

1 MINUTES OF THE SIX HUNDRED AND FORTY FIFTH REGULAR BOARD MEETING
2 OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, JULY 19, 2023, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
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7 DIRECTORS PRESENT:

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9 Rick Brubaker, President
10 Ginny Mercer, Vice-President
11 Peter Suggs, Director
12 Craig Weaver, Director
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14 STAFF PRESENT:

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16 Martha Slack, General Manager
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18 ALSO PRESENT:

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20 Peter Ferren, Homeowner
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22 ABSENT:

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24 Louise Wilkinson, Director
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27 Agenda Item #1 - Public Comment. Guest, Peter Ferren, stated he was sorry to miss the WWTP
28 tours and he would like to get on the list for the next tour. The General Manager told him to
29 come to the office and sign up because we will be doing another tour next month.
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31 Agenda Item #2 – Approval of Excused Absences. Vice-President Mercer made a motion to
32 excuse the absence of Director Wilkinson, seconded by Director Suggs. The motion
33 carried (4-0). Director Wilkinson absent.
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35 Agenda Item #3 – Manager’s Report. The Manager presented the Manager’s Report through
36 July14, 2023.

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Agenda Item #4 – Approval of the Minutes of the Six Hundred Forty Third Regular Meeting of the Board of Directors Held on June 21, 2023. Director Suggs pointed out that on page 3, line 13, “they” should be replaced with “ACWA presenters” and Vice-President Mercer noted that on page 3, line 12, “Director” should be changed to “Vice-President.” Director Suggs asked the General Manager for an update on the census and the abandonment of the 12” water main that were reported in the minutes. Director Weaver made a motion to approve the Minutes of the Six Hundred Forty Third Regular Meeting of the Board of Directors held on June 21, 2023, as amended, seconded by Vice-President Mercer. The motion carried (4-0). Director Wilkinson absent.

Agenda Item #5 – Approval of Minutes of the Six Hundred and Forty Fourth Special Meeting of the Board of Directors Held on July 12, 2023. Director Weaver made a motion to approve the Minutes of the Six Hundred and Forty Fourth Special Meeting of the Board of Directors Held on July 12, 2023, seconded by Vice-President Mercer. The motion carried (4-0). Director Wilkinson absent.

Agenda Item #6 - Approval of June Disbursement Reports. Vice-President Mercer made a motion to approve the June Disbursement Reports, seconded by Director Suggs. A brief question answer period followed. Director Weaver suggested that each vehicle maintain a copy of the maintenance log to insure timely maintenance is done. The motion carried (4-0). Director Wilkinson absent.

1 Agenda Item #7 – Form an Ad-Hoc Committee for Fire Preparedness. Director Suggs explained
2 that he attended the ACWA presentation given by Paradise on the need for a water district to be
3 prepared in the event of a fire; before, during and after. The General Manager suggested we
4 include Regulatory Officer, Dean Sherrill on the committee because he has already prepared an
5 Emergency Response Plan, as required by the state, which we could enhance. Directors Suggs
6 and Weaver volunteered to be on the committee with the General Manager and Dean Sherrill.
7 Director Weaver made a motion to form an Ad Hoc committee for fire preparedness to include
8 Directors Weaver and Suggs and staff members Martha Slack and Dean Sherrill, seconded by
9 Vice-President Mercer. The motion carried (4-0). Director Wilkinson absent.

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11 Agenda Item #9 – Communications:

12 Staff –The General Manager reminded staff that our September Board Meeting will be
13 held on October 4, 2023, so we can have a quorum.

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15 Directors – Vice-President Mercer asked the General Manager to speak with the
16 contractors from RTA about driving their equipment too fast. The Directors asked the
17 General Manager if she had written a support letter for the road grant yet. The General
18 Manager responded she is still waiting for the template and has asked Jim Simon about it
19 twice.

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1 Having no further business to discuss, Vice-President Mercer made of motion to adjourn the
2 meeting at 7:50 p.m., seconded by Director Suggs. The motion carried (4-0). Director Wilkinson
3 absent.

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5 Respectfully submitted,

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8 Martha Slack, General Manager

Addendum A
 Manager's Report
 July 14, 2023

Drought/Water Consumption/SGMA:

As of July 13, 2023, our current season to date precipitation is 39.27inches, which is 119% of the normal season to date of 32.90inches. Shasta Lake is 13.90feet from the crest. Consumption for the period May and June was 34.3% below the consumption for the same period in 2013. The year-to-date consumption is 28.6% below year-to-date consumption in 2013. The July levels compare with the previous two years as follows:

Water Year	July 13 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2022/2023	39.27	32.90	119%	13.90
2021/2022	18.84	32.90	57%	125.66
2020/2021	13.80	33.80	40%	133.87

Field Crew:

We have not received any additional hookups and the count remains at:

Connections to Date 2022/2023	#
Water 1" Meter	5
Water 2" Meter	0
Water 1" Landscape Meter	1
Water 3/4" Landscape Meter	0
Normal Sewer/LPSS	4
Commercial Sewer	0

The field crew have completed or are currently working on the following tasks:

- 2 WWTP tours were held last week. Eleven customers attended the tours. Scott is planning another tour in August for the LC Rec Club.
- Our 4" trash pump motor has gone bad. Field crew are getting estimates for a replacement motor because a new pump estimate is in the excess of \$5,000.
- Continued work on the revised lead and copper ruling requiring that the District identify customer lines installed prior to January 1, 1986.
- Continued work on Sewer Camera and cleaning. Have not found any major breaks but found major root intrusion on Yawl and Starboard from customer laterals.
- Replaced rotors and pads on truck #2.
- Still waiting for parts for 16 sample stations (upstream and downstream from existing stations).
- RTA is here this week to radar and pothole Sandpiper and Windward in preparation of abandonment of 12" water line.

Pending projects and their estimated completion dates:

- More sewer patch repairs- as time allows
- Completion of Sewer Camera Project-late summer early fall
- Completion of abandonment of 12" water line.
- Raising the old drying bed wall and moving the diesel tank- before fall.
- Hydrant identification painting

Solar updates period June 5, 2023 through July 5, 2023:

	True-Up Month	Current Month Net Energy Usage	Cumulative Energy or Credits Dollar True-up	Cumulative Non-Bypassable Charges
Office	August	(\$519.97)	\$176.99	\$361.98
WWTP	November	\$(402.72)	\$17,258.51	\$2,572.19
Well#6	February	\$(739.47)	\$(12,313.24)	\$678.52
Well#5	March	\$(3,062.55)	\$(6,576.79)	\$1,001.72

Regulatory:

The June Water and Wastewater Reports are included in this package.

Admin: Tentative timeline for the Rate Studies and Cip list:

- Draft CIP list to manager mid- August
- Presentation to the Board in September (now changed to Oct. 4th) Board Meeting
- Notice to all customers in October
- Finalize the 218 process and hearing- December
- Potential rate increases January

County delinquencies to be turned over by August 10th. Audit to begin September 18, 2023. The roofing contractors are a little slow in getting back the revised proposals for office roof. Hope to have it on the next agenda. I am still waiting for input for Division of Drinking Water regarding the Income Survey.

**Reminder- Sexual Harassment Prevention Training Class to be held in Board Room on Wednesday August 9, 2023 at 10:00 – 12:00. Your presence is requested.



Rio Alto Water District

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Telephone 530-347-3835 • Fax 530-347-1007

www.rawd.org

DATE: July 19, 2023

BOARD MEETING ATTENDANCE

<u>NAME</u>	<u>ADDRESS</u>	<u>AFFILIATION</u>
Pete Ferran	19413 Little Valley Dr.	Homeowner

SIGNING, REGISTERING, OR COMPLETION OF THIS DOCUMENT IS VOLUNTARY.