath of Office to Drew Battles.

3  
4 Agenda Item #5 – Approval of the Minutes of the Six Hundred and Fifty Eighth Regular Board

5 Meeting held on July 17, 2024, at 6:30 p.m. in the District Board Room. Vice-President Mercer

6 made a motion to approve the Minutes of the Six Hundred and Fifty Eighth Regular Board

7 Meeting held on July 17, 2024 at 6:30 p.m. in the District Board Room, seconded by Director

8 Suggs. The motion carried (4-0). Director Wilkinson abstained.

9  
10 Agenda Item #6 - Approval of the July Disbursement Reports. After a brief question/answer

11 period, Director Wilkinson made a motion to approve the July Disbursement Reports, seconded

12 by Vice-President Mercer. The motion carried (5-0).

13  
14 Agenda Item #7- Income/Expense Reports YTD through 6/30/24 (Pre-Audit). The General

15 Manager presented the Year-to-date Income/Expense Reports. A brief question/answer period

16 followed.

17  
18 Agenda Item #8 – Set Dates for New Ad Hoc Committee Meetings. Vice-President Mercer

19 made a motion to set the next two Ad Hoc Committee meetings for October 15, 2024 and

20 November 19, 2024, seconded by Director Wilkinson. The motion carried (5-0).

21  
22 Agenda Item #9 Communications:

23 Staff: The Manager advised the Directors that we have been invited to attend the Shasta Dam

24 Tour on September 20<sup>th</sup>. Only Director Wilkinson expressed interest. The General

1 Manager also reminded them that the next board meeting has been moved to September  
2 25<sup>th</sup> to accommodate vacation schedules.

3  
4 Directors: None to report.

5  
6 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the  
7 meeting at 7:28 p.m., seconded by Director Wilkinson. The motion carried. (5-0).

8  
9 Sincerely,

10   
11

12 Martha Slack, General Manager  
13

Addendum A  
Manager's Report  
August 9, 2024

Drought/Water Consumption/SGMA: The new water year began October 1<sup>st</sup> and compares with the last two water years as follows:

Water Year	Aug. 7 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2023/2024	31.31	33.15	94%	44.30
2022/2023	39.27	32.98	119%	27.31
2021/2022	18.84	32.99	57%	131.22

Snow surveys have still not been updated.

Field Crew:

We received 3 new connections since last reported. Connections to date are:

<b>Connections to Date 2023/2024</b>	<b>#</b>
<b>Water 1" Meter</b>	<b>13</b>
<b>Water 1" Duplex</b>	<b>2</b>
<b>Water 2" Meter</b>	<b>0</b>
<b>Water 1" Landscape Meter</b>	<b>1</b>
<b>Water ¾" Landscape Meter</b>	<b>1</b>
<b>Normal Sewer/LPSS</b>	<b>7</b>
<b>Commercial Sewer</b>	<b>0</b>

The field crew have completed or are currently working on the following tasks:

- 2 pending water and sewer locates.
- Installed a water service on Lake California Drive.
- Finished setting up the camera trailer.
- Dug up the road on Rio Alto Drive and Edgewater Drive for two sewer tie-ins to the manholes. Manhole cores were drilled 7/8/24 and the tie-in on Rio Alto Drive was completed 7/11/24. The tie-in near Edgewater was completed, second tie-in pending.
- Completed field work for Lead and Copper evaluations. Dean finalizing data to submit.
- We still have not resolved the radio issue at the office.
- Generator at WWTP repaired and serviced.
- WWTP plant tour was a big success.
- Cleaned holding pond.
- Landscaped at lift station.
- Removed grease balls at lift stations.
- Bio Solids samples sent to lab for annual analysis.

- Have been trying to keep the field crew active in the early morning hours with paperwork and safety training in the air conditioning to avoid heat stroke.

Pending projects and their estimated completion dates:

- Completion of graffiti removal at tank.
- Field crew will be potholing on Freshwater and Impala with the VAC trailer to determine if the sewer force main leak is where they think it is.
- More sewer patch repairs- as time allows. (Fall)
- Completion of Sewer Camera Project.
- Hydrant identification painting in the Spring. (We missed the spring temperatures so this will have to be put off until the cooler temperatures of fall.
- Flow test backside of lake due to abandonment of 12" line.

#### Regulatory:

The July Water and Wastewater Reports are included in the board meeting. Perchlorate samples at wells to be completed on 8/14/24. PFO's and PFA'S testing are being arranged.

#### Solar Updates:

Unavailable at the time of report. Summary of PG&E vs Solar costs.

#### Admin:

- Ethics training 8/13/24 5:00 p.m. and Board Room. Attendees include Rio Alto, Bella Vista and Clear Creek. Snacks will be provided.
- We will be having an election.
- Audit September 9-11.
- Liens and County delinquencies in the amount of \$24,197.31 were filed on August 9, 2024.
- Next board meeting-September 25, 2024.

www.rawd.org

DATE: August 14, 2024

## BOARD MEETING ATTENDANCE

NAMEADDRESS

## AFFILIATION

ROGER HORTON 18986 Compass Member

**SIGNING, REGISTERING, OR COMPLETION OF THIS DOCUMENT IS VOLUNTARY.**

RIO ALTO WATER DISTRICT  
WORKING ACCOUNT  
DISBURSEMENT/STATUS OF BANK ACCOUNTS AS OF  
August 31, 2024

<b>Balance 07/31/2024:</b>		<b>\$10,965.40</b>
Interest thru 07/31/2024:		\$0.22
<b>Reconciled Beginning Balance August 1, 2024:</b>		<b>\$10,965.62</b>
<b>Disbursements</b>		
ACWA/JPIA	Employee Health Benefits August & September	\$19,836.76
Ipteleconnect	Telephone/Internet Service August	\$473.94
California Safety Company	Alarm Monitoring August	\$70.00
Coastal Business	Sharp Copier/Folding Machine for August	\$412.71
Green Waste of Tehama	Trash Disposal August	\$156.70
Martha Slack	Mileage Reimbursement PO, Bank, WRMS & Grd Wtr Meetings	\$133.33
SCP	Chlorine	\$3,152.07
Verizon	Internet Well #5 & WWTP for August	\$75.24
Aamigo Supply	Meter Install Parts	\$157.68
AT&T	Telephone Service 07/05 - 08/05	\$118.33
FGL	Wastewater Monitoring	\$218.00
Sandra Berg	Janitorial Services for August	\$135.00
Ace Hardware	Hydrant Painting Supplies	\$62.47
Aflac	Employee Paid Supplemental Insurance	\$479.68
Aqua Metric	{1} 3/4" & {1} 1" Meter	\$255.75
Coastal Business	Sharp Copier/Folding Machine for September	\$452.15
Ferguson	Meter Install Parts	\$2,749.87
FNBO-Visa	Large Binders, Calculator for Front Counter, Folders, Hose for Fuel Tank at the Office, Door Graphics for Truck #2 & Truck #7, Dinner for Craig Weaver, HP Tonner, Out House Maintenance, SendGrid/Yahoo Emails, Annual Salt Reporting , Ethics Training.	\$6,006.15
PG&E	Utility Services 07/05 - 08/04	\$3,341.06
EFT - Bank Charges		\$60.00
EFT - Payroll Taxes Transfer's		\$14,310.03
EFT - Deferred Comp/PERS457 Loan Transfer's		\$1,560.42
EFT - CalPERS Transfer's		\$8,128.66
EFT - CalPERS Unfunded Transfer's		\$9,184.50
Total Disbursement's:		<b>(\$71,530.50)</b>
Total Collected from GovDeal's:		\$0.00
Total Transfer's from Investment Account:		\$64,425.94
Total Interest Earned July 31, 2024:		\$0.15
<b>Total Book Balance as of July 31, 2024:</b>		<b>\$3,861.21</b>
<b>CASH ACCOUNT SUMMARY:</b>		<b>Prior Balance Current Balance</b>
W	Total Cash in Checking Account:	\$10,957.62 \$3,861.21
W	Total Cash in Investment Account:	\$157,825.34 \$219,304.69
C	Total Cash in CFD Checking Account:	\$199,261.88 \$199,263.57
W	Total Cash in Payroll Account:	\$18,762.66 \$20,771.33
W	Total Cash in Cash Imprest Drawer/Petty Account:	\$200.00 \$200.00

RIO ALTO WATER DISTRICT  
WORKING ACCOUNT  
DISBURSEMENT/STATUS OF BANK ACCOUNTS AS OF  
August 31, 2024

CASH ACCOUNT SUMMARY CONT:		Prior Balance	Current Balance	
W	Total Cash in LAIF Water Savings Account:	\$872,431.06	\$871,778.60	
S	Total Cash in LAIF Sewer Savings Account:	\$57,561.46	\$57,561.46	
W	Total Cash in LAIF Sinking Account:	\$267,776.55	\$267,776.55	
S	Total Cash in LAIF Capacity Expansion Account:	\$126,738.37	\$126,738.37	
W	Total Cash in #5 Well CEC Debt Reserve Account:	\$31,600.86	\$31,600.86	
W	Total Cash in #6 Well CEC Debt Reserve Account:	\$43,560.85	\$43,560.85	
W	Total Cash in Office CEC Debt Reserve:	\$2,385.24	\$2,385.24	
S	Total Cash in Office CEC Debt Reserve:	\$2,384.12	\$2,384.12	
S	Total Cash in WWTP CEC Debt Reserve	\$31,621.52	\$31,621.52	
C	Total Cash in LAIF USDA/CWSRF Debt Reserve Account:	\$329,016.36	\$329,016.36	
C	Total Cash in LAIF WWTP Short Lived Asset Account:	\$196,778.29	\$190,575.58	
C	Total Cash in LAIF Tax Levy Collections Account:	\$719,329.61	\$719,329.61	
C	Total Cash in LAIF Annual CFD Administration:	\$45,288.08	\$45,288.08	\$3,159,156.79
<b>BALANCE LAIF REHAB FUNDS:</b>		<b>Prior Balance</b>	<b>Current Balance</b>	
W	Total Cash in Well Rehab Fund:	\$141,862.68	\$141,862.68	
W	Total Cash in Hydrant Replacement Fund:	\$40,013.27	\$40,013.27	
W	Total Cash in Equipment Replacement Fund:	\$13,559.57	\$13,559.57	
W	Total Cash in Valve & Line Replacement Fund:	\$33,783.57	\$33,783.57	
W	Total Cash in Tank Rehab Fund:	\$127,328.27	\$127,328.27	
W	Total Cash in Vehicle Replacement Fund:	\$7,451.38	\$0.00	
W	Total Cash in Booster Station Fund:	\$5,880.40	\$5,880.40	
W	Total Cash in Generator Well #4 Fund:	\$48,694.39	\$48,694.39	
W	Total Cash in Computer Equipment & Upgrades Fund:	\$17,308.48	\$17,308.48	
S	Total Cash in Lift Station Motors Replacement Fund:	\$93.45	\$93.45	
S	Total Cash in Sewer Line Replacement Fund:	\$55,588.58	\$55,588.58	
S	Total Cash in WWTP Replacement Fund:	\$88,323.73	\$88,323.73	
S	Total Cash in Vehicle Replacement Fund:	\$6,896.16	\$0.00	
S	Total Cash in Lift Station #1 Facility	\$5,907.81	\$5,907.81	
S	Total Cash in Computer Equipment & Upgrades Fund:	\$10,836.85	\$10,836.85	
S	Total Cash in Lab Equipment Fund:	\$3,342.87	\$3,342.87	\$592,523.92
<b>Total Cash in LAIF Rehab Funds:</b>				
W	Capacity Expansion Fund:	\$60,812.72	\$60,813.75	
S	Expansion Fund:	\$32,658.03	\$32,658.59	\$93,472.34
<b>Total Cash on Hand August 31, 2024:</b>				<b>\$3,849,014.26</b>

\* Total deposits to the Investment Account for the month of August were \$161,905.29, which includes \$15,000.00 LAIF Transfer.

\*\*Total transferred from the LAIF Account to the Investment Account in the month of August was \$15,000.00.  
Balance of Vehicle Replacement Funds to Offset Cost of New Vehicle



RIO ALTO WATER DISTRICT  
COMMUNITY FACILITY DISTRICT  
DISBURSEMENT/STATUS OF BANK ACCOUNT AS OF  
August 31, 2024

<b>Balance - 07/31/2024:</b>			<b>\$199,260.24</b>
Interest thru 07/31/2024:			<b>\$1.64</b>
<b>Reconciled Beginning Balance August 1, 2024:</b>			<b>\$199,261.88</b>
<b>DISBURSEMENTS</b>			
Total Disbursements:			<b>\$0.00</b>
Total Deposits:			<b>\$0.00</b> *
Total Interest Earned July 31, 2024:			<b>\$1.69</b>
Transfers to LAIF Account:			<b>\$0.00</b> **
Total Transfers from LAIF Account:			<b>\$0.00</b> **
<b>Total Book Balance as of July 31, 2024:</b>			<b>\$199,263.57</b>

\* Total deposits to the CFD Account for the month of August were \$00.00

\*\* Total transferred to/from the LAIF Account for the month of August were \$.00.



## CERBT and CEPPT Online Record Keeping System

Welcome Sherry Dial

[Account Balances](#)
[Transactions](#)
[Statements](#)
[Fund Balances](#)
[Fund Reports](#)
[Change Password](#)
[Contact CalPERS](#)
[Logout](#)

## Account Balances

Account Balance is using cash basis accounting. Contribution and disbursement accruals are accounted for in quarterly statements, not retroactively applied to Account Balance.

Total Balance for all Funds invested in: \$365,636.25

Account Balances as of					09/05/2024		<input checked="" type="checkbox"/> Excel Export		<input type="checkbox"/> CSV Export	
Balance as of Date	Account No.	Account ...	Fund Name	Investment	No. of Units	Unit Price	Actual Balance			
09/05/2024	5621660780-001	Rio Alto Water District	Rio Alto Water District	CERBT Strategy 2	16,406.118	22.286613	\$365,636.25			

John Kenny is preparing the New Conflict of Interest Code and it will be passed out at the Board Meeting.

## Scheduled Ad Hoc Committee Meetings

<u>Committee</u>	<u>Date</u>	<u>Time</u>
Succession	10/15/24	9:00 a.m.
Disaster Preparedness	10/15/24	11:00 a.m.
Succession	11/19/24	9:00 a.m.
Disaster Preparedness	11/19/24	11:00 a.m.

### Succession Committee Members:

President Brubacker

Vice-President Mercer

Staff: Martha Slack

### Disaster Preparedness Committee Members:

Vice-President Mercer

Director Suggs

Staff: Martha Slack

Staff: Dean Sherrill



GAVIN NEWSOM  
GOVERNOR



YANA GARCIA  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION

## State Water Resources Control Board

September 16, 2024

Jerry Brown  
Sites Project Authority  
122 Old Highway 99 West  
Maxwell, CA 95955  
Sent via Email: [jbrown@sitesproject.org](mailto:jbrown@sitesproject.org)

**Sites Reservoir Project**  
**Colusa, Glenn, Tehama, and Yolo Counties**  
**Funks Creek and Reservoir, Stone Corral Creek, Antelope Creek, Grapevine Creek, and Sacramento River**

### **DENIAL WITHOUT PREJUDICE OF WATER QUALITY CERTIFICATION FOR SITES RESERVOIR PROJECT**

Dear Jerry Brown:

On March 1, 2024, Sites Project Authority (Authority) submitted to the State Water Resources Control Board (State Water Board) Executive Director a request for water quality certification (certification) pursuant to section 401 of the federal Clean Water Act (CWA) (33 U.S.C. § 1341) for the Sites Reservoir Project (Project). On April 2, 2024, the State Water Board posted a notice that the Authority's certification request is pending before the State Water Board. On April 8, 2024, the United States Army Corps of Engineers (USACE) established the reasonable period of time for action on the Project certification request as March 1, 2025.

Under federal law, certification or waiver is required for any federal license or permit that authorizes any activity which may result in any discharge from a point source into waters of the United States. (33 U.S.C. § 1341; 40 CFR § 121.2.) Implementation of the Project will require a permit from the USACE pursuant to CWA section 404. (33 U.S.C. § 1344.) On March 1, 2024, simultaneous with the Authority's request for certification, the Authority filed an application with USACE for an individual permit for the Project (USACE Permit ID No. SPK-2001-00055) under CWA section 404.

On April 16, 2024, USACE sent a letter to the Authority requesting additional information by May 16, 2024, to continue processing the permit request for the Project. USACE staff noted that the Authority's March 1, 2024 CWA section 404 application did not include: (1) documentation demonstrating compliance with the federal Endangered Species Act; (2) documentation demonstrating compliance with the National Historic Preservation Act; (3) a written request for CWA section 408 permission from USACE; (4) alternatives information sufficient to show compliance with the United States

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

Environmental Protection Agency's CWA section 404(b)(1) *Guidelines for Specification of Disposal Sites for Dredged or Fill Material* (40 CFR § 230); and (5) a detailed compensatory mitigation plan. USACE staff also noted that should the project description change (e.g., additional impacts to waters of the United States), a new USACE public notice or agency notification may be required.<sup>1</sup> On May 17, 2024, USACE informed the Authority that the request for a 404 permit for the Project was administratively withdrawn after USACE did not receive the requested information. On July 10, 2024, USACE staff informed State Water Board staff that the Project's 404 application was administratively withdrawn.

#### **Regulatory Authority**

According to the final 2023 *Clean Water Act Section 401 Water Quality Certification Rule* (Fed. Reg. 66558-66666 (September 27, 2023) [amending 40 C.F.R. Parts 121, 122, 124]) that went into effect on November 27, 2023 (2023 Rule),<sup>2</sup> "if the request for certification or Federal license or permit application was withdrawn, then the certifying authority is no longer responsible for acting on the request for certification because the pre-requisite "request" is absent." The 2023 Rule also states, "[n]othing in section 401, nor this final rule, prohibits a project proponent from re-applying for certification if a certifying authority denies its initial request."

#### **Project Description**

The Authority proposes to build a new water supply project in rural, unincorporated areas of Glenn and Colusa Counties, approximately 10 miles west of the community of Maxwell. The Project would create a new 1.5 million acre-feet surface water reservoir (Sites Reservoir) that would divert water from the Sacramento River and impound two of its tributaries (Funks Creek and Stone Corral Creek; HUC 8: 18020104). The Project would use existing infrastructure to divert water from the Sacramento River at Red Bluff and Hamilton City (Red Bluff Pumping Plant and Glenn-Colusa Irrigation District Main Canal Pumping Plant, respectively) to the new Sites Reservoir. New and existing facilities would transfer water into and out of the reservoir, with ultimate release back to the Sacramento River system via existing canals and a new pipeline located near the town of Dunnigan. Water released from Sites Reservoir would be used in northern and southern California for multiple purposes, including irrigation, domestic consumption, and fish and wildlife. Project-related infrastructure would be located in Glenn, Colusa, Tehama, and Yolo Counties. Project activities include: geotechnical investigations; construction of two dams, seven saddle dams, and two saddle dikes; development of two recreation areas; road construction and improvements; and construction of pumping facilities and pipelines.

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<sup>1</sup> USACE currently has an active public notice for the Project posted on its website. Available at: <https://www.spk.usace.army.mil/Media/Regulatory-Public-Notices/Article/3708862/spk-2001-00055-public-notice-of-permit-application-sites-reservoir-project-colu/>. Accessed on August 15, 2024.

<sup>2</sup> The 2023 Rule is available at: <https://www.epa.gov/cwa-401/final-2023-cwa-section-401-water-quality-certification-improvement-rule.pdf>. Accessed on August 15, 2024.

To comply with the California Environmental Quality Act and National Environmental Policy Act, the Authority adopted a final Environmental Impact Report/Environmental Impact Statement and Mitigation Monitoring and Reporting Program on November 17, 2023.

The Project will involve the diversion and use of surface water from the Sacramento River, Stone Corral Creek, and Funks Creek and will require a water right approval from the State Water Board. Consideration of the water right application for the Project is part of a separate Board proceeding that is underway.<sup>3</sup> The Chief Deputy Director who oversees the Division of Water Rights and staff of the Water Quality Certification Section have been separated from Board staff participating in the water right hearing and are subject to the prohibition against ex parte communications about the water right proceeding with any member of the hearing team, the hearing officer, or State Water Board members. The prohibition on ex parte communications also extends to the attorneys at the Office of Chief Counsel assigned to advise the Chief Deputy Director and staff of the Water Quality Certification Section about the Authority's application for a certification. Project operations (e.g., diversion quantity and timing) will be subject to the terms and conditions of any water right permit issued for the Project along with all applicable laws, regulations, biological opinions, incidental take permits, and court orders.

#### **Water Quality Certification Action**

Based on the May 17, 2024 USACE letter to the Authority stating its CWA section 404 application (USACE Permit ID No. SPK-2001-00055) had been administratively withdrawn, the State Water Board finds that the Authority's application suffers from a procedural inadequacy consistent with California Code of Regulations, title 23, section 3837, subdivision (b)(2), and that compliance with water quality standards and other appropriate requirements has not yet been determined. Therefore, the Authority is hereby notified that the Authority's March 1, 2024 request for certification for the Project is denied without prejudice, effective the date of this letter.

While denial may not be strictly necessary pursuant to the 2023 Rule, which states, "if the request for certification or Federal license or permit application was withdrawn, then the certifying authority is no longer responsible for acting on the request for certification because the pre-requisite 'request' is absent," because the State Water Board issued a public notice on April 2, 2024, which was also posted on the State Water Board website, it is appropriate to deny this specific application for certification without prejudice to ensure that the Authority resolves the issues identified by USACE and that the State Water Board is able to determine within the applicable reasonable period of time for taking certification action whether the Project can be implemented in accordance with applicable water quality standards and other appropriate requirements. Additionally,

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<sup>3</sup> The June 5, 2024 Amended Notice of Public Hearing and Pre-Hearing Conference for the Project's State Water Board Water Right Hearing proceedings is available at: [https://www.waterboards.ca.gov/water\\_issues/programs/administrative\\_hearings\\_office/docs/2024/2024-06-05-amended-notice-of-public-hearing.pdf](https://www.waterboards.ca.gov/water_issues/programs/administrative_hearings_office/docs/2024/2024-06-05-amended-notice-of-public-hearing.pdf). Accessed August 15, 2024

denial without prejudice will aid clarity regarding the current status of the Authority's certification application, given that USACE's administrative withdrawal of the Authority's permit request notes USACE "will consider completing [its] decision without having to restart the permit process" if the Authority promptly submits the missing information.

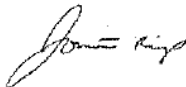
State Water Board staff appreciates the Authority's previous and current efforts to convene meetings on a monthly basis to discuss Project scope and construction permitting and requests the Authority continues those meetings. State Water Board staff will continue to review plans and materials, and work with USACE and the Authority towards the goal of expeditiously acting on the request for certification for this Project once a subsequent certification application is received. The State Water Board encourages the Authority to submit an application for certification once the Authority has provided USACE with information necessary for a complete CWA section 404 application (e.g., documentation demonstrating compliance with the federal Endangered Species Act and National Historic Preservation Act). Additionally, State Water Board staff are available to review additional and revised certification application materials and discuss with the Authority the requirements for a complete certification application.<sup>4</sup>

Following transmittal of this letter, State Water Board staff will post this letter on the State Water Board Project webpage<sup>5</sup> and remove the previously posted public notice for the Project.

If you have questions regarding this letter, please contact Division of Water Rights staff by email to: [WR401program@waterboards.ca.gov](mailto:WR401program@waterboards.ca.gov). Written correspondence or inquiries should be mailed to:

State Water Resources Control Board  
Division of Water Rights – Water Quality Certification Program  
Attn: Derek Wadsworth  
P.O. Box 2000  
Sacramento, CA 95812-2000

Sincerely,



Jonathan Bishop  
Chief Deputy Director

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<sup>4</sup> This links ([https://www.waterboards.ca.gov/water\\_issues/programs/cwa401/docs/wrap\\_p/wqc\\_reviewcheck.pdf](https://www.waterboards.ca.gov/water_issues/programs/cwa401/docs/wrap_p/wqc_reviewcheck.pdf)) to an optional certification application review checklist that may be helpful to assess whether a certification application includes the necessary contents. Accessed August 15, 2024.

<sup>5</sup> [https://www.waterboards.ca.gov/waterrights/water\\_issues/programs/water\\_quality\\_cert/sites.html](https://www.waterboards.ca.gov/waterrights/water_issues/programs/water_quality_cert/sites.html). Accessed August 15, 2024.



ec: U.S. Environmental Protection Agency  
Region 9, Water Division  
**Email: R9cwa401@EPA.gov**

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Stephanie Tadlock, Senior Environmental Scientist  
Central Valley Regional Water Quality Control Board  
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Hillary Regnart, Senior Project Manager  
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Matthew Roberts, Chief of California North Section  
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Jelica Arsenijevic, Environmental Project Manager  
HDR  
**Email: Jelica.Arsenijevic@hdrinc.com**

ebc: Interested Parties List