



# Rio Alto Water District

22099 River View Drive, Cottonwood, California 96022

Telephone 530-347-3835 • Fax 530-347-1007

## APPLICATION FOR APPOINTMENT TO A SPECIAL DISTRICT VACANCY

Vacant Position: Rio Alto Water District Board Member

Term Expires: December 7, 2018

### Instructions:

If you are interested in serving on the Rio Alto Water District Board of Directors, please complete this application and return it to the General Manager at Rio Alto Water District, 22099 River View Drive, Cottonwood, CA 96022. All applications are due no later than January 31, 2018, by 4 p.m. Applications will be reviewed and an appointment will be confirmed at the Rio Alto Water District Special Board Meeting held on February 7, 2018, at 6:30 p.m.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Business or Mailing Address: \_\_\_\_\_

Phone (Daytime) \_\_\_\_\_ (Evening) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

EDUCATION			
Institution	Major	Degree	Years Attended

WORK/VOLUNTEER EXPERIENCE				
Organization	City	Position	From	To



## BACKGROUND

The Directors and officers of the District must be citizens of the United States. All Directors shall be residents of the District and shall be registered voters at the time of their election and/or appointment of office and during their term of office. Directors are required to complete ethics and sexual harassment training every two years.

The Board of Directors sets policy and procedure for the District. The District's General Manager and staff shall provide written and oral communications necessary for the Board to develop such policy and procedure. The Board in turn will provide direction to the General Manager regarding District policy and procedure as set forth and how that policy and procedure is to interface with effective and efficient operation of the District. The General Manager is charged with the operation and/or administration of the District within the guidelines of established Board policy and procedure. The Board of Directors shall not attempt to manage or micro-manage District operations. The Board of Directors shall not attempt to direct staff members except by their direction to the General Manager.

## APPLICANT QUESTIONS:

1. Rio Alto Water District is a Special District, governed by California Water Code and subject to the Brown Act and Conflict of Interest Code. All Directors of the District are required to file Conflict of Interest Form 700's annually and upon assuming office and leaving office. These forms are filed with the Tehama County Elections Department. Do you have any problem with filing a Form 700?
2. Are you a resident of Lake California and a registered voter?
3. Acceptance of the position of Director for Rio Alto Water District would require forfeiture of any incompatible office held, such as a Directorship or a decision making committee membership of the Property Owner's Association. Are you willing to forfeit any incompatible office to assume the position of Director of the Rio Alto Water District?
4. What is your interest in becoming a Director of Rio Alto Water District?

5. Do you have any knowledge or experience with the Water or Wastewater Industry?
  
6. Have you ever held public office before?
  
7. Have you attended any Rio Alto Water District board meetings? Are you familiar with the District and its policies?
  
8. Rio Alto Water District is a member of the Association of California Water Agencies who put on annual conferences that we have found are very informative for Directors. Are you willing and able to attend a conference every other year in either Sacramento or Monterey?