

MINUTES OF THE FIVE HUNDRED AND SIXTY-THIRD REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
WEDNESDAY, FEBRUARY 15, 2017, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

DIRECTORS PRESENT:

Mark Reese, President  
Dave Anders, Vice-President  
Joe Adams, Director  
Don Moitoza, Director  
Craig Weaver, Director

STAFF PRESENT:

Martha Slack, General Manager  
Terri Taggart, Secretary

ALSO PRESENT:

Louise Wilkinson, Homeowner  
Tammy Thayer, REACH Air Medical Services

ABSENT:

All Board members were present.

- 1 The meeting was opened at 6:30 p.m., by President Reese who chaired the meeting. The General
- 2 Manager said Ethics Training had been cancelled because John Kenny was sick, and she will try
- 3 to reschedule for 4:30 p.m., the same day of the March Board Meeting.
- 4
- 5 Agenda Item #1 - Public Comment. Louise Wilkinson wished the Directors and Staff "Happy
- 6 New Year", and apologized for not attending the last board meeting. Tammy Thayer from
- 7 REACH Air Medical Services introduced herself, and said she brought them information
- 8 regarding the Air Ambulance Membership Program. She explained how the program works and

1 told them to contact her if they are interested. She thanked the Board for their time and left the  
2 meeting.

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4 Agenda Item #2 – Approval of Excused Absences. All Board members were present.

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6 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report  
7 Update through February 15, 2017 (see attached Addendum A to the minutes).

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9 Agenda Item #4 – Review and Approval of Resolution 01-17 Adopting the Proposition 4  
10 Appropriation Limits for Fiscal Year 2015-2016. Vice-President Anders made a motion,  
11 seconded by Director Weaver, to approve Resolution 01-17 Adopting the Proposition 4  
12 Appropriation Limits for Fiscal Year 2015-2016. The Motion was carried 5-0.

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14 Agenda Item #5 – Possible Action on Purchase of Copier and Folding/Stuffing Machine. A  
15 discussion was held regarding the benefits of leasing office equipment versus purchasing. The  
16 Directors were in agreement that leasing the office equipment would be the best option. Vice-  
17 President Anders made a motion, seconded by Director Moitoza, to lease the used Sharp MX-  
18 M503N Copier, and new Formax FD6102 Folding and Inserting Machine.

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20 Agenda Item #6 - Approval of the Minutes from the Five Hundred and Sixty-Second Regular  
21 Meeting of the Board of Directors held on January 18, 2017. Director Moitoza made a motion,  
22 seconded by Director Adams, to approve the minutes from the Five Hundred and Sixty-Second  
23 Regular Meeting. The motion was carried 5-0.

1 Agenda Item #7 – Approval of the January 2017 Disbursement Reports. Director Moitoza made  
2 a motion, seconded by Director Weaver, to approve the January 2017 Disbursement Reports.

3 The motion was carried 5-0.

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5 Agenda Item #8 – Communications. The Staff and Directors had no further items to discuss.

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7 Having no further business to conduct, Director Adams made a motion, seconded by Director  
8 Weaver, to adjourn the meeting at 8:25 p.m. The motion was carried 5-0.

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10 Respectfully submitted,

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12 Terri Taggart, Secretary

Addendum A  
Manager's Report  
February 15, 2017

Project Update:

The 11 month warranty inspection was held on February 1, 2017. In attendance was Mike Colbert from USDA, Matt Stephan from T&S Construction, Laurie McCollum from PACE Engineering, in addition to District Staff. We toured the WWTP and the wetlands. It was determined there were 4 outstanding items requiring attention (memorandum attached). District Staff installed the second outfall from Pond #1 to Pond #2. Pond #1 is maintaining at 6'2" level, Pond #4 is at 1.08 feet and Ponds #3&4 are just puddling. Groundwater levels have risen over 7 feet with the current rains and river discharges. We are still fine on separations. ACWA would like to spotlight our project for the March issue of the ACWA News. I will be interviewed on February 16<sup>th</sup>. Mike Colbert says our project will also appear in the March Rural Development News Report.

Drought:

As of 2/9/17, "State Water Resources Control Board extended the state emergency drought regulations and pledges to revisit them in May, when the states traditional rainy season has ended." Season to date rainfall as of 2/7/17 is 33.19", 12.96" over the normal season to date. The distance from the crest of Lake Shasta is 28.88 feet, the inflow is 70,000 cfs, and they are discharging 27,000 cfs out to keep room for anticipated rains. Lake Oroville experienced a 200 foot gaping hole in the spillway which has required closing the spillway gates. With the spillway closed, the lake rose 12.5 feet in a 24 hour period. The reservoir is above 85% of total capacity right now. Mike had a 12" pipe break in front of his house on Keswick Dam on Monday morning and was kind enough to shut the valves for the City of Redding.

Miscellaneous:

The new SCADA System is up and running. We are still waiting for Stephans Electric to install 2 more alarms to add to the SCADA System. So far it seems to be working great. The new billing program has been installed on our server and work stations. The data will be transferred over February 28<sup>th</sup> after month end. Meter reads will be entered into both programs. If the new bills match the postcard bills we will send out the new bills, this will be the beginning of running parallel systems. If all goes well, we will only have to run parallel systems for one month.

Regulatory:

Attached you will find testing reports and a memorandum from the Regulatory Officer for January. You will also find attached a copy of Permit Amendment 82-045A5 establishing requirements for lead monitoring and sample test result interpretation at Kindergarten to 12<sup>th</sup> grade (K-12) schools served by our water system. Note, this amendment does not apply to us because we don't serve any K-12 schools.

Directors:

As a reminder to Directors Adams, Weaver and Moitoza, please come to the Board Meeting at 4:30 for your Ethics Training. Directors Anders and Reese already renewed their training at the ACWA Conference last year. I need to know who all will be attending the ACWA Conference in Monterey being held May 9-11.