

MINUTES OF THE FIVE HUNDRED AND SEVENTY-SECOND REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
WEDNESDAY, NOVEMBER 15, 2017, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Dave Anders, President
Craig Weaver, Vice-President
Joe Adams, Director
Don Moitoza, Director
Louise Wilkinson, Director

STAFF PRESENT:

Martha Slack, General Manager
Mike Brown, Operations Supervisor
Scott Russell, Systems Operator III
Terri Taggart, Secretary

ABSENT:

All Board members were present.

- 1 The meeting was opened at 6:30 p.m., by President Anders who chaired the meeting.
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3 Agenda Item #1 - Public Comment. There were no comments from the public.
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5 Agenda Item #2 – Approval of Excused Absences. All Board members were present.
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7 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
8 Update through November 15, 2017 (see attached Addendum A to the minutes).
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1 Agenda Item #4 – Update on Tank Rehab Costs and Determination if We Want to Go Out to Bid
2 this Year. Director Wilkinson made a motion, seconded by Vice-President Weaver, to discuss
3 the update on the tank rehab costs to determine if we want to go out to bid this year. A
4 presentation with pictures of the tanks was given, and a discussion was held on how we should
5 move forward. Mike Brown (Operations Supervisor) proposed we move forward on this in a
6 year and the General Manager agreed stating we can budget the remaining balance of the funds
7 necessary for the project next year. It was agreed we need to do preliminary research now and
8 start the bid process in November of next year. The project will need to be completed before
9 April 1st, 2019 to avoid high water demand periods.

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11 Agenda Item #5 -- Income/Expense Reports for the Period Ending 9/30/17. The General
12 Manager gave a brief overview of the Income/Expense Reports for the period ending 9/30/17.

13
14 Agenda Item #6 – Approval of the Minutes from the Five Hundred and Seventy-First Regular
15 Meeting of the Board of Directors held on October 18, 2017. Vice-President Weaver made a
16 motion, seconded by Director Moitoza, to approve the minutes from the Five Hundred and
17 Seventy-First Regular Meeting. The motion was carried 3-0, with 2 abstaining (Anders and
18 Wilkinson) because they were absent from that meeting.

19
20 Agenda Item #7 – Approval of the October 2017 Disbursement Reports. Director Adams made a
21 motion, seconded by Director Moitoza, to approve the October 2017 Disbursement Reports. The
22 motion was carried 5-0.

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1 Agenda Item # 8 – Review Draft Revision of RAWD Business Plan. Director Wilkinson made a
2 motion, seconded by Vice-President Weaver, to review the draft revision of RAWD Business
3 Plan. The General Manager discussed the updates she made to the plan are italicized for easier
4 review. A discussion followed and the Directors pointed out some errors and changes that
5 needed to be corrected in the document. The errors and changes were noted. The motion was
6 carried 5-0. The Directors told the General Manager that this update of the RAWD Business
7 Plan is outstanding, and she can finalize it with the corrections. The motion was carried 5-0 with
8 corrections.

9
10 Agenda Item #9 - Request to Change Date for December Board Meeting From 12/20/17 to
11 12/13/17. Director Wilkinson made a motion, seconded by Vice-President Weaver, to approve
12 changing the date for the December Board Meeting from 12/20/17, to 12/13/17, to avoid the
13 holiday rush. The motion was carried 5-0.

14
15 Agenda Item #10 – Communications – Staff. The General Manager advised the Directors that
16 she purchased some leak detector dye tablets and also drip gauge vials that are available at the
17 office for distribution to customers. The General Manager reminded the Board of the Holiday
18 Dinner. She asked President Anders when he is leaving for Texas. President Anders said he
19 would be leaving February 15th 2018, for two months to check out the area. The General
20 Manager asked if we should bring in Steve Gibbs. President Anders said no because he might
21 not be moving. He will know when he gets back.

22


1 Agenda Item #10 – Communications – Directors. Vice-President Weaver said that he ran into
2 the Audubon Society at the Wetlands yesterday. They were taking pictures for the General
3 Manager. The General Manager said she will be doing a presentation on the Wetlands at
4 Audubon Society's meeting in January. Director Wilkinson announced that the otter is back at
5 the wetlands. President Anders thanked the General Manager for getting the trees planted at the
6 wetlands. President Anders asked if we are still pursuing a storage container. Scott Russell
7 advised them we are still looking, the prices he is receiving now are more than the original
8 quotes. Vice-President Weaver said he is a little concerned because two of the trees that were
9 planted are Dogwoods and they don't do very well in full sun. He will be watching them to see if
10 they grow. Director Wilkinson thanked the Directors for letting her be on the Board for her first
11 meeting and said it has been fun.

12

13 Having no further business to conduct, Director Wilkinson made a motion, seconded by Director
14 Adams, to adjourn the meeting at 9:30 p.m. The motion was carried 5-0.

15

16 Respectfully submitted,

17 

18 Terri Taggart, Secretary

Addendum A
Manager's Report
November 15, 2017

Computer Conversion:

We experienced another glitch in the system. The 2013 bar graphs are not moving along with the meter reads. The 2013 reads have remained stationary and so they are not correctly comparing to the 2016/2017 current meter reads. I contacted CUSI and they have installed a temporary patch so if you go on the website the graphs are right, but he is unsure if research and development can fix this properly and we may have to change to two separate graphs, one with 2013 figures and one with current year consumption.

Ground Water Commission Update:

It was determined at the October Commission Meeting that we would adjust sub basin boundaries for Antelope, Dye Creek and Los Molinos. The Groundwater Sustainability Agency (GSA) which is Tehama County Flood Control and Water Conservation District has submitted an application for 1.5 million in grant funds to cover the cost of developing the Groundwater Sustainability Plan.

Drought/Consumption:

Consumption for the period September through October was still down 13% from 2013 consumption for the same period. Year to date figures show a cumulative reduction of 22% for the year. We made courtesy calls to all customers who used over 8,000 cft of water with the exception of customers who normally use that much. It was just a courtesy call to remind them that they might consider turning their landscaping timers down or off, and in the case of those meters on demand, to look for possible leaks. We found many customers without current phone numbers and included a line on our bill for current phone number updates. This is important not only for courtesy calls, but in the event of an emergency.

Field Crew:

Rio Alto Water District sponsored the ACWA Confined Space Training Class in October. All field personnel were in attendance as well as personnel from Gerber. In addition to their normal activities the field crew rehabbed the pond screen, completed rebuilding the underdrain valves in the old drying beds and installed a second eradicator on the RAS pumps. Projects still in process:

- Painting well building facia.
- Preparing F350 emergency vehicle.
- Bat abatement at the STP.
- Cleaning/organizing the shops.
- Landscape maintenance at lift stations.
- Returning to valve exercising.

The Operations Supervisor is currently updating SOP's.

Miscellaneous:

Attached is a copy of the email received from Gerry Cupp regarding solar. I am going to meet with him soon to go over the existing proposals we have. I have left messages with the Evergreen School in an attempt to set up tours of the WWTP and wetlands. I will contact Cottonwood next week. Craig Collins will be at the District 12/12/17 – 12/15/17 for his field audit work. I sent out letters to AT&T, Sprint and Metro soliciting antenna subleases.

Regulatory:

Attached are copies of the water and wastewater test results for October.