

MINUTES OF THE FIVE HUNDRED AND FIFTY-EIGHTH REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON WEDNESDAY, SEPTEMBER 28, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Joe Adams, Acting President
Don Moitoza, Director
Mark Reese, Director
Dave Anders, Director

STAFF PRESENT:

Martha Slack, General Manager
Terri Taggart, Secretary

ALSO PRESENT:

Mel Freimuth, Homeowner
Gerry Hotchkiss, Homeowner
Minnie Sagar, Homeowner
Craig Weaver, Homeowner

ABSENT:

All Board members were present.

1 The meeting was opened at 6:30 p.m., by Acting President Adams who chaired the meeting.

2

3 Agenda Item #1 - Public Comment. Acting President Adams welcomed the public. Director

4 Reese commented that this would be a good time for the applicants to introduce themselves. The

5 applicants Gerry Hotchkiss, Minnie Sagar and Craig Weaver introduced themselves and gave a

6 brief summary of their experience and qualifications for the Board vacancy.

7

8 Agenda Item #2 – Approval of Excused Absences. All Board members were present.

1 Agenda Item #3 – Nomination and Voting on New Board Member Appointment. Director Reese
2 made a motion, seconded by Director Anders to open the nominations. The motion was carried
3 4-0. Director Moitoza nominated Craig Weaver. Director Reese nominated Minnie Sagar.
4 Director Anders made a motion, seconded by Director Moitoza, to close the nominations.
5 Director Moitoza gave his rationale for nominating Craig Weaver. He stated that Craig Weaver
6 has been a business owner, managed vineyards, and has been a member of the Agriculture
7 Advisory Council. He also served as a Board Director for Eastern Water District in Hemet, and
8 traveled to Washington D.C. representing his District to speak for grants, and reclaimed water
9 and infrastructure projects for agriculture. Director Moitoza said Craig has excellent credentials,
10 and he is bilingual. Director Reese gave his rationale for nominating Minnie Sagar. He said she
11 is in the current workforce and very aware of the current work force environment. She is a
12 Public Health Director for Tehama County and deals with types of water quality issues that could
13 affect the District, such as Chromium 6. He said this could be helpful with our new lab. He also
14 stated that she has professional contacts within Tehama County, and that is something we don't
15 have at the table right now. The Directors asked the applicants questions regarding their
16 experience and qualifications. The vote was called for Minnie Sagar. There were two Ayes
17 (Acting President Adams and Director Reese). The vote was called for Craig Weaver. There
18 were two Ayes (Director Moitoza and Director Anders). Because it was a tie, further discussion
19 continued. The Directors stayed firm in their votes and it was a stalemate. Minnie Sagar
20 announced she had a solution in which she would withdraw her application, and would volunteer
21 her services to the Board. The Directors thanked Minnie Sagar. Having no Nominees left, the
22 motion was carried 3-0, with 1 Abstaining (Reese), to appoint Craig Weaver to the Board.

1 Agenda Item #4 – Appointment of New Board Member and Oath of Office. The Directors
2 congratulated Craig Weaver and asked him to come up and take his seat. Craig Weaver took his
3 Oath of Office, and was furnished a current board package.

4
5 Agenda Item #5 – Election of New Vice-President to the Board. Acting President Adams made
6 a motion, seconded by Director Anders, to nominate Director Reese for Vice-President. The
7 motion was carried 5-0.

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9 Agenda Item #6 – Distribution and Explanation of the Revised Audit. The General Manager
10 explained that the first Federal Audit was rejected because the Auditor, Craig Collins, neglected
11 to change some wording on the Management Letter. Craig Collins made the corrections and
12 resubmitted the Audit, and the Audit was approved on September 1st.

13
14 Agenda Item #7 – Manager’s Report. The General Manager presented the Manager’s Report
15 Update through September 28, 2016.

16
17 Agenda Item #8 – Review and Possible Approval of New Reader Board for Office. The General
18 Manager gave a brief description of the proposals received for the Reader Board and
19 recommended going with Signarama. A brief discussion followed. Director Reese made a
20 motion, seconded by Director Moitoza, to accept Signarama’s proposal. The motion was carried
21 5-0.

22
23 Agenda Item #9 – Review and Possible Approval of New Billing Software Package. The
24 General Manager explained she had forwarded the billing software comparison to John Moulton

1 for review, and he is also recommending CUSI. The General Manager reported that she is
2 recommending CUSI because they received the highest recommendations, they service 85
3 customers in California, have a lower annual support cost, have the ability to accommodate our
4 county transfers, allow for customer portals, and they offer a cheaper merchant cost to our
5 customers who pay online. The Directors asked the General Manager to get clarification
6 regarding CUSI's cost for travel expenses. Director Moitoza made a motion, seconded by Vice
7 President Reese, to approve the CUSI Software Billing Package pending clarification of travel
8 expenses. The motion was carried 5-0.

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10 Agenda Item #10 – Approval of the Minutes from the Five Hundred and Fifty-Fifth Regular
11 Meeting of the Board of Directors Held on August 17, 2016. Director Moitoza made a motion,
12 seconded by Director Reese, to approve the minutes from the Five Hundred and Fifty-Fifth
13 Regular Meeting. The motion was carried 4-0, with 1 abstaining (Weaver), because he wasn't a
14 Board member at the time.

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16 Agenda Item #11 – Approval of the Minutes from the Five Hundred and Fifty-Sixth Meeting
17 (Special) of the Board of Directors Held on August 29, 2016. Director Moitoza made a motion,
18 seconded by Director Reese, to approve the minutes from the Five Hundred and Fifty-Sixth
19 Meeting (Special). Director Moitoza pointed out an error on Page 40, Line 12. The word
20 "Direction" should be "Director". The error was noted. The motion was carried 3-0 with
21 corrections, with two abstaining (Anders and Weaver); Director Anders wasn't in attendance,
22 and Director Weaver wasn't a Board member at the time.

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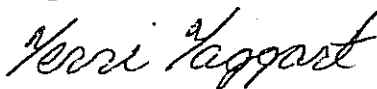
1 Agenda Item #12 – Approval of the Minutes from the Five Hundred and Fifty-Seventh Meeting
2 (Special) of the Board of Directors Held on September 19, 2016. Director Moitoza made a
3 motion, seconded by Director Reese, to approve the minutes from the Five Hundred and Fifty-
4 Seventh Meeting. Director Reese pointed out an error on Page 41, Line 8. At the end of the
5 sentence, after 1994 the Letter “H” should be “He”. Director Reese pointed out another error on
6 Page 42, Line 5. The word “Environmental” should be “Public”. The errors were noted. The
7 motion was carried 3-0 with corrections, with 2 abstaining (Anders and Weaver); Director
8 Anders wasn’t in attendance, and Director Weaver was not a Board member at the time.

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10 Agenda Item #13 – Approval of the August 2016 Disbursement Reports. Director Moitoza made
11 a motion, seconded by Director Reese, to approve the August 2016 Disbursement Reports. The
12 motion was carried 4-0, with 1 abstaining (Weaver) because he did not have the opportunity to
13 review his package prior to the meeting.

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15 Agenda Item #14 – Communications - Staff. The General Manager discussed the article from
16 the Record Searchlight regarding proposed rate increases in Redding.

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18 Having no further business to conduct, Director Moitoza made a motion, seconded by Director
19 Anders, to adjourn the meeting at 9:05 p.m. The motion was carried 5-0.

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21 Respectfully submitted,

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23 Terri Taggart, Secretary

Addendum A
Manager's Report
September 28, 2016

PROJECT UPDATE:

Construction:

The drinking fountain will be replaced with a 2 faucet system (no dog faucet). We are still waiting for the NSVIRM Grant retention funds. I just signed a contract with ISHY for weed abatement at the wetlands and they will be here this fall. We will need to close the walking trails while the inmates are working. Vector Mosquito Control came out to assist with determining the species of flying insects that have been a nuisance on the walking trails. The insects are water midges that do not bite and come out of the water to reproduce. They are not necessarily a bad thing because they eat algae and become part of the overall ecosystem of a pond. Once out of the water, they have a life span of 3 to 10 days. It is not uncommon in new ponds and should subside after the first year and subsequent years. The midges seem to be calming down with the cooler weather.

Solar:

I received an analysis from Borrego Solar Systems and they say we may run into problems for financing because of the size of our project. I will be forwarding all the information I have gathered to Gerry Cupp (Retired Electrical Engineer) for his analysis to see where he thinks we stand.

Elections:

Rio Alto Water District will be part of the General Election held on November 8, 2016 with incumbents Moitoza, Anders, Reese, and applicant Mel Freimuth running.

Drought:

I was very surprised to see that the community is still maintaining a 31% cumulative reduction in their consumption in comparison with 2013 usage. The POA has decreased their consumption considerably helping to maintain this reduction. At the second Groundwater Commission Meeting we evaluated the applications and made recommendations to the Board of Supervisors for filling the remaining five vacancies on the Commission.

Miscellaneous:

I have attached a copy of the adopted order rescinding our NPDES Permit. The paving at the office was completed last week. I would like to discuss having a second handicap spot labeled. ADA requirements are only 1 per 25 spots in a parking lot, but seems we should have one in front of the office and not only the Board Room. Field crews repaired a blow off on Red Rock Peak. Sherry broke her wrist (dancing) and was required to have surgery so we are a bit short

handed in the office. We purchased a dump trailer \$7,568 which came in below budget by \$2,435.

Current and Upcoming Projects:

- Repair of check valve at Well #4 (parts are here, waiting Mike's return from vacation).
- Completion of exercising valves.
- Replace turf in office backyard.
- SCADA install.
- Computer Conversion.
- Audit field work.