

MINUTES OF THE FIVE HUNDRED AND SEVENTIETH REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
WEDNESDAY, SEPTEMBER 20, 2017, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Mark Reese, President
Dave Anders, Vice-President
Joe Adams, Director
Don Moitoza, Director
Craig Weaver, Director

STAFF PRESENT:

Martha Slack, General Manager
Scott Russell, Systems Operator III
Terri Taggart, Secretary

ALSO PRESENT:

Louise Wilkinson, Homeowner
Diane Anders, Homeowner

ABSENT:

All Board members were present.

- 1 The meeting was opened at 6:30 p.m., by President Reese who chaired the meeting.
2
3 Agenda Item #1 - Public Comment. Louise Wilkinson thanked President Reese for being a great
4 member of the Board, and wished him the best of luck.
5
6 Agenda Item #2 – Approval of Excused Absences. All Board members were present.
7

1 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
2 Update through September 20, 2017 (see attached Addendum A to the minutes).

3

4 Agenda Item #4 – Approval of the Minutes from the Five Hundred and Sixty-Ninth Regular
5 Meeting of the Board of Directors held on August 16, 2017. Director Adams made a motion,
6 seconded by Director Weaver, to approve the minutes from the Five Hundred and Sixty-Ninth
7 Regular Meeting. President Reese pointed out on Page 22, Line 5, the wording “with 1 absent
8 (Moitoza)” was left off at the end of the sentence. The error was noted. The motion was carried
9 4-0 with correction, with 1 abstaining (Moitoza) because he was absent from the meeting.

10

11 Agenda Item #5 – Approval of the August 2017 Disbursement Reports. Director Weaver made a
12 motion, seconded by Director Adams, to approve the August 2017 Disbursement Reports. The
13 motion was carried 5-0.

14

15 Agenda Item # 6 – Interview Board Appointee Applicants. President Reese commented that
16 Steve Gibbs is not at the meeting, but we have his written response to the applicant questions.
17 Our attorney (John Kenny) advised us that the two applicants should not be in the same room
18 when we are interviewing them. President Reese suggested that Louise Wilkinson leave the
19 room when we discuss Steve Gibbs application. The General Manager informed them that John
20 Kenny said we should vote on Vice-President Anders’ vacancy first, and Vice-President Anders
21 should abstain from the vote. Then we should vote on the current vacancy (President Reese),
22 and President Reese should abstain from the vote. They interviewed Louise Wilkinson first and

1 then asked her to leave the room. The Directors then discussed Steve Gibbs' application and
2 answers to the questions. Louise returned to the meeting.

3

4 Agenda Item #7 – Nominate and Vote on Future Board Vacancy. Vice-President Adams made a
5 motion, seconded by Director Weaver, to open Agenda Item #7 for discussion. A short
6 discussion was held on the two applicants. Director Moitoza made a motion, seconded by
7 Director Adams, to appoint Steve Gibbs to fill the future Board vacancy of Dave Anders. The
8 motion was carried 4-0, with 1 abstaining (Anders).

9

10 Agenda Item #8 – Nominate and Vote on Current Board Vacancy. Director Moitoza made a
11 motion, seconded by Director Weaver, to appoint Louise Wilkinson to fill the current vacancy of
12 President Reese. The motion was carried 4-0, with 1 abstaining (Reese).

13

14 Agenda Item #9 – Nominate and Vote on New Board Vice-President. The General Manager
15 explained that she read the bylaws and Vice-President Anders will become President after
16 tonight. Director Moitoza made a motion, seconded by Vice-President Anders, to nominate
17 Director Weaver to become the new Board Vice-President. President Reese nominated Director
18 Moitoza for the position of Vice-President. Director Moitoza said he appreciates the nomination
19 but thinks Director Weaver is the right person for the position. The motion was carried 4-0, with
20 1 abstaining (Reese). Effective at the end of this meeting Vice-President Anders will assume
21 office of President and Director Weaver will assume the office of Vice-President,

22

1 Agenda Item #10 – Select a New Primary ACWA/JPIA Representative Board Member.

2 President Reese made a motion, seconded by Director Moitoza to nominate Vice-President
3 Anders for the position of ACWA/JPIA Representative Board Member and approve Resolution
4 04-17. The motion was carried 4-0, with 1 abstaining (Anders).

5

6 Agenda Item # 11 – Communications – Staff. The General Manager thanked President Reese for
7 his time on the Board, and presented him with a plaque and a cake.

8

9 Agenda Item #11 – Communications – Directors. Vice-President Anders thanked President
10 Reese for his service and told him he was a tremendous President and a great asset to the Board.

11

12 Having no further business to conduct, President Reese made a motion, seconded by Director
13 Weaver, to adjourn the meeting at 8:12 p.m. The motion was carried 5-0.

14

15 Respectfully submitted,

16 *Terri Taggart*

17 Terri Taggart, Secretary

Addendum A
Manager's Report
September 20, 2017

WWTP Update:

The surge protector unit initially quoted at \$4,000 was replaced under warranty and we will only have a small charge for the electrician's time to replace. As you all are aware we had a sewer spill at the WWTP. The lines holding the valves from the oxidation ditch broke and we had effluent rising out of the manhole. The spill was contained to RAWD property, and the appropriate agencies contacted. The Regional Board came out to examine the spill. No penalties were assessed. The valve doors are now held up by chain with padlocks. Our sludge will be delivered to the landfill on 9/15/17 and we are trying to prepare for winter. We will be replacing three trees at the wetlands and planting two redbud trees on the island.

Computer Conversion:

Effective 9/1/17, we are no longer running parallel systems. Our new metered bills went out and some confusion has arisen over the receipt of owner/occupant copies. Our new system has the ability to copy the occupant (which we need to do on 10 day, 24 hour and shutoff notices) but we don't have the ability to suppress the copy of the statement. I don't think this is a bad thing, in fact it might be helpful to the renters to see ahead of time in case their landlord requires them to pay the bill. The field crew has been doing a lot of rereads and assisting customers with possible leaks. The consumption was very high this period, but keep in mind the extended high temperatures we have experienced.

Drought & Dam Updates:

Even with the high consumption period the customers consumption is down 25% from the 2013 numbers. We are beginning fall with the water level at Lake Shasta at 36 feet below the crest. Don Bader from the Bureau of Reclamation believes we may experience high levels in the Sacramento River again this year because we are going into fall with such a high level at Shasta Lake. Work continues 24/7 at the Oroville Dam to meet the November 1st deadline.

Miscellaneous:

Our audit was rejected again this year for one sentence omitted on the qualifying opinion. Craig is working to correct this – see Craig's email.

Enclosed are copies of the water and wastewater testing results for August.

Former Board member Gerry Hotchkiss passed away on Monday and his services will be held on Saturday September 23rd at the Faith Evangelical Lutheran Church at 1590 Spruce Street in Anderson at 11:00 a.m. Gerry served on this Board for 24 years and was a very devoted Board member. He will be greatly missed.